

**CITY OF TARPON SPRINGS, FLORIDA
Conceptual Development Plan Application**

Return to:
Planning & Zoning Department
324 E. Pine Street
Tarpon Springs, FL 34689
(727) 942-5611

(Please type or print clearly)

Property Owner(s)

Name		Email	
Address			
City	State	Zip	
Phone	Fax	Cellular	

Applicant

Name		Email	
Address			
City	State	Zip	
Phone	Fax	Cellular	

Agent (if applicable)

Name		Email	
Address			
City	State	Zip	
Phone	Fax	Cellular	

General Information

Project Name
Property Location or Address
Legal Description (attach additional sheets as necessary)
Tax Parcel Number(s)

Existing Land Use & Zoning Information

Present Designations of Property		Proposed Designations for Property	
Land Use Category	Zoning District	Land Use Category	Zoning District
Land Use Plan Amendment Required? <input type="checkbox"/> YES <input type="checkbox"/> NO		If yes, Countywide Plan Amendment Required? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Site Acreage:

Upland _____ Wetland _____ Submerged _____ TOTAL _____

Flood Information: [please check all that apply]

Zone X Zone X Shaded Zone AE Zone VE

Base Flood Elevation(BFE): [please list all elevations] _____

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NOTE: Pursuant to Section 80.00 of the Land Development Code the applicant shall submit 5 copies of a Conceptual Development Plan for administrative review by the Technical Review Committee (TRC). The purpose of this review is to identify major concerns and the need for additional support data. Within 7 working days following the completion of the TRC review, the Planning and Zoning Division shall send a letter to the applicant summarizing the major points of the TRC review. The applicant may then submit for Preliminary Development Plan review.

Proposed Land Use Information:

Residential Planned Development

Total No. of Units _____

Single Family:

_____ Detached _____ Zero Lot Line _____ Attached
_____ Cluster _____ Semi-Detached

Multi-Family:

_____ Triplex _____ Townhome _____ Other
_____ Apartment _____ Condominium

Non-Residential Planned Development

Total Non-Residential Floor Area _____

_____ Commercial _____ Industrial _____ Office
_____ Institutional _____ Mixed Use _____ Other

The following MUST be furnished with this application: [incomplete applications will not be accepted]

- Completed original application with digital copies of all application documents**
- \$250.00 application fee plus advertisement costs which will be invoiced upon calculation by Staff
- Proof of ownership (warranty deed, title certification, etc.)
- Completed application for Certificate of Concurrence
- Five (5) complete sets of plans – Conceptual Development Plans shall consist of the following minimum information:
 1. Accurate survey of boundary and existing conditions including but not limited to easements, streets, buildings, land uses, historic sites, zoning, wetlands, watercourses, utilities, general topographic contours, rights-of-way, and existing zoning and land uses for all contiguous properties.
 2. Title of the project.
 3. Total site acreage:
 - a. Upland acreage.
 - b. Submerged acreage.
 4. Date, scale (1" = 60 or larger), north arrow, legend, location map.
 5. Master plan showing the locations and acreage of general land uses including dwelling unit types, general types of nonresidential uses, open spaces, recreational facilities, and other proposed uses.
 6. Circulation plan showing locations and types of all access points and major internal streets.
 7. Gross residential density of each unit type and overall gross residential density.
 8. Floor area for nonresidential uses by use type and total.
 9. Proposed development phasing.
 10. An aerial photograph at a scale of 1" = 200 or larger.

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AFFIDAVIT

I (we), the undersigned, certify ownership of the property within this application, that said ownership has been fully divulged, whether such ownership by contingent or absolute, and that the name of all parties to an existing contract for sale or any options are filed with this application.

I (we) certify that _____ is (are) duly designated as the agent(s) for the owner, that the agent(s) is (are) authorized to provide subject matter on the application contained herein, whether verbal or written, and appear at any public hearing(s) involving this petition.

AGENT

I (we) assent to the City's Comprehensive Plan as it applies to the property. Further, it is understood that this application must be complete and accurate and the appropriate fee paid prior to processing.

Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____

STATE OF FLORIDA)
COUNTY OF PINELLAS)

The foregoing instrument was acknowledged before me this _____ day of _____, A.D., 20 ____
by _____, who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

PROPERTY OWNER NAME PRINTED

NOTARY PUBLIC

Name: _____

Signature: _____

Stamp: