



# CITY OF TARPON SPRINGS, FL

## Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**THRU:** Jay Jackus, CPPO, CPPB, Procurement Services Director *JJ*  
**FROM:** Janina Lewis, CPPO, Senior Procurement Analyst *JL*  
**DATE:** 10/27/2020  
**SUBJECT:** Increase File No. 200062-N-JL, Pumps & Repair Parts, Myers

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### RECOMMENDATION:

Increase File No. 200062-N-JL, Pumps & Repair Parts, Myers with Custom Pumps & Controls, Inc., from an annual amount not to exceed \$60,000.00 to \$75,000.00 an increase of \$15,000.00, for the Lift Stations.

### BACKGROUND:

On February 11, 2020 the Board approved the contract with Custom Pumps & Controls, Inc., through February 11, 2021. The City currently maintains sixty (60) sewer lift stations throughout its service area. In order to maintain a minimum number of repair parts and pump inventory, staff has standardized to Myers pumps and systems. The increase is needed to purchase necessary replacement parts due to failures that may occur during the remainder of the contract period (see attached memo). Custom Pumps & Controls, Inc. is the sole authorized representative for the municipal market within the State of Florida. Items are ordered on an as-needed basis.

**FUNDING:** Lift Stations 402-4604-536-4600/6300

Accepted by: \_\_\_\_\_  
City Manager

Attest: \_\_\_\_\_  
City Clerk



## Public Services Department

Paul Smith  
Public Services Director

### Memorandum

**Date:** October 20, 2020  
**To:** Jay Jackus, Procurement Services Director  
**Through:** Paul Smith, Public Services Director *PS*  
**From:** Raymond Page, Utilities Superintendent  
Francisco Pavez, Utilities Maintenance Supervisor  
**Subject:** Increase the single source PO#200526, Custom Pump and Controls

#### Recommendation

Authorize the increase of the single source purchase in the amount of \$15,000 for Custom Pump and Controls to provide additional Myers pumps, parts and associated equipment for the remainder of the contract period which expires February 11, 2021.

#### Background

Custom Pump and Controls has been selected as a single source vendor due to their being the area authorized distributor. The City currently has sixty (60) lift stations in service that have been fitted with Myers pumps and equipment. These pumps allow the sanitary sewer transmission from each customer to the Advance Wastewater Treatment plant, which also uses proprietary Myers pump and accessories. The City has standardized the system to reduce the number of different types of units in stock and allow for replacement units to be available in the event of a failure.

An increase of \$15,000 from the original authorization amount of \$60,000 is recommended to ensure we have adequate funding to purchase needed replacement parts due to failures for the remainder of the contract period.

#### Funding

Funds have been budgeted in account 402-4603-536-4600/6300 and 402-4604-536-4600/6300 in the 2020 Fiscal Budgets.

Prepared By: Public Services Department



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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**THRU:** Jay Jackus, CPPO, CPPB, Procurement Services Director  
**FROM:** Janina Lewis, Senior Procurement Analyst  
**DATE:** 02/11/2020  
**SUBJECT:** Award File No. 200062-N-JL, Single Source Purchase of Pumps & Repair Parts, Myers

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### RECOMMENDATION:

Award File No. 200062-N-JL, Single Source Purchase of Pumps & Repair Parts, Myers to Custom Pumps & Controls, Inc., in the estimated annual amount of \$60,000.00, for the period February 12, 2020 through February 11, 2021 for the Lift Stations. Purchase Orders will only be issued against approved budgets.

### BACKGROUND:

The City currently maintains sixty (60) sewer lift stations throughout its service area. In order to maintain a minimum number of repair parts and pump inventory, staff has standardized to Myers pumps and systems (see attached memo). Custom Pumps & Controls, Inc. is the sole authorized representative for the municipal market within the State of Florida. Items are ordered on an as-needed basis.

**FUNDING:** Lift Stations 402-4604-536-4600/6300

Accepted by: \_\_\_\_\_

City Manager

Attest: \_\_\_\_\_

City Clerk





## Public Services Department

Paul Smith  
Public Services Director

### Memorandum

**Date:** February 3, 2020  
**To:** Jay Jackus, Procurement Services Director  
**Through:** Paul Smith, Public Services Director *PS*  
**From:** Raymond Page, Utilities Superintendent  
Francisco Pavez, Utilities Maintenance Supervisor  
**Subject:** Authorize Single Source Purchase of Myers Pumps, mounting adapters & repair parts

#### Recommendation

Authorize Single Source Purchase not to exceed \$60,000 for Myers Pumps & Repair Parts with Custom Pump & Controls, Inc., for the Utilities Maintenance Department.

#### Background

The City currently maintains Sixty (60) sewage lift stations throughout its wastewater service area. Each of the lift stations has multiple submersible pumps that are designed for this type of severe service condition. The pumps are a vital component of maintaining flow of wastewater to the treatment plant. The current FY20 budget has \$60,000 allocated for lift station pump replacement.

The City has had long-term success with Myers/ Pentair pumps and recommends continuing to standardize to this manufacturer in order to maintain consistency, reliability, and to minimize the number of repair parts and pump inventory. Custom Pumps and Controls, Inc. is the sole authorize representative for the municipal market within the State of Florida. Items are ordered on an as-needed basis.

#### Funding

Funds for this item are budgeted in the Utilities Sewage Lift Stations account 402-4604-536.

Prepared By: Public Services Department