



## Private Provider

Registration, Scheduling Inspections & Submitting Inspection Documents

### **Private Provider Registration**

- Please submit the following documents to <https://www.ctsfl.us/310/Contractors-RegistrationRenewal>
  1. Notice to Building Official
  2. Resumes
  3. Private Provider Plan Compliance Affidavit
  4. Any other documents related to the Private Provider.

*Forms & City of Tarpon Springs Private Provider Policy can be found here:*

<https://www.ctsfl.us/328/Applications-and-Forms-Digital-Library>

### **Submitting Inspections & Inspection Paperwork**

- All Final Inspection Reports MUST be submitted through our GOPOST Portal inside of the correlating permit.

*\*This MUST be done by the contractor or the private provider, but it must be submitted under the permit the results pertain to.*

*\* We do not need any results submitted until the completion of the project and Final inspections have been performed.*

GoPost Portal Link:

<https://qp-tarponsprings.eplansoftreview.com>

### **Scheduling Inspections**

- All In-Progress & Final Inspections must be scheduled by the contractor via the City of Tarpon Springs Website. At the conclusion of the project when the final certificate of inspection has been uploaded, all inspections will be finalized.

City of Tarpon Springs Website for Scheduling Inspections

<https://tarp-egov.aspgov.com/Click2GovBP/index.html>