

To: Mayor and Board of Commissioners

From: Tom Funcheon, Public Works Director

Date: February 7, 2012

Subject: Special Event – City of Tarpon Springs, Levendia Dance Troupe,
Kalymnian Society and Prometheas Pan-Hellenic Cultural Center. TBD
for each date.
A Night in the Islands
4/7, 5/5, 6/2, 7/7, 8/4, 9/8, 10/6 & 11/3

Recommendation:

That the Mayor and Board of Commissioners approve the City of Tarpon Springs special event application for “A Night in the Islands” on Saturday, 4/7, 5/5, 6/2, 7/7, 8/4, 9/8, 10/6 & 11/3 and the closure of Dodecanese Blvd. (Hope to Athens).

Background:

This event has been approved by the Special Events Review Committee based on previous years’ events.

The hours of the event will be from 6:00 p.m. to 11:00 p.m. Set-up will begin at 4:00 p.m. and clean-up will end by midnight. There will be music, and food and alcoholic beverages (wine and beer) will be sold. Proceeds will be used to benefit the Levendia Dance Troupe, Kalymnian Society and Prometheas Pan-Hellenic Cultural Center

All set-up and clean-up will be the event sponsors’ responsibility.

The City has notified area businesses of this event.

Approval of this event authorizes the Sponsor/User the use of City property for said special event with the understanding that they must operate and carry out the needs and functions of the event within the confines and requirements established and approved by the Special Events Committee, the B.O.C and the Sponsor’s application on record.

**City of Tarpon Springs
Application for Special Events**

Event Information:

Date of Application: January 24, 2012

Name of Event: Night in the Islands

Date(s) of Event: April 7, May 5, June 2, July 7, August 4, September 8, October 6, November 3, 2012

Alternate Date(s): TBD

Hours of Event: 6:00 to 11 pm

Set up/break down time needed: 4 to 6 pm; 11 pm -midnight

Location of Event: Dodecanese Blvd. between Hope and Athens

Request for the following street closures: Dodecanese Blvd. between Hope and Athens from 4 pm.

Type/Purpose of Event: Greek cultural event with music, dance, dining

Event Course: (for running event, parade etc.): _____

Assembly & Disband Location: _____

How will profits of Event be used: to benefit the Levendia Dance Troupe, Kalymnian Society, & Prometheus Pan-Hellenic Cultural Center

Applicant Information:

Name of Organization: City of Tarpon Springs, Levendia Dance Troupe, Kalymnian Society, & Prometheus Pan-Hellenic Cultural Center. TBD for each date.

Registered Nonprofit Org.: Yes No

Organizations Address: 324 Pine Street

Individual to Contact: Kathleen Monahan work 937-0686; cell 271-4249

Alternative Contact: Tina Bucuvalas work 937-1130 ; cell: 727-916-0235

General Information:

Number of: Participants 30 Observers: 3000 Vehicles Participating: 0

If Parade # of: Participants: _____ Vehicles: _____ Animals: _____ Floats: _____ Bands: _____ Other: _____

Location for Designated Parking: Existing Entrance Fee: \$0

List of Vendors (other than food/beverage): Levendia Dance Troupe, St. Nicholas Greek Orthodox Cathedral

Type & Location of Toilet Facilities: Sponge exchange and vendor restrooms and Port-o-Lets

Will Music be Provided: Yes No Hours of Play: 4 hours: 7-11pm Type of Loudspeakers/Bands/Other: Band

Tent or Other Structure: Yes No Type of Structure: 10x12 tent canopy for band

How will Structure be Secured: weights Permit #: _____

Solid Waste Collection/Disposal: Yes No How: Existing dumpster with extra pull before and after, boxes from WMI

Will Private Security be Provided: Yes No Name of Private Company: _____

Will the following be Provided: Traffic Control: Yes No Crowd Control: Yes No

Are Street Banners to be Used: Yes No Description/Location of Banners: _____

Will Food/Beverages be Served: Yes No Cooked on Site: Catered: Sold: Given Away:

Will Alcoholic Beverages be Served: Yes No Type of Alcoholic Beverages to be Served: **Beer and Wine**

List Names of All Food/Beverage Vendors, are they are Licensed by City and License Number: **Beverages: Levendia Dance Troupe, Kalymnian Society, & Prometheus Pan-Hellenic Cultural Center; Food: Costas, Hellas, Mamas, Mykonos, Taste of Greece, Parthenon.**

Has the Health Department Approved Food/Beverages Preparation & Distribution: Yes No

Amusement/Carnival Rides: Yes No Name of Company Providing Rides: _____

Types of Rides: _____ Is Diagram of Layout Attached: Yes No

Will Prizes be Given: Yes No Type of Prizes: _____

What are the provisions for clean-up: **Volunteers, Vendors, WMI pick up**

Equipment (please check if needed):

Barricades How many: **Public Works To Determine**

Cones How many: _____

Portable Stage Portable Stage with Sides (Contact the Parks Supervisor to make arrangements)

Electricity Needed: Where: **Near City Sponge Boat and Sponge Exchange.**

Is a check made payable to the City of Tarpon Springs for the Application Fee & Deposit Attached: Yes No

If not, when will it be sent: _____

Is the Certificate of Insurance Attached: Yes No

If not, when will it be sent: _____

I (we) agree that it is my (our) responsibility to cleanup after the conclusion of the special event: Yes No

I agree to provide a report within four (4) weeks subsequent to the event, containing the number of participants and other data included on the application: Yes No

I (we) agree to provide the application, deposit and certificate of insurance. I (we) have read and completed this application and it is true and correct to the best of my (our) knowledge; I (we) have read the general instructions for this application and the City of Tarpon Springs Ordinance #88-25 and agree to conform with the provisions as set forth therein. I (we) understand that knowingly providing false information on the application shall automatically void the application and cancel the event.

Signature of Applicant

Date