#### **MEMORANDUM**

To: Mayor & Board of Commissioners

Through: Mark LeCouris, City Manager

From: Renea Vincent, Planning Director

**Date:** July 8, 2021

**BOC Meeting:** July 15, 2021 Special Session (tentative)

Subject: Supplemental Information; Preliminary Approval of US 19 Secondary Access for proposed

**Anclote Harbor Apartments** 

#### **BACKGROUND:**

In January 2021, the Board of Commissioners approved Ordinance 2020-34 providing for approval of a Preliminary Planned Development for the Anclote Harbor project on US 19. A specific condition of approval (#22) required an assessment of the feasibility of constructing a second entrance to the project site via the undeveloped right of way of Hays Road between the easterly boundary of the project site and Jasmine Avenue. The applicant/developer (Morgan Group) provided \$65,000 to the City of Tarpon Springs to engage the City's Engineer of Record (Cardno Inc.) to provide a preliminary engineering report (PER) of alternatives for the Hays Road construction. Staff received a first draft of the report on June 1, 2021 and requested several clarifications/modifications to ensure the PER was responsive to the City's needs and fully considered all aspects of condition #22 of Ordinance 2020-34. The PER was transmitted to the Board of Commissioners on June 21, 2021.

## ADDITIONAL INFORMATION FOR CONSIDERATION:

After consideration of the eventual difficulties of actually making a future connection to Hays Road, its impacts on the surrounding neighborhood, and the unavoidable impact on existing wetlands and upland habitat that would otherwise be preserved, the applicant (Morgan Group) has been pursuing the option of providing a second access point from US 19 to serve the project. Florida Department of Transportation (FDOT) has provided a *preliminary* conceptual approval for a 2<sup>nd</sup> full access (right-in, right-out) on US 19 to serve the project.

Please note, that if the applicant decides to pursue the secondary access from US 19 it will require them to either amend the existing preliminary development plan, or in lieu, to submit a new application for preliminary planned development approval. In either case, the review and approval process is identical and will require TRC review, Planning and Zoning Board review and recommendation, and two readings of an ordinance by the Board of Commissioners.

It is our understanding that the applicant intends to submit a new application, rather than amending the previous application. In this instance, staff agrees that this is the preferred alternative since it will require an entirely new submission package with updated documentation, rather than relying on previously submitted supporting documents that are almost two years old.

## Attachment

1. FDOT correspondence with the Morgan Group and representatives

# TARAPANI PLANNING STRATEGIES, LLC 128 EAST TARPON AVENUE TARPON SPRINGS, FLORIDA 34689 C.TARAPANI@TARAPANIPLANNING.COM TELEPHONE 727-642-2030

VIA ELECTRONIC MAIL

July 7, 2021

Ms. Renea Vincent, Planning Director City of Tarpon Springs 324 E. Pine Street Tarpon Springs, Florida 34689

Re: Anclote Harbor

FDOT Review of Second Access

Dear Ms. Vincent:

I am writing on behalf of my client, The Morgan Group, regarding the access for the Anclote Harbor project. My client and his engineering consultants have been working with the staff of the Florida Department of Transportation (FDOT) on a potential second access point on U.S. Highway 19 north of the main entrance to the Anclote Harbor multifamily development.

Project meetings were held between Kimley Horn and the FDOT on February 4, 2021 and May 13, 2021 to discuss this second access for the project. Kimley Horn analyzed the proposed second access point as a right-in, right-out driveway and prepared a memorandum and exhibit demonstrating that the proposed second access meets the applicable requirements of the FDOT Design Standards. On June 16, 2021, FDOT agreed that Kimley Horn's proposed design meets FDOT's Standards and a permit may be submitted for formal review, with the understanding that the permit plans submitted to FDOT for review will be consistent with the exhibit previously provided (See attached Electronic mail, Memorandum and Exhibit).

Based on this review by FDOT, the new Preliminary and Final Development Plans for Anclote Harbor will include this second access point located to the north of the main entrance and limited to a right-in, right-out driveway. The second access will comply with the exhibit reviewed and approved by FDOT.

Please feel free to contact me with any questions. Thank you.

Sincerely, Guoli Jangoni

Cynthia Tarapani, Owner/ Authorized Member

Tarapani Planning Strategies, LLC

Attachment



## FW: Anclote Harbor

1 message

Kamil Salame <kamils@morgangroup.com>

Wed, Jun 16, 2021 at 4:20 PM

To: "E.D. Armstrong" <ed.armstrong@hwhlaw.com>, Cyndi Tarapani <c.tarapani@tarapaniplanning.com>

Cc: Richard Buck <RichardB@morgangroup.com>, "Harvey D. Gonzalez" <harveyg@morgangroup.com>, Pred Kosovac <PredK@morgangroup.com>, Jenny Bermudez <jennyb@morgangroup.com>, "Cintron, Artie" <Artie.Cintron@kimley-horn.com>

Ed, Cyndi,

Below are emails with Kimley Horn and FDOT regarding a full second access on US19 and attached are supporting docs. This is a preliminary approval to allow an additional (secondary) driveway design to be submitted for formal review to FDOT. Note, this is still pending a formal review and approval of a permit level set of plans. Kimley Horn will submit those plans to FDOT mid-July and the permitting process takes 4-5 months after receipt of the permit application. Please share this information with the City.

Please let Artie and me know if you have any questions.

Best regards,

Kamil Salame

The Morgan Group, Inc.

2750 NW 3<sup>rd</sup> Avenue, Suite 2

Miami, Florida 33127

Direct: (954) 523-1644

Mobile: (786) 877-8297

kamils@morgangroup.com

www.morgangroup.com

From: Cintron, Artie < Artie. Cintron@kimley-horn.com>

Sent: Wednesday, June 16, 2021 3:35 PM
To: Kamil Salame <kamils@morgangroup.com>

Subject: FW: Anclote Harbor

See below.

**Artie Cintron** 

Kimley-Horn | 655 North Franklin Street, Suite 150, Tampa, FL 33602

Direct: 813 635-5585 | Office: 813-620-1460

From: Crosby, Douglas Todd <Douglas.Crosby@dot.state.fl.us>

Sent: Wednesday, June 16, 2021 3:27 PM

To: Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>

Cc: Seals, John < John.Seals@kimley-horn.com>; Hatton, Christopher < Christopher.Hatton@kimley-horn.com>; Fearon,

Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Biggs, William <William.Biggs@dot.state.fl.us>; Gregory, Christopher M. <Chris.Gregory@dot.state.fl.us>; Casey, Robert

<Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar

<Edgar.Munoz@dot.state.fl.us>; Gething, Drew <Drew.Gething@dot.state.fl.us>; Cintron, Artie <Artie.Cintron@kimley-

horn.com>

Subject: RE: Anclote Harbor

They took care of the slopes and I am good with the memo.

Thanks

D. Todd Crosby, C.P.M, P.E.

District-7 Florida Department of Transportation

Access Management Engineer

11201 N. McKinley Drive

Tampa, Fl. 33612

Work Hours; Monday-Thursday 7:00am - 5:30pm

Office Phone: 813-975-6054

Cell Phone: 352-442-2918

Email: Douglas.Crosby@dot.state.fl.us

From: Provenzano, Joel < Joel. Provenzano@dot.state.fl.us>

Sent: Tuesday, June 15, 2021 9:30 AM

To: Crosby, Douglas Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon,

Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Biggs, William <William.Biggs@dot.state.fl.us>; Gregory, Christopher M. <Chris.Gregory@dot.state.fl.us>; Casey, Robert

<Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar

<Edgar.Munoz@dot.state.fl.us>; Gething, Drew <Drew.Gething@dot.state.fl.us>; Cintron, Artie <artie.cintron@kimley-

horn.com>

Subject: RE: Anclote Harbor

Importance: High

Todd,

Do you have any other comments on the concept and the access memo, or did they address your concerns? Wanted to get your sign off before we have them move forward.



## M Joel Provenzano



Access Management Administrator &

Senior Traffic Engineering Specialist

FDOT D7 - Traffic Operations

Mobile (813) 373-3909

Office (813) 975-6755

Work Hours: Monday - Friday 9am - 6pm

Joel.Provenzano@dot.state.fl.us







From: Cintron, Artie < Artie. Cintron@kimley-horn.com>

Sent: Thursday, June 10, 2021 2:36 PM

To: Biggs, William <William.Biggs@dot.state.fl.us>; Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Crosby,

Douglas Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon,

Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us>

Subject: RE: Anclote Harbor

Per Joel's email below, it was stated to make the revisions and send back so that Todd can make his preliminary nod for submission of a secondary access and proper permit review.

Your time has been greatly appreciated and we understand that during formal review for permitting that will be items to flush out and clean up.... Thanks again!

**Artie Cintron** 

Kimley-Horn | 655 North Franklin Street, Suite 150, Tampa, FL 33602

Direct: 813 635-5585 | Office: 813-620-1460

From: Biggs, William < William.Biggs@dot.state.fl.us>

Sent: Thursday, June 10, 2021 2:24 PM

**To:** Cintron, Artie <Artie.Cintron@kimley-horn.com>; Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Crosby, Douglas Todd <Douglas.Crosby@dot.state.fl.us>

**Cc:** Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan
<Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us>

Subject: RE: Anclote Harbor

I gave you my preliminary review, submit the permit I'm sure I will have other comments. This is taking time away from other reviews and design variations.

From: Cintron, Artie < Artie. Cintron@kimley-horn.com>

Sent: Thursday, June 10, 2021 2:19 PM

To: Biggs, William <William.Biggs@dot.state.fl.us>; Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Crosby,

Douglas Todd <Douglas.Crosby@dot.state.fl.us>

**Cc:** Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan
<Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew
<Drew.Gething@dot.state.fl.us>

Subject: RE: Anclote Harbor

All,

Please find the attached revised exhibit and revised Secondary Access Analysis Memo.

Please confirm if this appears acceptable.

Artie Cintron
Kimley-Horn | 655 North Franklin Street, Suite 150, Tampa, FL 33602
Direct: 813 635-5585 | Office: 813-620-1460

From: Biggs, William < William. Biggs@dot.state.fl.us>

Sent: Thursday, June 10, 2021 11:48 AM

To: Cintron, Artie <Artie.Cintron@kimley-horn.com>; Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Crosby,

Douglas Todd <Douglas.Crosby@dot.state.fl.us>

**Cc:** Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan
<Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us>
Subject: RE: Anclote Harbor

Ok 1;3 Is ok.

From: Cintron, Artie < Artie. Cintron@kimley-horn.com>

Sent: Thursday, June 10, 2021 10:59 AM

To: Biggs, William < William.Biggs@dot.state.fl.us>; Provenzano, Joel < Joel.Provenzano@dot.state.fl.us>; Crosby,

Douglas Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John < John.Seals@kimley-horn.com>; Hatton, Christopher < Christopher.Hatton@kimley-horn.com>; Fearon, Kelly < Kelly.Fearon@kimley-horn.com>; Provenzo, Nick < Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan
<Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew
<Drew.Gething@dot.state.fl.us>

Subject: RE: Anclote Harbor

Bill,

We are working on the additional cross section for the exhibit now as well as the 2 - level area.

In regards to the tie in, currently we are fortunately not having to impact the wetland or the wetland buffer. We are now adjusting the tie in slopes and believe that a 3:1 will allow us to still not cause any impacts to the wetlands or buffer and as this area and project is very environmentally conscience it would be a great benefit to avoid such an impact.

I will have the revised exhibit and memo over to the team shortly.

Thanks again.

**Artie Cintron** 

Kimley-Horn | 655 North Franklin Street, Suite 150, Tampa, FL 33602

Direct: 813 635-5585 | Office: 813-620-1460

From: Biggs, William <William.Biggs@dot.state.fl.us>

Sent: Thursday, June 10, 2021 7:53 AM

To: Cintron, Artie <Artie.Cintron@kimley-horn.com>; Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Crosby,

Douglas Todd <Douglas.Crosby@dot.state.fl.us>

**Cc:** Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us>
Subject: RE: Anclote Harbor

Make sure you provide a cross section generally center of the right turn lane (not the entire right turn just the driveway) across the driveway, sidewalk and how it ties to the existing ground. Include a 2-level area behind the sidewalk. The tie in should be 1:3, but 1:4 would be better. You are already impacting the wetland and the additional fill will not be that much.

From: Cintron, Artie < Artie. Cintron@kimley-horn.com>

Sent: Wednesday, June 9, 2021 6:46 PM

To: Provenzano, Joel <Joel.Provenzano@dot.state.fl.us>; Biggs, William <William.Biggs@dot.state.fl.us>; Crosby, Douglas Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us>

Subject: RE: Anclote Harbor

Joel,

I will wait for Bill to opine on the access and will have the previously submitted access analysis memo updated to reflect the new proposed condition.

We greatly appreciate the upfront coordination and willingness to provide cursory review. Thanks again!

Artie Cintron

Kimley-Horn | 655 North Franklin Street, Suite 150, Tampa, FL 33602

Direct: 813 635-5585 | Office: 813-620-1460

From: Provenzano, Joel < Joel. Provenzano@dot.state.fl.us>

Sent: Wednesday, June 9, 2021 6:14 PM

To: Cintron, Artie <Artie.Cintron@kimley-horn.com>; Biggs, William <William.Biggs@dot.state.fl.us>; Crosby, Douglas

Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us> Subject: RE: Anclote Harbor

One more point...please remove the word "Full" from the title. Thank you.



# 1 Joel Provenzano



Access Management Administrator &

Senior Traffic Engineering Specialist

FDOT D7 - Traffic Operations

Mobile (813) 373-3909

Office (813) 975-6755

Work Hours: Monday - Friday 9am - 6pm

Joel.Provenzano@dot.state.fl.us







From: Provenzano, Joel

Sent: Wednesday, June 9, 2021 6:10 PM

To: Cintron, Artie <Artie.Cintron@kimley-horn.com>; Biggs, William <William.Biggs@dot.state.fl.us>; Crosby, Douglas

Todd <Douglas.Crosby@dot.state.fl.us>

Cc: Seals, John <John.Seals@kimley-horn.com>; Hatton, Christopher <Christopher.Hatton@kimley-horn.com>; Fearon, Kelly <Kelly.Fearon@kimley-horn.com>; Provenzo, Nick <Nick.Provenzo@kimley-horn.com>; Gregory, Christopher M.

<Chris.Gregory@dot.state.fl.us>; Casey, Robert <Robert.Casey@dot.state.fl.us>; Bogan, Ryan <Ryan.Bogan@dot.state.fl.us>; Munoz, Edgar <Edgar.Munoz@dot.state.fl.us>; Gething, Drew

<Drew.Gething@dot.state.fl.us> Subject: RE: Anclote Harbor

I think this design is more in line with what roadway and I were looking for. I'll wait for Bills response to make sure those listed measurements were taken from the correct place, and are in fact the needed distances and the appropriate slopes for the appropriate distances. If he does believe this is good, please be ready to prepare an update to the "Full Access Analysis Memo" (attached), a copy of which will need to be sent to us for approval and then submitted in OSP along with the other documents.

I've copied in our Access management engineer Todd Crosby, so that he can review the final memo when you send it back, and give preliminary approval to allow this additional (secondary) driveway design to be submitted for formal review in OSP. Final approval will still come from Pinellas Ops permitting staff. Thank you all for this advanced coordination as it saves time.



## Joel Provenzano



Access Management Administrator &

Senior Traffic Engineering Specialist

FDOT D7 - Traffic Operations

Mobile (813) 373-3909

Office (813) 975-6755

Work Hours: Monday - Friday 9am - 6pm

Joel.Provenzano@dot.state.fl.us







## 2 attachments



Secondary Access Analysis Memo.pdf 240K



🔁 20210610\_US19\_GuardrailExhibit.pdf



## Memorandum

To: Florida Department of Transportation 11201 N. McKinley Drive Tampa, FL 33612

From: Jamie Wolczynski, P.E.

Date: June 10, 2021

Subject: Anclote Harbor - US 19 Access Exhibit/Guardrail Analysis

Based on review of the existing site conditions and FDOT's Design Standards, it has been determined that a secondary right-in, right-out access driveway for the proposed Anclote Harbor development is feasible. To accommodate a secondary access driveway along US 19, adequate driveway spacing of 600' (10% variance from the 660' spacing criteria per FDOT Standards) is proposed to avoid any impacts to the environmental wetlands located on the northern portion of the property.

An FDOT standard parallel type approach terminal is proposed to shield vehicles from the drop-off hazard and avoid any potential encroachment into the wetlands. See attached exhibit. Regrading of the embankment behind the guardrail limits is warranted to meet Minimum Clear Area requirements as identified in FDOT Standard Plans, Index 536-001.

The attached exhibit depicts the layout of the dedicated turn lane for the northern access, as well as the proposed guardrail and sidewalk improvements needed to adhere to FDOT Design Standards. To conclude, the analysis conducted deems the secondary right-in, right-out access driveway for Anclote Harbor is feasible.

Sincerely,

Kimley-horn and Associates, Inc Jamie Wolczynski, P.E. Project Manager





