



**MEMORANDUM**

**To:** Mayor & Board of Commissioners

**Through:** Mark LeCouris, City Manager

**From:** Renea Vincent, Planning Director

**Date:** June 21, 2021

**BOC Meeting:** July 15, 2021 Special Session (tentative)

**Subject:** **Transmittal of Hays Road Preliminary Engineering Report: Final Draft**

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**BACKGROUND:**

In January 2021, the Board of Commissioners approved Ordinance 2020-34 providing for approval of a Preliminary Planned Development for the Anclote Harbor project on US 19. A specific condition of approval (#22) required an assessment of the feasibility of constructing a second entrance to the project site via the undeveloped right of way of Hays Road between the easterly boundary of the project site and Jasmine Avenue. The applicant/developer (Morgan Group) provided \$65,000 to the City of Tarpon Springs to engage the City's Engineer of Record (Cardno Inc.) to provide a preliminary engineering report (PER) of alternatives for the Hays Road construction. Staff received a first draft of the report on June 1, 2021 and requested several clarifications/modifications to ensure the PER was responsive to the City's needs and fully considered all aspects of condition #22 of Ordinance 2020-34.

A revised final draft was received on June 21, 2021 and is being transmitted to the Board and interested parties.

**NEXT STEPS:**

A Special Session is anticipated for Thursday, July 15 2021 to allow the Board to discuss the findings and alternatives presented in the PER. This meeting will be noticed as a public meeting in the same manner as required by the original planned development (notice in the paper and mailed notice to property owners). The notice area will be expanded to include the Hays Road right of way to ensure notice to affected property owners along Hays Road. Douglas Stoker P.E. and/or Jason Yam P.E. (drafters of the report) from Cardno Inc. will attend the meeting.

The PER will also be transmitted to Pinellas County Administration requesting their review and acceptance of any of the proposed alternatives (if any), and any conditions that may be associated with construction. We will request that this review and response be provided prior to July 15 Special Session.

**Attachments:**

1. Hays Rd Preliminary Engineering Report
2. Ordinance 2020-34