



**Public Works Department  
Office of the Director**

Tom Funcheon  
Public Works Director

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To: Mayor and Board of Commissioners

From: Tom Funcheon, Public Works Director

Date: November 6, 2018

Re: City of Tarpon Springs Recreation Department  
29<sup>th</sup> Annual Holiday Boat Parade  
December 7, 2018

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**Recommendation:**

That the Mayor and Board of Commissioners approve the City of Tarpon Springs Recreation Departments' special event application for the "29<sup>th</sup> Annual Holiday Boat Parade" on December 7, 2018 at Craig Park.

If a change in the event date is necessary due to inclement weather, the City Manager will authorize/designate a rain date.

**Background:**

The Special Events Committee has approved this event based on past years' events.

Boats will cast off from the Landing at 6:45 p.m. and arrive at Spring Bayou at approximately 8:15 p.m. Trophies will be given out for the best boat decorations. Boats will be operated within all Manatee Protection requirements as outlined in the attached Ordinance No. 2001-36, §5-28.

The Rusty Trumpet Band will be playing music at the step area during the boat parade, and at the completion of the parade, Santa will come ashore for photos in the picture area.

The boat parade is in conjunction with the "There's Snow Place Like Tarpon Springs" event.

**City of Tarpon Springs  
Application for Special Events**

**Event Information:**

Date of Application: 10/16/2018

Name of Event: Boat Parade

Date(s) of Event: Friday, December 7th, 2018

Alternate Date(s): none

Hours of Event: 7-9pm

Set up/break down time needed: \_\_\_\_\_

Type/Purpose of Event: Lighted boat parade through Anclote River and bayous

Location of Event (include map for parade/procession routes with assembly and disband points): Starting at Landing Marina, West through Anclote River to marker 25 back East to South Spur Channel, into Whitcomb Bayou, Terminating in Spring Bayou

If Closure of a City Parking is needed, please check: Mother Meres  Tarpon Ave.  Orange St  Court/Lemon

Other: N/A

Disposition of Proceeds: None, Free Event

**Applicant Information:**

Name of Organization: Tarpon Springs Recreation Division

Registered Nonprofit Org.: Yes  No

Organizations Address: 400 S Walton Ave, Tarpon Springs, FL 34689

Individual to Contact: Duffv Smith (Telephone #) 727-942-5628 (email) dsmith@ctsfl.us

Alternative Contact: Craig Dolan (Telephone #) 727-942-5628 (email) cdolan@ctsfl.us

**General Information:**

Number of Vendors: 0 (Sponsor is required to keep a list of vendors, and must be able to produce upon request.)

Location for Designated Vendor Parking (Please complete Vendor Designated Parking Form and attach to application)

Approximate Number of Attendees: 30-40 boats Entrance Fee \$ FREE

Location for Attendee Parking: Parking lot

Will Private Security be Provided: Yes  No  Name of Private Company: \_\_\_\_\_

Will the Following be Provided: Traffic Control: Yes  No  Crowd Control: Yes  No

Will Music be Provided: Yes  No  Hours of Play: Band:  DJ:  Other: \_\_\_\_\_

Type & Location of Toilet Facilities: \_\_\_\_\_

Tent or Other Structure: Yes  No  Type of Structure: \_\_\_\_\_

How will Structure be Secured: \_\_\_\_\_

Solid Waste Collection/Disposal: Yes  No  Dumpster:  Rolloff:  Other: \_\_\_\_\_

If parade # of: Participants \_\_\_\_\_ Animals \_\_\_\_\_ Floats \_\_\_\_\_ Bands \_\_\_\_\_ Other \_\_\_\_\_

Amusement/Carnival Rides: Yes  No  Name of Company Providing Rides: \_\_\_\_\_

Types of Rides: Bounce House/Water Slide \_\_\_\_\_ Is Diagram of Layout Attached: Yes  No

Will Food/Beverages be Served: Yes  No  Cooked on Site:  Given Away: \_\_\_\_\_

Will Alcoholic Beverages be Served: Yes  No  Type of Alcoholic Beverages: \_\_\_\_\_

*Event Sponsor is responsible to ensure that all food/alcohol vendors have all necessary licenses as required by the Department of Business and Professional Regulations, Division of Hotels & Restaurants and/or Division of Alcohol and Tobacco, Department of Health, Environmental Health Division or any other applicable State Agency.*

**Equipment/Miscellaneous (please check if needed):**

Barricades:  How many: \_\_\_\_\_

Cones:  How many: \_\_\_\_\_

Portable Stage:  Location: \_\_\_\_\_

Electricity Needed:  Where: \_\_\_\_\_

Public Restrooms:  Hours of Opening/Closing: \_\_\_\_\_

Street Banners:  Locations: \_\_\_\_\_

Additional City Trash Cans:

Directional Parking Signs:  Locations: \_\_\_\_\_

Other: Sprinklers to be turned off in Craig Park on December 7<sup>th</sup>, 2018 from 5-11pm

Is a check made payable to the City of Tarpon Springs for the Application Fee & Deposit Attached: Yes  No

If not, when will it be sent: \_\_\_\_\_

Is the Certificate of Insurance Attached: Yes  No  If not, when will it be sent: On File

I (we) agree that it is my (our) responsibility to cleanup after the conclusion of the special event: Yes  No

I (we) have read and completed this application and it is true and correct to the best of my (our) knowledge; I (we) have read the general instructions for this application and the City of Tarpon Springs Ordinance #88-25 and agree to conform with the provisions as set forth therein. I (we) understand that knowingly providing false information on the application shall automatically void the application and cancel the event.

Ashley Harter  
Signature of Applicant

10/16/2018  
Date



## **29TH ANNUAL HOLIDAY BOAT PARADE**

IN COOPERATION WITH TARPON LANDING MARINA

**DATE:** FRIDAY, DECEMBER 7, 2018

**TIME:** 6:45PM - 9:00PM

**AGENDA:** 6:45PM - CAPTAINS MEETING AT TARPON LANDING.  
DOCKING AVAILABLE WHILE CAPTAINS MEET.

7:30PM - CAST OFF

7:40PM - PARADE THROUGH ANCLOTE RIVER &  
THE BAYOUS.

8:15PM - ARRIVE IN SPRING BAYOU FOR  
JUDGING.

8:45PM - RETURN TO HOME PORTS.

TROPHIES FOR THE BEST  
DECORATIONS!

REGISTRATION FORM ON  
REVERSE SIDE.



**CALL 942-5628 FOR DETAILS**

**Please email completed forms to  
dsmith@ctsfl.us**

**29TH ANNUAL HOLIDAY BOAT PARADE  
REGISTRATION FORM  
FRIDAY, DECEMBER 7, 2018**

CAPTAIN'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

NAME OF BOAT: \_\_\_\_\_

LENGTH: \_\_\_\_\_

DRAFT: \_\_\_\_\_

BEAM: \_\_\_\_\_

# OF PEOPLE: \_\_\_\_\_



A CAPTAINS MEETING WILL BE HELD AT 6:45PM AT TARPON LANDING MARINA TO DISCUSS THE ORDER OF BOATS, GUIDELINES & THE PARADE ROUTE.

SLIPS WILL BE AVAILABLE AT THE LANDING FOR BOATS WHILE THE CAPTAINS MEET.

EACH BOAT *WILL* BE OPERATED SAFELY, AND IS THE RESPONSIBILITY OF THE SKIPPER.

I DO HEREBY WAIVE ALL LEGAL RIGHTS OF ACTION AGAINST THE CITY OF TARPON SPRINGS AND / OR THEIR REPRESENTATIVES IN CONNECTION WITH PERSONAL INJURY.

I PROMISE TO FAITHFULLY ABIDE BY ALL THE RULES AND REGULATIONS AS SET FORTH BY THE RECREATION DIVISION.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

ORDINANCE NO. 2001-36

AN ORDINANCE OF THE CITY OF TARPON SPRINGS, FLORIDA AMENDING SECTION 5-28 OF THE CODE OF ORDINANCES OF THE CITY OF TARPON SPRINGS IN ITS ENTIRETY; PROVIDING FOR MANATEE PROTECTION; PROVIDING FOR A VESSEL EXCLUSION ZONE WITHIN SPRING BAYOU; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

**WHEREAS**, the City recognizes the possibility of vessel impact with manatees may cause death or serious injury; and

**WHEREAS**, the area to be restricted is not a channel that is used for access and egress except by three homes that have riparian rights; and

**WHEREAS**, Florida laws allow vessels registered to these homeowners to gain access to the areas to be regulated; and

**WHEREAS**, the unintentional harassment of manatees occurs occasionally when motorized vessels enter the small enclosed area of Spring Bayou during the winter months; and

**WHEREAS**, there is a high probability of causing cold stress to basking manatees seeking sanctuary within Springs Bayou when they are frightened by motorized vessels; now, therefore

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF TARPON SPRINGS, FLORIDA, THAT:**

**Section 1.** That Section 5-28 of the Code of Ordinances of the City of Tarpon Springs, is amended in its entirety to read as follows:

**"§5-28 MANATEE PROTECTION.**

(a) *Purpose.* The purpose of this section shall be to protect the West Indian Manatee from the dangers presented by motor propelled or artificially propelled vessels of all types.

(b) *Definitions.* For the purpose of this section, the following terms, phrases, words and derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The words "shall" is always mandatory and not merely directory.

1. "Vessel" means a motor-propelled or artificially propelled vehicle and every other description of boat, watercraft, barge, and airboat other than a seaplane on the water, used or capable of being used as a means of transportation on the water, including jet skis, and other personal watercraft.
2. "Person" means any individual, partnership, firm, corporation, association or other entity.

3. "Operate" means to navigate or otherwise use any vessel in, on or under the water.
- (a) "Idle speed" means the minimum speed that will maintain steerage way of a motorboat.
4. "Idle speed zone" means an area where vessels may not be operated at greater than "Idle speed".
5. "Spring and Whitcomb Bayous" means these waterways as appearing on the Exhibit A attached hereto and is inclusive of adjacent waterways and tributaries south of the Beckett Draw Bridge, a/k/a the Yacht Club Bridge.
- (c) *Area regulated.* The area regulated by the provisions of this section shall be all public waters, creeks, bayous, canals and channels comprising Spring Bayou, Whitcomb Bayou, Minetta Bayou, Inness Bayou, the tributary adjacent to Baynard Bridge and all public waters, creeks, bayous, canals and channels adjacent to Moorings Cove Drive and connected to Whitcomb Bayou and all other such public waters, creeks, bayous, canals and channels signed or designated by direction of the City Commission or City Manager as "Manatees-Idle Speed" or similar terms.
- (d) *Means of enforcement.* The provisions of this section shall be enforced by members of all duly authorized law enforcement agencies.
- (e) *Prohibited acts.* It shall be a violation of this section for any vessel to traverse the waterways within the areas regulated by this section at a speed greater than "Idle speed" from November 15 through March 31 of any given year.
- (f) *Exemptions.* Exempt from the provisions of this section shall be any Florida Marine Patrol, Pinellas County Sheriffs Department and/or other official craft and craft operating under emergency conditions while in the performance of their official duties or operations in an emergency.
- (g) *Special exclusion zone.* No motorized or self-propelled vessels shall be operated within Spring Bayou from November 15 through March 31 of any given year. The Board of Commissioners may give permission to motorized vessels to use Spring Bayou for the Christmas Boat Parade or Epiphany celebrations at least two weeks prior to the event.
- (h) *Conflict.* In the event that any provision in this Ordinance is found to be in conflict with any other City of Tarpon Springs ordinance regarding the same subject, the more restrictive ordinance shall apply.
- Section 2.** That this Ordinance shall become effective immediately upon final passage and adoption.