

**CITY OF TARPON SPRINGS, FLORIDA  
Minor Subdivision Application**

Return to:  
Planning & Zoning Department  
324 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 942-5611

(Please type or print clearly)

**Property Owner(s)**

Name		Email	
Address			
City		State	Zip
Phone	Fax		Cellular

**Applicant**

Name		Email	
Address			
City		State	Zip
Phone	Fax		Cellular

**Agent (if applicable)**

Name		Email	
Address			
City		State	Zip
Phone	Fax		Cellular

**General Information**

Project Name
Property Location or Address
Legal Description (attach additional sheets as necessary)
Tax Parcel Number(s)

**Existing Land Use & Zoning Information**

Present Designations of Property		Current Use of Property
Land Use Category	Zoning District	

**Site Acreage:**

Upland \_\_\_\_\_ Wetland \_\_\_\_\_ Submerged \_\_\_\_\_ TOTAL \_\_\_\_\_

**Flood Information:** [please check all that apply]

Zone X                       Zone X Shaded                       Zone AE                       Zone VE

**Base Flood Elevation (BFE):** [please list all elevations] \_\_\_\_\_

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NOTE: Section 162.00 of the Land Development Code provides that the Technical Review Committee (TRC) may approve a “minor subdivision” of an existing lot, tract or parcel into two building sites. Each lot must meet the applicable dimensional requirements of the Land Development Code and must abut a public or private right-of-way for the required minimum lot frontage in the applicable zoning district. Additional right-of-way dedication may be required.

**The following MUST be furnished with this application: [incomplete applications will not be accepted]**

- Completed original application with digital copies of all application documents**
- \$250.00 application fee
- Proof of ownership (warranty deed, title certification, etc.)
- Property survey, signed and sealed by a professional land surveyor
- Sketch and legal descriptions of both proposed parcels being created

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**AFFIDAVIT**

I (we), the undersigned, certify ownership of the property within this application, that said ownership has been fully divulged, whether such ownership by contingent or absolute, and that the name of all parties to an existing contract for sale or any options are filed with this application.

I (we) certify that \_\_\_\_\_ is (are) duly designated as the agent(s) for the owner, that the agent(s) is (are) authorized to provide subject matter on the application contained herein, whether verbal or written, and appear at any public hearing(s) involving this petition.

AGENT

I (we) assent to the City's Comprehensive Plan as it applies to the property. Further, it is understood that this application must be complete and accurate and the appropriate fee paid prior to processing.

Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____
Date: _____	Title Holder/Property Owner: _____

**STATE OF FLORIDA            )**  
**COUNTY OF PINELLAS        )**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20 \_\_\_\_  
by \_\_\_\_\_, who is personally known to me or who has produced  
\_\_\_\_\_ as identification and who did (did not) take an oath.

PROPERTY OWNER NAME PRINTED

NOTARY PUBLIC

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Stamp: \_\_\_\_\_