


CITY OF TARPON SPRINGS, FL

PURCHASING DEPARTMENT

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Arie L. Walker, CPA, Finance Director
FROM: Jay Jackus, CPPO, CPPB, Purchasing Administrator 
DATE: 2/7/2012
SUBJECT: Approval of Additional Services Authorization No. 1, to RFQ No. 080023, Professional Engineering Services Pertaining to Water & Wastewater Utility System Bonds

RECOMMENDATION:

Approve Additional Services Authorization No 1, to RFQ No. 080023, Professional Engineering Services Pertaining to Water and Wastewater Utility System Bonds with HDR Engineering, Inc., increasing the contract amount from \$34,430.00 to \$57,630.00 an increase of \$23,200.00.

BACKGROUND:

On July 1, 2008, the Board of Commissions selected HDR Engineering, Inc. to prepare an investment grade report on the physical assessment of assets to be included as an attachment to the City's official offering documents associated with the issuance of Utility System Revenue Bonds. As a result of the delay caused by challenges to the City's NPDES and SWFWMD permits an update to the 2008 report is required. Additional Services Authorization No. 1 will provide for the update and completion of the report required for the Official Statement.

FUNDING: 404-4305-536.3100 Water & Sewer Construction Fund



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MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Arie L. Walker, CPA, Finance Director *Alw*
FROM: Jay Jackus, CPPO, CPPB, Purchasing Administrator *JJ*
DATE: 7/1/2008
SUBJECT: Select HDR Engineering, Inc. for RFQ No. 080023 Professional Engineering Services
Pertaining to Water & Wastewater Utility System Bonds

RECOMMENDATION:

Select HDR Engineering, Inc., as the Professional Consultant for RFQ No. 080023, the firm ranked number one in the following list of firms deemed to be the most highly qualified to perform the required services for Professional Engineering Services Pertaining to Water and Wastewater Utility System Bonds. 1) HDR Engineering, Inc. 2) Camp Dresser & McKee, Inc. 3) Chastain Skillman, Inc. in the not-to-exceed amount of \$34,430.00, which includes a contingency of \$3,130.00 for budgetary purposes.

BACKGROUND:

The agreement provides for the preparation of an investment grade report on the physical assessment of assets to be included as an attachment to the City's official offering documents associated with the issuance of Utility System Revenue Bonds, Series 2009 in the amount of approximately \$45,000.00. The Evaluation Committee evaluated four (4) responses received to the Request for Qualifications for the project and short-listed three (3) firms and selected the top ranked firm. The award is in accordance with the Consultants' Competitive Negotiation Act (CCNA), Section 287.055 Florida Statutes.

FUNDING: 404-4305-536.3100 Water & Sewer Construction Fund

**PROFESSIONAL CONSULTANT
EVALUATION FORM**

**CONSENSUS SCORE SHEET
INTERVIEW RANKING**

	SCORE		CDM	Chastain Skillman	HDR								
	100	POINTS											
1. Understanding of the Project and Program Requirements	30	35	25	30									
2. Approach to the Project and Methods Used to Plan, Design and Administer the Project	30	40	28	31									
3. Ability to Provide the Required Services and Provide Them Within Schedule	24	25	19	20									
TOTAL	94	100	72	81									

PROJECT TITLE: Bond Engineer

CONSENSUS SCORING MEETING DATE: 2/25/08

RFQ NUMBER: 080023

NOTE: DO NOT DISCUSS THESE SCORES WITH OTHER COMMITTEE MEMBERS, FIRMS OR ANYONE OTHER THAN AUTHORIZED ADVISORS UNTIL FINAL RANKING HAS BEEN OFFICIALLY ANNOUNCED

Arie Walker
Arie Walker, Project Manager

Jim Russell
Jim Russell

Bob Robertson
Bob Robertson