



**Public Works Department  
Office of the Director**

Tom Funcheon  
Public Works Director

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To: Mayor and Board of Commissioners

From: Tom Funcheon, Public Works Director

Date: September 28, 2021

Re: Special Event – Tarpon Springs Merchants Association  
32<sup>nd</sup> Annual Sponge Docks Seafood Festival  
November 12, 13 & 14, 2021

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**Recommendation:**

That the Mayor and Board of Commissioners approve the location revision of the “32<sup>nd</sup> Annual Sponge Docks Seafood Festival”. The new location will be: Athens Street (Dodecanese Blvd. to Mill St.), Cross St. (Athens to Sponge Exchange parking lot entrance), Maragos St. (Athens St. to Hope St.; alley next to Costas Restaurant) and sidewalk area on Dodecanese Blvd. (in front of sponge diver statue and Sponge Exchange).

If a change in the event date is necessary due to inclement weather, the City Manager will authorize/designate a rain date.

**Background:**

All other aspects of the event will remain the same as approved by the BOC on May 11, 2021.

The reason for the location change is outlined below by the event sponsor.

September 10, 2021

Memo to: Mayor Alahouzos, City Commissioners

RE: Event Application for Seafood Festival

This application is being revised due to the fact that the owner of the parcel of land we were requesting to rent on the north side of Hill Street will not allow us to use that property. We are requesting approval for the event to be moved to Athens Street. Dodecanese will not be closed but there will be vendors placed on the sidewalk in front of the Sponge Exchange and on the other side where the statue is. There would be no more than a total of 15 vendors set up on both sides. John Tsavaris has given us permission to use his parking lot off of Athens Street for the food vendors to set up.

Thank you for your consideration in approving the event location change.

Reggie Gibson, Secretary, TSMA  
Carol Rodriguez, Event Coordinator/Director, TSMA

**City of Tarpon Springs  
Application for Special Events**

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**Event Information:**

Date of Application: September 10, 2011  
Name of Event: 32<sup>nd</sup> Annual Sponge Docks Seafood Festival (REVISED)  
Date(s) of Event: November 12-14, 2021  
Alternate Date(s): n/a  
Hours of Event: 11-12 (12-9pm), 11-13 (10am-10pm), 11-14 (10am-5pm)  
Set up/break down time needed: Set up on Friday – 6am Breakdown on Sunday – 8pm  
Type/Purpose of Event: Fundraiser for the Tarpon Springs Merchants Association. Event will include food vendors, vendors and music.  
Location of Event (include map for parade/procession routes with assembly and disband points): Athens Street from Dodecanese to Mill Street, Cross Street from Athens to Sponge Exchange parking lot entrance, Maragos Street from Athens to Hope, alley next to Costas Restaurant. Also be using John Tsavaris' parking lot for the food vendors.  
If Closure of a City Parking Lot is needed, please check: Mother Meres \_\_\_ Tarpon Ave. \_\_\_ Orange St. \_\_\_ Court/Lemon \_\_\_  
Other:  
Disposition of Proceeds: Pay for expenses of event and advertising for future events.

**Applicant Information:**

Name of Organization: Tarpon Springs Merchants Association  
Registered Nonprofit Org.: Yes  No   
Organizations Address: P O Box 2793, Tarpon Springs FL 34688  
Individual to Contact: Carol Rodriguez (Telephone #) 845-661-5518 (email) carolaer@ymail.com  
Alternative Contact: Reggie Gibson (Telephone #) 727-543-1593 (email) tarponspringsflorida@gmail.com

**General Information:**

Number of Vendors: 80-100 (Sponsor is required to keep a list of vendors, and must be able to produce upon request.)  
Location for Designated Vendor Parking (Please complete Vendor Designated Parking Form and attach to application):  
Public parking lots and street parking  
Approximate Number of Attendees: 5000 Entrance Fee:\$ n/a  
Location for Attendee Parking: Parking lots and side streets  
Will Private Security be Provided: Yes  No  Name of Private Company: Event planner to provide the information prior to the event.  
Will the Following be Provided: Traffic Control: Yes  No  Crowd Control: Yes  No

Will Music be Provided: Yes  No  Hours of Play: Same as event hours Band:  DJ:  Other:

Music will be located on the east side of Athens Street either on the sidewalk or street (3 players).

Type & Location of Toilet Facilities: Public restrooms in City parking lot and Sponge Exchange. Event planner is also ordering port-o-potties to be delivered the afternoon of November 11<sup>th</sup>. Placement location will be determined prior to the event.

Tent or Other Structure: Yes  No  Type of Structure:

How will Structure be Secured: As required

Solid Waste Collection/Disposal: Yes  No  Dumpster:  Rolloff:  Other: Will hire City employee(s) for Friday from 3pm until finished, Saturday from 1pm until finished and Sunday from 3pm until finished.

If parade # of: Participants: Animals \_\_\_\_\_ Floats: Bands: Other:

Amusement/Carnival Rides: Yes  No  Name of Company Providing Rides:

Types of Rides: Is Diagram of Layout Attached: Yes  No

Will Food/Beverages be Served: Yes  No  Cooked on Site:  Catered:  Sold:  Given Away:

Participating Restaurants will be serving their own food.

Will Alcoholic Beverages be Served: Yes  No  Type of Alcoholic Beverages: Beer and wine

*Event Sponsor is responsible to ensure that all food/alcohol vendors have all necessary licenses as required by the Department of Business and Professional Regulations, Division of Hotels & Restaurants and/or Division of Alcohol and Tobacco, Department of Health, Environmental Health Division or any other applicable State Agency.*

**Equipment/Miscellaneous (please check if needed):**

Barricades:  How many: As needed per TSPD

Cones:  How many: As needed per TSPD

Portable Stage:  Location: n/a

Electricity Needed:  Where: All poles on Athens Street

Public Restrooms:  Hours of Opening/Closing: Friday 6am to Sunday 8pm

Street Banners:  Locations: City approved locations

Additional City Trash Cans:

Directional Parking Signs:  Locations: \_\_\_\_\_

Other: String lights on Athens Street

Is a check made payable to the City of Tarpon Springs for the Application Fee & Deposit Attached: Yes  No

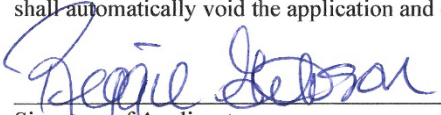
If not, when will it be sent: City waived the fee.

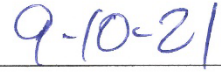
Is the Certificate of Insurance Attached: Yes  No  If not, when will it be sent: When received from insurance company.

I (we) agree that it is my (our) responsibility to cleanup after the conclusion of the special event: Yes  No

I agree to provide a Post Special Report within 10 calendar days subsequent to the event: Yes  No  Failure to do so may result in forfeiture of deposit.

I (we) have read and completed this application and it is true and correct to the best of my (our) knowledge; I (we) have read the general instructions for this application and the City of Tarpon Springs Ordinance #88-25 and agree to conform with the provisions as set forth therein. I (we) understand that knowingly providing false information on the application shall automatically void the application and cancel the event.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date



# Athens Street

Vendors will be set up on Athens Street and food vendors will be set up in John Tsavaris' parking lot off of Athens Street.

Legend





## Dodecanese Blvd.

Vendors will be set up on the sidewalk in front of the Sponge Exchange and on the other side by the statue. Dodecanese Blvd. will not be closed.

Legend

