



DEVELOPMENT SERVICES
DEPARTMENT

City of Tarpon Springs, Florida

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P.O. BOX 5004
TARPON SPRINGS, FLORIDA 34688-5004

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APR 01 2010

CITY MANAGER
TARPON SPRINGS

BUILDING DIVISION (727) 942-5617
ENGINEERING DIVISION (727) 942-5608
PLANNING & ZONING DIVISION (727) 942-5611

MEMORANDUM

TO: Mark G. LeCouris, City Manager
FROM: Joseph A. DiPasqua, CBO, CFM, Development Services Director *JAD*
DATE: April 2, 2010
SUBJECT: 2009 ACCOMPLISHMENTS

The following is a list of significant department accomplishments for 2009. I've categorized them for your convenience.

RECORDS MANAGEMENT & RETENTION

- Created and off-site storage facility along with a filing system for archived files
- Updated the filing systems of all three (3) divisions for both current and archival records
- Created an electronic database for the 1988 and 2009 Historical Properties Surveys, allowing for more efficient retrieval of documents

DISASTER PREPAREDNESS & RESPONSE

- Developed a weather resistant map for disaster response that delineates flood elevations, assignment sectors, task force locations, clean-up routes and mobile home locations
- Developed a complete mobile home park guide including internal address and unit number for each community
- Mapped and addressed all condominium, villa and townhome communities

CONSTRUCTION PROJECT SUPPORT SERVICES

- Pineapple Street Brick Street Reconstruction
- Lake Tarpon Sewer Expansion – Phase 1B
- Stormwater Improvement Program
- Cycadia Lawn Crypt Expansion – Phase II
- Sunset Beach Pavilion

IN-HOUSE DESIGN PROJECTS

- Potable Waterline Replacement – Jasmine Avenue and Melon Street to Keystone Road
- Potable Waterline Replacement – Lemon and Lime Streets from Pineapple Street to Bay Street
- Parking and Pavement Marking Plan – Athens Street from Dodecanese Blvd to Cedar Street
- Sisler Field Dugout Reconstruction

PROGRAMS

- Community Rating System (CRS) Recertification
- Tree City USA Recertification
- Adopt-a-Tree (free trees offered twice in 2009)

COMPREHENSIVE PLANNING

- Completed the required 2007 Evaluation and Appraisal Report (EAR) based amendments to the City's Comprehensive Plan and received "Notice of Compliance" from the Florida Department of Community Affairs (FDCA)
- Completed FY 2010 Capital Improvements Element Annual Update required by FDCA

SIGNIFICANT LAND DEVELOPMENT CODE (LDC) AMENDMENTS

- Adopted an ordinance creating specific regulations regarding "Formula Based Businesses"
- Adopted an ordinance amending the LDC for compliance with the federal Religious Land Use and Institutionalized Persons Act (RLUIPA) requirements.

PRIORITY PLANNING PROJECTS INITIATED IN 2009 (ON-GOING)

- Lemon Street Streetscape Project
- North Safford Avenue Streetscape Project
- Special Area Plans for the Community Redevelopment Area (CRA) and Sponge Docks Area
- SmartCode Calibration for CRA and Sponge Docks Area
- City-wide Wayfinding and Signage Identity System
- Providing staff support to the Planning and Redevelopment Focus Group

HISTORIC PRESERVATION

- Historic Properties Inventory / Survey (first since original survey in 1988)
- Expansion of the local Historic District to include the "Fruit Salad" area
- LDC amendment to Article VII, Heritage Preservation, updating the "Quick Reference Chart" to provide greater clarity for applicants seeking Certificates of Approval for work on historic structures

ECONOMIC DEVELOPMENT

- Developed new Façade Improvement and Interior Renovation CRA Grant Programs for implementation this year
- Researched Ad Valorem Tax Exemption for Historic Preservation for implementation this year

OTHER

- Coordinated "Sunday Morning Farmers Market" with the Tarpon Springs Business Alliance (TSBA) and the Downtown Turnaround (DTTA)
- Processed fifty-nine (59) planning-related applications
- Created a new public notification system that saves approximately \$0.12 per address
- Building inspectors are doing approximately 40 to 70 wind mitigation inspections annually for homeowners, generating \$1,200.00 to \$2,100.00 in revenue while producing a 10% to 40% discount for homeowners on their insurance premiums
- Developed "Standard Technical Specifications"
- Developing "Standard Engineering Details" (50% complete)
- OnBase large format scanning of "as built" and construction plans

LONG-RANGE PROJECTS

The following long-range projects continue to be actively managed by departmental staff:

- USACE Section 103 Small Shoreline Protection Project
- Keystone Road Utilities Installation (associated w/County project)
- Lake Tarpon Sewer Expansion Project - Phase 2A & 2B
- Tarpon & Pinellas Avenue Landscaping Project - Phase 2
- Tarpon & Pinellas Avenue Historic Pedestrian Lighting Project
- Jurisdictional Transfer of Tarpon Avenue (from US 19 to Alt 19) to City by FDOT
- Tarpon Avenue Streetscape Amenities
- Meres Boulevard and Safford Avenue Extensions (per LFA with developer of Meres Town Center)
- Community Sports Complex (Former City Landfill Site)