



## *Community Redevelopment Agency*

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**COMMUNITY REDEVELOPMENT AGENCY AGENDA  
FOR THE DOWNTOWN TARPON SPRINGS REDEVELOPMENT AREA  
TUESDAY, SEPTEMBER 28, 2021  
IMMEDIATELY FOLLOWING BOARD OF COMMISSIONERS REGULAR SESSION**

CALL TO ORDER  
ROLL CALL

1. APPROVAL OF MINUTES:
  - A. AUGUST 11, 2020 CRA MINUTES
  - B. OCTOBER 6, 2020 CRA MINUTES
  - C. NOVEMBER 17, 2020 CRA MINUTES
  - D. JANUARY 12, 2021 CRA MINUTES
  - E. JANUARY 26, 2021 CRA MINUTES
2. DIRECTION ON RAILROAD ARM – NO BIDS RECEIVED
3. DIRECTION ON PRODUCTION ART
4. GRANT PROGRAM FOR HISTORICAL PICTURES AND MURALS ON BUILDINGS (VICE-MAYOR KARR)

BOARD AND STAFF COMMENTS  
ADJOURNMENT

MINUTES  
BOARD OF COMMISSIONERS  
CITY OF TARPON SPRINGS  
COMMUNITY REDEVELOPMENT AGENCY – AUGUST 11, 2020  
VIRTUAL MEETING

THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA, MET VIRTUALLY, ON TUESDAY, AUGUST 11, 2020 AT 11:10 P.M. WITH THE FOLLOWING PRESENT:

CHRIS ALAHOUZOS	CHAIRMAN
JACOB KARR	VICE CHAIR
TOWNSEND TARAPANI	MEMBER
CONNOR DONOVAN	MEMBER
COSTA S. VATIKIOTIS	MEMBER

ALSO PRESENT:	MARK G. LeCOURIS	CITY MANAGER
	THOMAS TRASK	CITY ATTORNEY
	IRENE S. JACOBS	CITY CLERK & COLLECTOR

**CALL TO ORDER:**

Chairman Alahouzos called the meeting to order at 11:10 p.m.

**ROLL CALL:**

City Clerk Jacobs called the roll.

**1. APPROVE MINUTES COMMUNITY REDEVELOPMENT AGENCY:**

- a. MARCH 10, 2020**
  - b. MAY 5, 2020**
  - c. JULY 14, 2020**
- 

MOTION: COMMISSIONER VATIKIOTIS

SECOND: COMMISSIONER DONOVAN

To approve the Minutes of March 10, 2020,  
May 5, 2020, and July 14, 2020.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chairman Alahouzos	Yes

## **2. Rescind Award Bid No. 200120-B-JL Wayfinding Signage Fabrication and Installation.**

The members reviewed item 2 as discussed in item 12 at the Board of Commissioners Meeting of August 11, 2020, which was rescinded.

There were no emails or public comments regarding this item.

MOTION: COMMISSIONER VATIKIOTIS  
SECOND: COMMISSIONER DONOVAN

To approve rescinding Awarding Bid  
Number: 200120 B-JL WayFinding  
Signage Fabrication and Installation to Thomas  
Sign and Awnings Company Inc., and debar the original  
Bidder from bidding on City projects for a period of  
Twelve (12) months for reasons stated. Also, to award the  
Bid to Image Manufacturing Group in amount not to exceed  
\$ 74,048.70, for the Public Works Department.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Mayor Karr	Yes
Chairman Alahouzos	Yes

### **3. The City Clock placement and appearance.**

City Manager LeCouris briefly reviewed the future purchase of a clock to display in a public place. He also provided staff backup with several suggestions of clock types and possible placement locations. Vice Chair Karr said he was happy with staff's suggestions and preferred a two faced clock design and placement at the Hoffman Property if acquired. Commissioners Tarapani and Donovan were in favor of location (C) Craig Park step area. Commissioner Vatikiotis said he was unaware of this project being approved by the committee and felt there were other projects that should be looked at first. He stated he did not support this project at this time.

There were no emails received for this item nor attendees wishing to speak.

MOTION: VICE MAYOR KARR

SECOND: COMMISSIONER DONOVAN

To approve the purchase of a two sided clock  
to be installed on the Spring Boulevard  
and Tarpon Ave at the South side of the stairs  
in Craig Park and the potential to be moved  
to the property across the street if acquired.

Vote on Motion – Upon roll call vote the motion carried 4 to 1 as follows:

Commissioner Vatikiotis	No
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Mayor Karr	Yes
Chairman Alahouzos	Yes

### **BOARD AND STAFF COMMENTS:**

Vice Chair Karr asked City Manager LeCouris to send him an update on the negotiations for the Forbes property by email. He also referenced a CRA Plan with a study done approximately ten years ago and said he thought the Committee should review it. Additionally, he said would be sending members a memorandum highlighting some additional projects ideas he had that the Committee might consider completing in the next few years.

ADJOURNMENT:

The meeting adjourned at 11:29 P.M.

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CHRIS ALAHOUZOS  
MAYOR

ATTEST:

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IRENE S. JACOBS, CMC  
CITY CLERK & COLLECTOR

CITY CLERK'S NOTE: *This meeting has been recorded in its entirety and the recordings are kept on file in the City Clerk's Office for the required retention period.*

MINUTES  
COMMUNITY REDEVELOPMENT AGENCY  
TUESDAY, OCTOBER 6, 2020

THE BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF  
TARPON SPRINGS, FLORIDA, MET VIRTUALLY, ON TUESDAY, OCTOBER 6, 2020 AT 7:03  
P.M. WITH THE FOLLOWING PRESENT:

CHRIS ALAHOUZOS	CHAIRMAN
JACOB KARR	VICE CHAIR
TOWNSEND TARAPANI	MEMBER
CONNOR DONOVAN	MEMBER
COSTA S. VATIKIOTIS	MEMBER

ALSO PRESENT: MARK G. LeCOURIS	CITY MANAGER
ROBERT ESCHENFELDER	CITY ATTORNEY
K.MICHELE MANOUSOS	DEPUTY CITY CLERK & COLLECTOR

**CALL TO ORDER:**

Chair Alahouzos called the meeting to order at 7:03 p.m.

**ROLL CALL:**

Deputy City Clerk Manousos called the roll.

**1. MINUTES:**

- A. September 3, 2020 CRA Special Session Minutes
- B. September 15, 2020 CRA Special Session Minutes

**PUBLIC COMMENTS:**

Mayor Alahouzos asked for Board or public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

MOTION: VICE CHAIR KARR  
SECOND: COMMISSIONER DONOVAN

To approve Minutes of September 3, 2020 and  
September 15, 2020.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

**(Continued)**



## **2. AWARD BID NO. 200160-B-AM DECORATIVE STREET SIGN POST-POLES:**

City Manager LeCouris explained the second lowest bidder was being awarded the bid because the lowest bidder did not provide the required documents.

### **BOARD COMMENTS:**

Commissioner Vatikiotis asked if the signage was just for the CRA district and City Manager LeCouris said, yes. Chair Alahouzos asked if spare parts were needed and City Manager LeCouris said that the parts were readily available through multiple vendors but some spare parts would be kept in reserve.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

MOTION: VICE CHAIR KARR  
SECOND: COMMISSIONER TARAPANI

To award bid No. 200160-B-AM, decorative street sign post/post to Custom Products Corp. in an amount not to exceed \$ 40,550.00 for the Community Redevelopment Agency (CRA), and reject the bid from Capital StreetScapes for reasons stated.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

**(Continued)**

### **3. CRA OVERVIEW:**

City Manager LeCouris introduced Karen Lemmons, who presented the overview of the Community Redevelopment Area and explained it was a statewide economic tool that stimulated redevelopment and revitalization of an area. Ms. Lemmons said Tarpon Springs CRA was created in 2001 and had a 30-year lifespan. She also explained the boundaries within the 227 acres of the CRA and the many incentive programs available for businesses.

### **BOARD COMMENTS:**

Chair Alahouzos asked when the City's CRA expires and Ms. Lemmons said in 10 years and if the City wanted to extend that time, she felt the City should begin reaching out to Pinellas County to begin the process. The Board agreed it would be advantageous for the CRA to be extended. Commissioner Vatikiotis stated that, in his opinion, more discussion and public input was needed before the City moved forward with plans to request an extension of the CRA.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

MOTION: VICE CHAIR KARR  
SECOND: COMMISSIONER TARAPANI

To direct the City Manager and staff to work with Pinellas County to extend the CRA past the expiration date of 2030.

Vote on Motion – Upon roll call vote the motion carried 4 to 1 as follows:

Commissioner Vatikiotis	No
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

**(Continued)**

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING:**

##### **A. WAYFINDING SIGNS:**

Ms. Lemmons showed a slide of the Wayfinding Signs that will be replacing the existing signage and answered questions regarding the completion time and locations where the signs will be installed.

##### **BOARD COMMENTS:**

Chair Alahouzos asked that two areas, the Sponge Docks and the Downtown, be prioritized for installation. Vice Chair Carr asked that staff clear the areas where the current signs were near poles or had trees obstructing them, and Ms. Lemmons reviewed the procedure.

##### **B. BUILDING PLAQUES:**

Ms. Lemmons discussed the 19 Historic Buildings that were identified to have bronze plaques along with the City Logo installed, and said 13 building owners had agreed to display the plaques and the remaining 6 said they would be creating their own plaques.

##### **BOARD COMMENTS:**

Commissioner Vatikiotis asked if: other building owners were interested could their properties be considered for a plaque; if the CRA was planning to extend the plaque program to the Sponge Docks and the Union Academy Neighborhood; and if the property owners who indicated that they would be creating their own plaques needed prior City approval if the City logo was used. Ms. Lemmons said the City would welcome additional owners inquiring about plaques on their properties; City Manager LeCouris explained the process to extend the program to other parts of the City; and said there would not be a conflict with the City logo being used.

(Continued)

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

##### **C. HISTORIC STATE MARKERS:**

Ms. Lemmons explained 12 sites had been identified for State Markers and thus far five applications were submitted to the State for review and approval. She displayed a completed Marker that was previously approved and provided to the City by Pinellas County and said a Placement Ceremony was being planned.

#### **BOARD COMMENTS:**

Chair Alahouzos asked that the few remaining Sponge Packing Warehouses in the City be researched and added to the list for Markers. Ms. Lemmons said those buildings could easily be added to the Plaque program. Vice Chair Karr asked about the next State meeting date and Ms. Lemmons said later in October. He then asked that the City requested additional Markers for City owned Historic properties. Commissioner Tarapani said the backup did not include the American Legion's contributions at Sunset Beach. Commissioner Vatikiotis hoped a plan to expedite the process could be developed because he felt it was taking too long for the identification, application and approval of the markers and said it could take years to get just the current 12 completed and installed. The consensus of the Board was for staff to develop a plan to expand the properties to be researched for Markers and present findings to the Board in January 2021.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

**(Continued)**

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

##### **D. FAÇADE GRANTS AND FUNDING:**

Ms. Lemmons explained that Facade Improvement Grants; the CRA Restaurant Recruitment Grant program; and the Building Code Assistance Grant program. She also explained the positive economic impact and improvements made thus far for 98 projects. Ms. Lemmons then showed before and after pictures of buildings throughout the City that received Facade Improvement grants. She suggested that the newest grant program, Building Code Assistance Grant program, have the 50% reimbursable for a two-story building to be capped at \$10,000 dollars, increasing it from \$7,500 dollars.

**BOARD COMMENTS:**

The Board supported the increase in the Building Code Assistance Grant program for a two-story structure to be capped at \$10,000 dollars. Vice Mayor Karr and Commissioner Donovan asked how the identification and the application process for the newest grant program Building Code Assistance was conducted, and Ms. Lemmons explained. Commissioner Vatikiotis asked if any grants were turned down and Ms. Lemmons said, yes but it was very rare. He also asked how often the grants had been increased and Ms. Lemmons said they had not been increased. Commissioner Vatikiotis suggested the City Manager and staff analyze current building cost index data and return it to the Board in January 2021 when, if needed, the Board could discuss increasing the grant limits.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

**(Continued)**

**4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

**D. FAÇADE GRANTS AND FUNDING:**

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

MOTION: COMMISSIONER VATIKIOTIS  
SECOND: COMMISSIONER DONOVAN

To approve an increase in the Building Code Assistance Grant program for a two-story Structures from “capped at 7,500 dollars” to “capped at \$10,000 dollars”.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

There was also consensus of the Board was for staff to research and analyze current building cost indexes and return to the Board in January 2021 when the Board will discuss the funding for the grant programs.

**(Continued)**

**4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

**E. LIGHTS IN ALLEY:**

City Manager LeCouris said that the project was ready to proceed and Tom Funcheon, Public Works Director, described the location and the style of the lighting to be installed but said staff needed the Board's advice on where they would like the lighting to end.

#### **BOARD COMMENTS:**

Mayor Alahouzos asked if there was heavy foot traffic in the alley where the lighting was to be installed, and if residents along the alley were being considered and Mr. Funcheon said, yes to both and said a timer would be used to accommodate nearby residents. Vice Mayor Carr said he was in favor of having the lighting to Safford Street. Commissioner Tarapani supported the lighting the entire alley way, and wanted to preserve the function of the alley for deliveries.

Commissioner Donovan supported the lighting. Commissioner Vatikiotis asked if poles would be used; if solar lighting was possible; asked that the lighting be bright; supported lighting to Safford Avenue; and asked for a completion date. Mr. Funcheon answered: some poles would be used; solar was not a good option; high wattage was planned; and City Manager LeCouris said the lighting would be installed between Thanksgiving and Christmas. The consensus of the Board was to move forward with the project and install lighting along the Alley to Safford Avenue.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

(Continued)

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

##### **F. UPGRADES ON SAFFORD:**

Mr. Funcheon explained the beautification of the different areas along Safford Avenue and said staff planned to add palm trees at the south end of the street along with potted plants and planters that were similar to other previously improved areas of the roadway.

#### **BOARD COMMENTS:**

Mayor Alahouzos suggested that Mr. Funcheon discuss ideas with the business owners along the road. Vice Mayor Karr asked if large pots could be placed between Tarpon Avenue and Lemon Street where there was an extremely wide sidewalk and Mr. Funcheon said, yes. Vice Mayor Karr said he would be happy to provide plant options for the extreme south section of Stafford Avenue, and stated the area from Tarpon Avenue to Levis needed repairs to uneven Brick Pavers. Commissioner Tarapani thanked Mr. Funcheon and said he liked the proposals. He also asked for attention to be given to the area from Tarpon Ave to Grosse Street. Commissioner Donovan also agreed with all the suggestions made. Commissioner Vatikiotis asked for clarification of the planned improvements and talked about adding “Acorn” lights and trees by removing some of the wide concreted area previously discussed, and Vice Mayor Karr clarified the area he described and agreed removing some of the concrete and planting trees would be a good option.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

**(Continued)**

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

##### **G. ELECTRICAL UPGRADES:**

Mr Funcheon reviewed the areas for electrical improvement at: Mother Mere’s Park and the Orange Street Parking lot.

#### **BOARD COMMENTS:**



Vice Mayor Carr asked if electrical connections were available on Pinellas Avenue and Tarpon Avenue because he thought up lighting would be nice on the “Bismarks”; and some lighting in trees along Tarpon Avenue would enhance the downtown. Commissioner Tarapani agreed and also suggested lighting the palm trees at the City Library. Commissioner Donovan thanked Mr. Funcheon and staff for the lighting improvements. Commissioner Vatikiotis suggested thinking about some dramatic lighting on Tarpon Avenue that could replace the Duke Energy Lighting. Mr. Funcheon said that some of the suggestions made would require additional electrical upgrades particularly along Tarpon Avenue.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

**(Continued)**

**4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

**H. CLOCK:**

**BOARD COMMENTS:**

Mayor Alahouzos stated the purchase of a clock was previously approved; however, Vice Mayor Karr would like the Board to consider a 4-faced clock versus a previously discussed 2-faced clock. The Mayor said he was in favor of the 4-faced clock. Commissioners Tarapani and Donovan said they were in favor of a 2-faced clock. Commissioner Vatikiotis said he was in favor of a 4-faced clock if it was placed on the corner of West Tarpon Avenue. The Board agreed to consider a change of

location to the Hoffman Property if the referendum for the purchase of the property was approved in November 2020 and change the previous 2-faced clock approval to a 4-faced clock.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

MOTION: COMMISSIONER TARAPANI  
SECOND: COMMISSIONER DONOVAN

To purchase a 4-faced clock to be located at the corner of West Tarpon Avenue on the current Hoffman property if the purchase is approved by voters on November 3, 2020. If the Referendum is not approved the clock will be located to the side of the stairs at Spring Bayou.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

(Continued)

**4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

**I. DECORATIVE STREET SIGNS:**

Mr. Funcheon reviewed the Award of Bid No. 200160-B-AM: Decorative Street Sign Post-Poles approved by the Board at the Special Session meeting, and stated there were 91 locations where the signs will be installed and 9 additional signs to be set aside for repairs or replacement. He did not have an installation time-line and said it would be based on the delivery of the signs.

**BOARD COMMENTS:**

Vice Mayor Karr asked about signage in the CRA and outside the Historic District and Mr. Funcheon said signs in the Historic District would be brown and white while those outside the district would be green and white. There were no further Board comments.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

#### **I. RAILROAD ARM:**

City Manager LeCouris stated that staff needed direction on this item, and described the intended location, but said the Board input was needed to provide additional direction for the exact style. He presented backup of other communities' Railroad crossing styles and said to date, the Board's discussion was to have a "traditional" style arm to compliment the Historic District.

#### **BOARD COMMENTS:**

Mayor Alahouzos was in favor of a traditional look and asked for additional samples because he did not favor those in the backup. Vice Mayor Karr suggested developing a rough sketch, setting a budget, and then advertising an RFP to Sign Companies that included an "arm" design and when bids were presented, the Board could select among the designs.

Commissioner Tarapani supported the idea, but suggested moving more quickly. He described a fluted pole with an arched arm; and suggested selecting from the samples provided by Staff. He said he preferred the look of the traditional arm presented with modifications. Commissioner Donovan also preferred a more traditional look, and said he would have further comments when the bids were submitted and reviewed because the cost was very important before he would consider approval. Commissioner Vatikiotis asked for a better description for the total finished look and after reviewing the pictures in the backup, preferred a look similar to what

Commissioner Tarapani described. Vice Mayor Karr agreed and the Board decided that the size and design of the arm needed the input from a structural engineer rather than an RFP requiring a design. Mayor Alahouzos asked if staff had enough direction and City Manager LeCouris said, yes and he would investigate different options and return to the Board.

(Continued)

#### **4. FISCAL YEAR 2020 PROJECTS ONGOING (Continued):**

#### **K. UPGRADES ON TARPON AVENUE (MAYOR ALAHOUZOS)**

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

The Board took a five-minutes recess at 9:26 p.m. and reconvened at 9:31 p.m.

#### **5. FISCAL YEAR 2021 BUDGET YEAR PROJECTS:**

City Manager LeCouris explained the following: Item 5 A thru E were items allocated in the 2021 Budget.

#### **A. PARKING:**

City Manager LeCouris said there was \$100,000 dollars allocated for improved parking. He asked Ms. Lemmons to display a map with the current and potential parking areas. The map highlighted the City owned parking lots, as well as, private parking areas. It also identified parking areas that the City might consider leasing. City Manager LeCouris suggested possibly deciding on a 5-year plan.

(Continued)

#### **5. FISCAL YEAR 2021 BUDGET YEAR PROJECTS (Continued):**

#### **BOARD COMMENTS:**

Mayor Alahouzos said the Board had previously discussed that improving public parking was the Board's highest priority and stated he was in favor of the City purchasing any available property for parking and leasing only if necessary. He asked staff to approach the owners of the identified properties to see if any were available to buy or lease and return to the Board with their findings. Vice Mayor Karr identified the west end of Tarpon Avenue and Court St where previously decided new parking will be added which should be added to the map. He also suggested that the City begin allocating funds each year to plan and build a parking garage. He then noted the areas he was most interested in purchasing or leasing. Commissioner Tarapani supported an expansion plan; was also interested in purchasing agreements versus leasing agreements; and supported any additional parking in a central downtown area. He detailed his opinion of the viability of many of the properties presented on the map as parking areas. Commissioner Donovan thanked staff for the map and agreed with Commissioner Tarapani's recommendations. He also asked how much land area was needed for a parking garage and City Manager LeCouris said although he did not have an accurate estimate, a large property was needed. Commissioner Vatikiotis explained the larger the property the higher the ceiling area for each floor and suggested approaching the Wells Fargo Bank about their available property for a future public parking garage and explained. He then suggested allowing City Manager LeCouris to quickly negotiate with particular land owners with paved lots to add parking soon as possible. Vice Mayor Karr identified the properties next to the Public Library or East Lemon St. as possible spots for a future parking garage. The Board also directed staff to contact banks and other private parking areas currently allowing after hours parking to consider negotiating after hours leasing agreements.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

(Continued)

**5. FISCAL YEAR 2021 BUDGET YEAR PROJECTS (Continued):**

MOTION: VICE MAYOR KARR  
SECOND: COMMISSIONER TARAPANI

To direct staff to inquire about the sale or lease of potential parking lots displayed on the map in blue. return to the Board with information on the lot size, parking spaces available; and purchase/leasing pricing. Additionally, contact downtown banks and all parking lots along Orange Street currently allow to after business hours public parking, to inquire about developing an after-hours leasing agreement.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

(Continued)

**5. FISCAL YEAR 2021 BUDGET YEAR PROJECTS (Continued):**

**B. TARPON AVENUE / DOWNTOWN:**

City Manager LeCouris explained this item was in the budget at Commissioner Vatikiotis request. He then asked the Commissioner Vatikiotis explain his suggestions for improvements. Commissioner Vatikiotis said his plan included adding approximately 25 additional “acorn” lights; 25 trees from the tree bank; and a crosswalk at Hibiscus Street. He also recommended relocating several lights. He thanked staff for completing the crosswalk and suggested he could identify the locations for the lights and trees for staff. When agreed on, returning to the Board for final approval.

**BOARD COMMENTS:**

The Board supported the initiative but the Mayor suggested allowing the City Manager and staff to determine placement locations.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

**C. DECORATIVE STATUES:**

City Manager LeCouris stated the item was budgeted and asked Vice Mayor Carr to further discuss. Vice Mayor Carr described several “production” statues for possible purchase: Children on tricycle; a 51-inch Dolphin; a 36-inch Bronze Crane; 48-inch Herrings on a Stump; and a Pelican and then discussed areas of the City for the placement of each of the statues.

(Continued)

**5. FISCAL YEAR 2021 BUDGET YEAR PROJECTS (Continued):**

**BOARD COMMENTS:**

Mayor Alahouzos suggested purchasing just one or two of the statues to ensure a good quality product and then if suitable purchase more. Commissioner Tarapani favored acquiring the larger pieces and recommended the Herrings and the Crane. Commissioner Donovan agreed with the idea of larger pieces, but did not like the Pelican. Commissioner Vatikiotis agreed with the Mayor's idea of purchasing a few statues and suggested baseball players at Sisler Field, but City Manager LeCouris pointed out the field was not in the CRA district. The City Manager was in favor of having those statues at the Sisler Field and said he would investigate ways to fund. Commissioner Vatikiotis was concerned about the installing and securing the statues to be weather and theft proof. He also said some locations would probably require County approval. Vice Mayor Karr suggested starting with the purchase of a smaller statue of a Golden Retriever placed at the entrance of the dog park and the Herrings on the Stump in one of the City's landscape beds. Commissioner Tarapani described a tidal/marsh area by the City's outdoor exercise area across from the dog park for the Herrings. Vice Mayor Karr agreed a tidal/marshy area would be good placement and mentioned an area on the northeast corner of Mere's Boulevard near Safford Avenue where there was retention a pond. The Board confirmed they would purchase two statues: A Golden Retriever and the Herrings.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

City Manager LeCouris stated that Item 6 and Item 7 could be discussed at a later time and were placed on the agenda to discuss if time permitted.

Mayor Alahouzos suggested a brief discussion of item number 6.

(Continued)

## **6. TARPON AND SAFFORD AVENUE VISION (NEXT 5 YEARS)**

Mayor Alahouzos reviewed the recent improvements to the areas and suggested addressing continued improvements along those corridors. Vice Mayor Karr mentioned several actions that he thought could be taken over the next five years including parking changes; evaluation of a four way stops at Safford and Tarpon Avenues; evaluation of a right turn only at Tarpon Avenue and several other ideas for future discussion. Commissioners Tarapani, Donovan and Vatikiotis agreed with the suggestions made by Vice Mayor Karr but asked that the item be discussed at a later time.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

## **7. DISCUSSION OF OTHER CRA ISSUES (TIME PERMITTING)**

The Board postponed discussion of this item to a later time.

### **ADJOURNMENT:**

The meeting adjourned at 10:38 P.M.

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CHRIS ALAHOUZOS  
MAYOR/CHAIR

### **ATTEST:**

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K. MICHELE MANOUSOS, CMC  
DEPUTY CITY CLERK & COLLECTOR

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CHRIS ALAHOUZOS  
CHAIR

CITY CLERK'S NOTE: This meeting has been recorded in its entirety and the recordings are kept on file in the City Clerk's Office for the required retention period.



MINUTES  
COMMUNITY REDEVELOPMENT AGENCY  
TUESDAY, NOVEMBER 17, 2020

THE BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA, MET VIRTUALLY, ON TUESDAY, NOVEMBER 17, 2020 AT 6:30 P.M. WITH THE FOLLOWING PRESENT:

CHRIS ALAHOUZOS	CHAIR
JACOB KARR	VICE CHAIR
CONNOR DONOVAN	MEMBER
TOWNSEND TARAPANI	MEMBER
COSTA S. VATIKIOTIS	MEMBER

<b>ALSO PRESENT:</b>	MARK G. LeCOURIS	CITY MANAGER
	ROBERT ESCHENFELDER	CITY ATTORNEY
	K. MICHELE MANOUSOS	DEPUTY CITY CLERK & COLLECTOR

**CALL TO ORDER:**

Chair Alahouzos called the meeting to order at 6:30 p.m.

**ROLL CALL:**

Deputy City Clerk Manousos called the roll.

## **PRESENTATIONS:**

### **1. UPDATE - FORBES PROPERTY NEGOTIATIONS – City Attorney**

City Attorney Eschenfelder reviewed the history of negotiations beginning July 2020 with the developer of the Forbes property including contact from the developer's attorney stating they were unable to move forward as quickly as the Board would like. He further stated on November 12, 2020 the developer's Attorney sent an email to Attorney Trask apologizing for the delay and stated their client does want to move forward as soon as several issues were resolved.

### **DEVELOPER:**

Attorney Cole, speaking for the Developer, stated she and Attorney Trask had recently reviewed the issues preventing moving forward and said, in her opinion, the agreement should be reached before the end of this year.

Nick Mavromatis, 213 High Street, developer, explained that until the site plan and preliminary drawings were closer to being completed the final number of units would not be known. Attorney Cole discussed a \$65,000 impact fee credit and also stated she and Attorney Trask were discussing the possibility of securing additional credits for the developer if code allowed. Mr. Mavromatis said the deposit had not been made to date and the inspection would be conducted after the site plan was presented.

### **BOARD COMMENTS:**

Chair Alahouzos asked Ms. Cole to provide a tentative schedule for the project, as the City was anxious to have the project completed as quickly as possible. Ms. Cole agreed and briefly reviewed the possible 18-to-24-month construction schedule and said the details holding up the agreement were regarding the construction schedule. Commissioner Vatikiosis questioned several points in the contract including clarification on the number of apartments; the impact fee credits; if the deposit had been made by the developer; the if the geologic inspection was complete and if the developer would have a definitive date to bring this to the Board as he hoped it would be either December 8 or December 15, 2020.

Attorney Eschenfelder and City Manager LeCouris said the agreement could be presented by December 8, 2020.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for public comments, if there were emails received, or attendees wishing to speak, and there were none.

## **RESOLUTIONS:**

### **2. CRA RESOLUTION 2020-04 BUILDING CODE ASSISTANCE GRANT:**

City Attorney Eschenfelder read the following resolution by title:

A RESOLUTION OF THE CITY OF TARPON SPRINGS COMMUNITY REDEVELOPMENT AGENCY REVISING THE CRA BUILDING CODE ASSISTANCE PROGRAM GRANT WHICH WAS ESTABLISHED THROUGH RESOLUTION 2020-01 AND ESTABLISHING AN EFFECTIVE DATE.

### **BOARD COMMENTS:**

Mayor Alahouzos supported approval of the Resolution which addresses two-story buildings and asked about the funding. Ms. Lemmons explained the funding sources. Commissioner Donovan asked for examples of what would be approved projects in the Grant Program and Ms. Lemmons gave several examples of safety improvements to a second story structure including elevators; lighting and sprinkler system additions or improvements. He also asked who was eligible to receive the grants and Ms. Lemmons explained.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for public comments, if there were emails received, or attendees wishing to speak, and there were none.

MOTION: COMMISSIONER DONOVAN

SECOND: VICE CHAIR KARR

To approve CRA Resolution 2020-04  
as presented.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

### **3. INTERFUND LOAN APPROVAL – PROPERTY PURCHASE CORNER OF WEST TARPON AVENUE AND SPRING BOULEVARD;**

City Manager LeCouris reviewed the November 3, 2020 Referendum which voters passed approving the City's purchase of property at the corner of West Tarpon Avenue and Spring Boulevard. He asked Ron Herring, Finance Director, to review the funding recommendations for completing the purchase including the closing costs for the total of \$659,000 dollars. Mr. Herring said staff recommended and was seeking the Board's approval for an interfund loan borrowing \$300,000 dollars from the Sanitation fund to be paid back at \$100,000 dollars per year over three years and the remaining \$359,000 dollars being paid from the CRA Reserve account leaving Reserve balance of \$141,000 dollars.

#### **BOARD COMMENTS:**

Mayor Alahouzos asked City Manager LeCouris to arrange a public town hall meeting to discuss the possible ideas for development of the property. The Board thanked staff for planning strategically with interfund loans which do not require interest payments and Commissioner Vatikiosis asked for a formal document to memorialize the loan between the City of Tarpon Springs and the Community Redevelopment Agency. Attorney Eschenfelder said there was no legal requirement but if it was something the Board desired it could easily be done. Vice Mayor Carr asked the City Attorney about the property being acquired by the CRA and the potential future ownership of the property and Attorney Eschenfelder said he would research the question and return an answer on November 18, 2020.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for public comments, if there were emails received, or attendees wishing to speak, and there were none.

MOTION: COMMISSIONER VATIKIOTIS  
SECOND: COMMISSIONER DONOVAN

To Authorize the purchase of the  
property at West Tarpon Avenue  
and Spring Boulevard for \$659,000 dollars  
and if required as determined by City Attorney Trask  
authorize the City Manager to develop a promissory  
note between the Community Redevelopment Agency  
and the City of Tarpon Springs with repayment terms.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

#### **4. CRA RESOLUTION 2020-05 BUDGET RESOLUTION FISCAL YEAR 2021:**

City Attorney Eschenfelder read the following resolution by title:

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA AMENDING THE BUDGET FOR 2020-2021.

Mr. Harring, Finance Director, reviewed that Resolution 2020-05 was for the budget change created by the purchase of the Property at West Tarpon Avenue and Spring Boulevard.

#### **BOARD COMMENTS:**

There were no Board comments.

#### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for public comments, if there were emails received, or attendees wishing to speak, and there were none.

MOTION: VICE MAYOR KARR  
SECOND: COMMISSIONER TARAPANI

To adopt CRA Resolution 2020-05 as presented.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Commissioner Vatikiotis	Yes
Commissioner Donovan	Yes
Commissioner Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

#### **BOARD AND STAFF COMMENTS:**

Vice Mayor Karr asked if there would be another CRA meeting before January 2021 and City Manager LeCouris said, yes. Commissioner Vatikiosis asked about items on the next agenda and City Manager LeCouris explained.

**ADJOURNMENT:**

The meeting adjourned at 7:08 P.M.

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CHRIS ALAHOUZOS  
CHAIR

ATTEST:

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K.MICHELE MANOUSOS, CMC  
DEPUTY CITY CLERK & COLLECTOR

CITY CLERK'S NOTE: This meeting has been recorded in its entirety and the recordings are kept on file in the City Clerk's Office for the required retention period.

MINUTES  
COMMUNITY REDEVELOPMENT AGENCY  
CITY OF TARPON SPRINGS  
JANUARY 12, 2021

THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA, MET IN THE CITY HALL AUDITORIUM/COMMISSION CHAMBERS, 324 E. PINE STREET, ON TUESDAY, JANUARY 12, 2021 AT 10:11 P.M. WITH THE FOLLOWING PRESENT:

CHRIS ALAHOUZOS	CHAIRMAN
JACOB KARR	VICE CHAIRMAN
TOWNSEND TARAPANI	MEMBER
CONNER DONOVAN	MEMBER
COSTA S. VATIKIOTIS	MEMBER

ALSO PRESENT:	MARK G. LeCOURIS	CITY MANAGER
	THOMAS J. TRASK	CITY ATTORNEY
	IRENE S. JACOBS	CITY CLERK & COLLECTOR

CALL TO ORDER:

Chairman Alahouzos called the meeting to order at 10:11 p.m.

ROLL CALL:

City Clerk Jacobs called the roll.

## **ANNOUNCEMENTS:**

There were no announcements.

## **1. UPDATE ON FORBES PROPERTY AGREEMENT**

Attorney Trask updated the Board on actions taken since July 2020, when he sent a draft agreement to Attorney Cole, developers attorney, for review. He said there was little action taken until December 2020 when he, City Manager LeCouris, Karen Lemmons and the applicant attended a meeting and the discussion was positive. On December 29, 2020, Attorney Trask said he followed up on that discussion and contacted Attorney Cole about any progress, and on January 4, 2021, she advised him although she was working on the applicant's response, her firm suffered a large computer network/server issue causing the delay. Attorney Trask then read an e-mail to the Board that he received on January 12, 2021, stating Attorney Cole was rewriting her response to the draft agreement due to the continued network/server issue at her firm. With that in mind, he hoped that he would be receiving the updated agreement with the applicant's changes within the next few days. Attorney Trask stated the applicant indicated he was very interested in moving forward, but there were some issues that needed to be resolved.

## **Public Comments:**

Mayor Alahouzos then asked if there were any Board comments, emails received, or if there were any public comments, and there were none.



## **2. PARKING LEASE AGREEMENT – COURT STREET AT ALTERNATE US 19**

City Manager LeCouris said this Lease Agreement was based on a request by the Board to investigate leasing additional parking throughout the downtown area. He said that City staff negotiated over several months with the owners of the Court Street at Alternate US 19 parking lot, and he felt they had reached a favorable 10-year lease agreement. The highlights of the agreement were: a cost of \$12,000 annually or \$1,000 dollars a month with an annual increase of 3 percent; and a provision to renew the lease for an additional 5 years. He then discussed that associated with the lease was the cost of \$30,000 dollars to re-configure of the lot to allow for approximately 27 spaces.

Chair Alahouzos said he thought this was a good agreement for both parties. He also wanted City Staff to continue to seek lease agreements for other suitable parking areas. Vice Chair Karr said the design appeared to allow more parking for the area and was in favor of the agreement and agreed with the mayor about negotiating additional parking areas downtown and at the Sponge Docks. Vice Chair Karr also asked if there were any daytime limitations on the parking lot and City Manager LeCouris said there were no restrictions. Member Tarapani was in favor of the agreement. Member Donovan agreed it was a very fair agreement. Member Vatikiotis reviewed the terms in the agreement, and asked about a lower annual increase and if there was an early termination clause. City Manager LeCouris said after several months of negotiations, this was the best agreement reached. City Attorney Trask said the lease could not be terminated for 10 years unless the property owner agreed to release the City from the lease. Member Vatikiotis also discussed the \$30,000 dollars of improvements and asked if it was the final plan because as presented it did not conform with the City's land development code. City Manager LeCouris said the design presented was conceptual and the Board would receive and review the final plan. City Attorney Trask said it was also written into the agreement to allow other events on the property and explained.

### **Public Comments:**

Mayor Alahouzos then asked if there were any emails received, or if there were any public comments, and there were none.

MOTION: MEMBER DONOVAN

SECOND: VICE CHAIR KARR

To approve the Parking Lease Agreement  
for property at Court Street and Alternate US 19  
and to move forward on the design for the  
reconfiguration of the parking area.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Member Vatikiotis	Yes
Member Donovan	Yes
Member Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

### **3. CRA RESOLUTION 2020-06 – BUDGET RESOLUTION CRA FISCAL YEAR 2021**

City Attorney Trask read the following Resolution by title only:

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA AMENDING THE BUDGET FOR FISCAL YEAR 2020 THROUGH 2021.

Ron Harring, Finance Director, explained the Resolution was to bring forward items approved and budgeted in Fiscal year 2020 but not completed. He provided a list of the items to “carry-over” to 2021.

Member Vatikiotis asked if the funds for the Façade grants needed to be carried over. Mr. Harring said this was in addition to the façade grants and explained the funding in 2021 for the Façade grants.

#### **Public Comments:**

Mayor Alahouzos then asked if there were any emails received, or if there were any public comments, and there were none.

MOTION: VICE CHAIR KARR  
SECOND: MEMBER DONOVAN

To adopt CRA Resolution 2020-06 as presented.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Member Vatikiotis	Yes
Member Donovan	Yes
Member Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

#### **4. DIRECTION ON CLOCK FINAL DESIGN**

City Manager LeCouris said the memo presented indicated staff was ready to order the Clock but they needed the Board's final decision on several items listed in the backup. The Board provided their choice and all agreed to the selection of four-sided clock with 2 sides printed on the face "Historic District" and 2 sides printed on the face "Venice of the South". The style selected: the Howard Replica/Seth Thomas, with an Arabic dial, black lettering with gold accents, and a header with Tarpon Springs and the established date was also selected.

#### **E-mails:**

Ed Hoffman, said the installation of the clock seemed redundant since the City had a true historical clock that was recently restored on the old City Hall building (Exhibit 1).

#### **Public Comments:**

Panagiotis Koulias, 595 Peninsula Avenue, agreed with the email from Mr. Hoffman that the clock was redundant. He also wasn't sure that the sayings planned for the faces on the clock were in keeping with the guidelines for the Historic District.

MOTION: MEMBER TARAPANI  
SECOND: VICE CHAIR KARR

To move forward with the purchase of the four-sided clock with the Howard Replica/Seth Thomas;  
Arabic Dial with black lettering and gold accents;  
a header with Tarpon Springs and it's established date;  
and the face displaying on 2 Sides "Historic District" and on 2 Sides "Venice of the South".

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Member Vatikiotis	Yes
Member Donovan	Yes
Member Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

## **5. DIRECTION ON THE RAILROAD ARM DESIGN**

City Manager LeCouris presented two depictions developed by City Staff based on the Boards input at an earlier CRA meeting. The first was a traditional railroad arm look in brown and white and the second a curved arm that was conceptual and needed further design detailing and the color would include red as seen at the depot. He asked the Board to select the preferred design and color scheme.

Chair Alahouzos selected the traditional design in brown and white. Vice Chair Karr also selected the traditional design but asked that it extend as far as possible over the Pinellas Trail. He also discussed adding an option with a black back drop with silver or gold lettering. Member Tarapani asked if the current arm could be removed, and selected the curved/arched arm but asked for it to be in brown and white. Member Donovan selected the traditional arm in option 2 in brown and white. He suggested that Tarpon Springs be the bolder part of the sign. Member Vatikiotis selected the traditional design and discussion using the color red could confuse drivers. He asked Member Tarapani about his suggestion to remove the current arm and members decided to discuss the issue at a later date.

### **Public Comments:**

Mayor Alahouzos then asked if there were any public comments, and there were none.

### **E-mails**

Ed Hoffman, preferred the curved/arched arm in red with gold if located on the corner of Tarpon Avenue and Safford to match the Depot logo sign. However, because of competing signage at that intersection, he suggested the sign could be placed at the corner of Tarpon Avenue and Ring Avenue as a gateway sign using option 2, Traditional arm in brown and white.

MOTION: MEMBER TARAPANI  
SECOND: MEMBER DONOVAN

To move forward on the design of a Traditional  
Railroad Arm in brown and white.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Member Vatikiotis	Yes
Member Donovan	Yes
Member Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

## **6. DOWNTOWN TREE AND ACORN LIGHT PLAN**

Tom Funcheon, Public Works Director, described a walk from Mere's parking lot along Tarpon Avenue to Ring Avenue that he took on November 7, 2020 with Commissioner Vatikiotis; Nick Markus, Project Administration; Tracy Wallace, Parks and Parkways Supervisor; and Shannon Brewer, City Arborist. The walk was intended to detail areas to add trees and lighting. He then discussed the areas: Mere's parking lot add 2 trees (type to be decided), and one decorative light at a cost of \$18,000 to \$20,000 if a silver cell for the trees was used. He said the additional trees on Tarpon Avenue would be discussed at a later time. Next, was the area along Safford Avenue running south, between Tarpon Avenue and Lemmon Street adding brick pavers, and large planters to complement the planters already used. He said although the intention was to add lights and trees near Lemmons Street there was interference from a 6-inch gas line and 20-inch water line that will limit planting any trees.

Chair Alahouzos asked for a motion to extend the meeting. Member Tarapani suggested deferring further discussion on the item since it was quite detailed; the City Arborist was not available; and to continue at the next CRA meeting. City Manager LeCouris said he hoped the next meeting would be on January 26, 2021.

### **Public Comments:**

Mayor Alahouzos then asked if there were any emails received, or if there were any public comments, and there were none.

MOTION: MEMBER TARAPANI  
SECOND: VICE CHAIR KARR

To defer item 5, Tree and Acorn lighting plan  
to the next regular CRA meeting.

Vote on Motion – Upon roll call vote the motion carried unanimously as follows:

Member Vatikiotis	Yes
Member Donovan	Yes
Member Tarapani	Yes
Vice Chair Karr	Yes
Chair Alahouzos	Yes

### **STAFF/BOARD COMMENTS:**

There were no additional Board or Staff comments.

**ADJOURNMENT:**

The meeting adjourned at 10:56 p.m.

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CHRIS ALAHOUZOS  
CHAIRMAN

ATTEST:

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IRENE S. JACOBS, CMC  
CITY CLERK & COLLECTOR

CITY CLERK'S NOTE: This meeting has been recorded in its entirety and the recordings are kept on file in the City Clerk's Office for the required retention period.

MINUTES  
COMMUNITY REDEVELOPMENT AGENCY  
TUESDAY, JANUARY 26, 2021

THE BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA MET ON TUESDAY, JANUARY 26, 2021 AT 9:53 P.M. WITH THE FOLLOWING PRESENT:

CHRIS ALAHOUZOS	CHAIR
JACOB KARR	VICE CHAIR
CONNOR DONOVAN	COMMISSIONER
TOWNSEND TARAPANI	COMMISSIONER
COSTA S. VATIKIOTIS	COMMISSIONER

<b>ALSO PRESENT:</b>	MARK G. LeCOURIS	CITY MANAGER
	THOMAS J. TRASK	CITY ATTORNEY
	K. MICHELE MANOUSOS	DEPUTY CITY CLERK & COLLECTOR

**CALL TO ORDER:**

Chair Alahouzos called the meeting to order at 9:53 p.m.

**ROLL CALL:**

Deputy City Clerk Manousos called the roll.

**PRESENTATIONS:****1. UPDATE - FORBES PROPERTY NEGOTIATIONS – City Attorney**

City Attorney Trask stated since the item was last discussed by the Board, he was in email communication several times with the developer's attorney. He said an email was received today from the developer's attorney, Ms. Cole, asking for confirmation of business terms before her client accepts of the final draft terms that he provided but since the document was received at noon today, he did not have a chance to review it with City staff, nor forward the email to the Board and would do so tomorrow. He then commented that it appeared an agreement would be moving forward.

**BOARD COMMENTS:**

Chair Alahouzos stated, in his opinion, the project was long overdue and he was looking forward to starting and finishing soon. Commissioner Vatikiosis suggested scheduling another CRA meeting to get the differences between the City and the developer out of the way and get the project moving as soon as possible. City Manager LeCouris said he would like to have a follow up discussion for the item on the agenda no later than February 9, 2021, as he too, would like to have this project completed.

**PUBLIC COMMENTS:**

Mayor Alahouzos asked for Board or public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.



## **PRESENTATIONS (Continued):**

### **2. DOWNTOWN TREE AND ACORN LIGHT PLAN**

Tom Funcheon, Public Works Director, reviewed the project's scope and limits for installing Acorn lights, trees and shrubbery along downtown areas of Tarpon Avenue, and Safford Avenue. The information included the limits on installation of both lights and trees due to signage, utility lines and site distance interference, as well as, the locations where lights and trees will easily be installed and said lights were placed were previously discussed to be installed behind trees but he worried the "shadowing" created could present safety issues. Mr. Funcheon then briefly discussed a cost estimate of \$300,000 thousand dollars. City Manager LeCouris discussed that the analysis included areas within the CRA, as well as, areas outside the CRA. He also briefly addressed the funding for the lights were budgeted CRA funds, trees would be funded from the City's Tree fund; and the areas outside the CRA will be funded and budgeted in the coming years from the City budget.

### **BOARD COMMENTS:**

Mayor Alahouzos asked Mr. Funcheon if there was to plan to install irrigation lines and he stated when the project moves forward irrigation lines could be installed; however, existing utility lines could be a concern in some areas. Vice Mayor Karr discussed the replacement of trees at facing along Alternate in Mother Mere's parking lot and also asked if the trees indicated for removal in the report were going to be replaced. Shannon Brewer, City Arborist, explained where trees will be removed and said some but not all would be replaced. Vice Mayor Karr asked Ms. Brewer about the meaning of "understory" as the public may not be familiar with the term and she said it was a forestry term that usually described a small to midsize accent tree and for this project the trees would be 20 feet or less to be compatible with overhead electrical wires. Vice Mayor Karr also asked if additional lighting could be considered along Safford Avenue to Lemon Street and explained the specific locations and type of lighting that could be installed. He then discussed adding Oak trees in some areas and replacing different palms in place of peanut palms currently in the plan and described the locations where he thought both could be used. Commissioner Tarapani had several opinions: he did not want to remove oak trees that would not be replaced with oak trees; he wanted to replace lighting but he was not in favor of moving the existing lighting as discussed because of the impact on the utility lines and sidewalks; he wanted to know the actual species of "understory" tree to be installed; he didn't want to remove any oak trees unnecessarily; and he emphasized the oak trees should be preserved and/or planted wherever possible. Commissioner Donovan said the cost was his main concern; asked Mr. Funcheon what the \$300,000 thousand dollars mentioned included; and asked to have a firmer cost estimate for the entire project. Mr. Funcheon addressed the costs and said everything presented this evening's documentation was included: trees, lighting, and moving lighting along Safford Avenue.

## **PRESENTATIONS (Continued):**

### **2. DOWNTOWN TREE AND ACORN LIGHT PLAN**

City Manager LeCouris added the funding sources he mentioned earlier: \$30,000 thousand dollars budgeted from the CRA for lighting and tree funding from the City Tree Bank. Commissioner Donovan was also concerned about interfering with the existing safety camera system and of potential safety issues created at crosswalks if trees were installed in several areas. Commissioner Vatikiosis said it might help the other members to better understand the big gaps along the route if they walked along the proposed area. He said his priorities were: installing new trees particularly oak trees in places where trees are to be removed; new lighting and relocating existing lighting. He was disappointed this evening because during the “walk along” City staff was very positive about what could be accomplished but this evening there seemed to be varying reasons why things can’t be done. He asked that everyone remain positive about the project and asked that when City Manager LeCouris returned to the Board with a more definitive plan that it contains FDOT site distance requirements; visibility triangles if needed and all utility line locations. He said the Board was either going to commit to improving the downtown or not and agreed that cost was going to be a major factor on moving forward. He felt the \$30,000 lighting budget would not cover much therefore it should be used to make South Pinellas look more like North Pinellas; suggested that a detailed tree and lighting plan be developed that included the ideas presented here; and a plan to accomplish the improvements as the budget allowed. Mayor Alahouzos asked if staff had the direction they needed and City Manager LeCouris, said, yes.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for Board or public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

## **PRESENTATIONS (Continued):**

### **3. PARKING LOT FINAL DESIGN:**

Bob Roberson, Project Administration Department Director, summarized the plans for a parking lot that was recently leased and ready to begin improvements on in the next few days. He said the construction project would be completed “in-house” by the Public Works Department.

### **BOARD COMMENTS:**

Chair Alahouzos asked how long the project would take to complete and if lighting needed to be installed. Mr. Robertson was not certain but expected the project would take a few weeks and that there was existing lighting and there was no plan for additional lights to be installed at this time. Chair Alahouzos asked that the lighting be assessed to ensure the safety of the parking lot. Vice Chair Karr asked why the lights along Court Street were currently off and if the parking lot project would be going to be sent to the Historic Preservation Board for review. Mr. Robertson said staff was aware of the light problem on Court Street and were working on a solution. Attorney Trask said he researched the need for a review by the Historic Preservation Board and found since a structure was not involved the Board's review was not required. Commissioner Vatikiosis was happy with the plan and said there were the existing power poles could be used if additional lighting was needed.

### **PUBLIC COMMENTS:**

Mayor Alahouzos asked for Board or public comments, or if any emails were received or if there were attendees wishing to speak, and there were none.

### **BOARD AND STAFF COMMENTS:**

**Railroad Arm:** Vice Chair Karr mentioned a recent public comment suggested the placement of the “Rail Arm” Ring and Tarpon Avenue, with that in mind he asked staff to reach out to the Historic Preservation Board for input on the best option for placement. City Manager LeCouris said he would check.

**ADJOURNMENT:**

The meeting adjourned at 10:51 P.M.

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CHRIS ALAHOUZOS  
CHAIR

**ATTEST:**

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K. MICHELE MANOUSOS, CMC  
DEPUTY CITY CLERK & COLLECTOR

CITY CLERK'S NOTE: This meeting has been recorded in its entirety and the recordings are kept on file in the City Clerk's Office for the required retention period.





# CITY OF TARPON SPRINGS, FL

## PROCUREMENT SERVICES

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Community Redevelopment Agency &  
Honorable Mayor and Board of Commissioners

**FROM:** Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director

**DATE:** 9/28/2021

**SUBJECT:** No Proposals Received, Request for Proposals (RFP) No. 210132-P-JL, Railroad Arm Sign Design-Build Project

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No Proposals Received, Request for Proposals (RFP) No. 210132-P-JL, Railroad Arm Sign Design-Build Project for Project Administration Department.

### BACKGROUND:

The RFP was advertised on August 22, 2021, and the closing date for proposal submittal was September 16, 2021, 3:00 pm Local time. The scope of the project focused on providing a design-build Railroad Arm, cantilever sign at the corner of Safford Avenue and Tarpon Avenue. The most highly qualified firm would be selected to provide the design and construction. As of September 16, 2021, no proposals were received in the Procurement Services Department.

The RFP was advertised in the Tampa Bay Times and solicited on Demandstar.com to over 670 possible contractors. An analysis was done by reaching out to eight (four are other e-publishing/bidding companies) of the 12 planholders listed on Demandstar.com to determine the lack of proposals received. Out of the eight planholders 3 responded:

Applied Sciences Consulting Inc. – not area of expertise

Keystone Civil, Inc. – construction engineers, not design engineers

WGI, Inc. – not familiar with City, Firms like ours have just so much bandwidth that we must pick and choose based on how much time it takes to prepare a response

No other responses were received, either through email or phone contact as of September 22, 2021.

## OPTIONS:

- 1- Put the RFP package back out as is and expand on the commodity codes under which the package gets listed on Demandstar-although this project was listed under all applicable codes, it is possible that some vendors may be listed under other non-traditional commodity codes and didn't receive a notification of RFP

### Advantages:

- Can be immediately readvertised
- No added cost/minimal staff effort

### Disadvantages:

- Risk of receiving no bids again

- 2- Reconfigure the package as a two-step process. First step is a Request for Qualifications (RFQ) to short-list qualified teams. The second step is an RFP after selecting the most highly rated firms.

### Advantages:

- Could potentially encourage additional vendor interest
- Minimal cost/staff effort

### Disadvantages:

- Two-step procurement process could take up to six (6) months

- 3- Reconfigure the bid package as a traditional Design Bid Build-the City pays for the 100-percent design package and then it is post as a normal construction bid.

### Advantages:

- Could potentially encourage additional vendor interest
- Eliminates vendor requirement to include designer (engineer) on team

### Disadvantages:

- Higher cost – requires engineering in advance
- Longer schedule – time required to complete engineering

**CITY OF TARPON SPRINGS, FLORIDA  
REQUEST FOR PROPOSALS**



**RFP No. 210132-P-JL  
RAILROAD ARM  
Design-Build**

**ISSUE DATE:** August 22, 2021

**RESPONSES DUE:** September 16, 2021  
3:00 P.M. (Local Time)

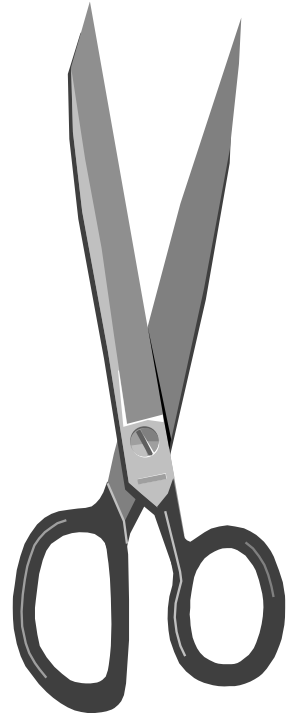
**SUBMIT TO:** City of Tarpon Springs  
Procurement Services Department  
324 E. Pine St  
Tarpon Springs, Florida 34689



## PROPOSAL SUBMITTAL LABEL

Cut along the outer border and affix this label to your sealed proposal envelope to identify it as a "Sealed Proposal". Be sure to include the name of the company submitting the proposal where requested.

<b>SEALED PROPOSAL • DO NOT OPEN</b>	
PROPOSAL NO.:	<b>210132-P-JL</b>
PROPOSAL TITLE:	<b>Railroad Arm Design-Build</b>
DUE DATE/TIME:	<b>September 16, 2021 @ 3:00 P.M.</b>
SUBMITTED BY:	_____ (Name of Company)
DELIVER TO:	City of Tarpon Springs Procurement Services Department 324 E. Pine St Tarpon Springs, FL 34689



### ***Please Note:***

Addenda may be issued to this Request for Proposals. Any such addenda will be posted on the same web site, [demandstar.com](http://demandstar.com), from which you obtained this Request for Proposals.

Before submitting your proposal, you should check our web site to download any addenda that may have been issued. Please remember to complete the Addenda Acknowledgement section of the Guaranteed Maximum Price (GMP)/Schedule Proposal Form 1.

**CITY OF TARPON SPRINGS, FLORIDA**  
**REQUEST FOR PROPOSALS**  
**RFP No. 210132-P-JL Railroad Arm Sign DESIGN-BUILD**

The City of Tarpon Springs, Florida ("City") is requesting responses to this Request For Proposals ("RFP"), pursuant to Florida §287.055, Acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services, otherwise known as the Consultant's Competitive Negotiation Act. The City is seeking proposals from professional Design-Build teams to provide all labor, materials, and provisions necessary to produce a conceptual design, final design, construction documents, and to construct a new Railroad Arm Sign, to be located on Safford Ave; map location contained in the Attachment D – Design Criteria Package (DCP) of this RFP. The City intends to select one firm with demonstrated expertise in providing similar services to those requested herein.

Firms with demonstrated expertise on similar projects are invited to submit a proposal package. The Request for Proposal (RFP) can be obtained from the website at [www.demandstar.com](http://www.demandstar.com) beginning **August 22, 2021**. Questions regarding this RFP should be directed to Janina Lewis, Procurement Services Director, at [purchasing@ctsfl.us](mailto:purchasing@ctsfl.us). All questions must be received in writing no later than 3:00 PM, local time, Wednesday, September 1, 2021 and will be answered via written addendum.

The outside of your package must be clearly labeled with the proposal number, title, and the opening date and time. PLEASE NOTE: The Post Office does not deliver mail to Procurement Services' physical location. City staff picks the mail up once a day. If a Proposal package is sent via USPS EXPRESS MAIL, it may not be received in Procurement Services on time. Receipt by the Post Office prior to the deadline does not meet the City's deadline requirements.

Said proposals must conform to the requirements outlined in the Request for Proposal. The City reserves the right to reject any and all proposals and to waive minor informalities.

The City of Tarpon Springs' staff will evaluate the proposals based on the criteria established in the Request for Proposals and in accordance with Florida Statutes § 287.055, and rank the qualified firms in order of preference. After the ranking is completed, the City Board of Commissioners' approval will be sought to approve the ranking and award a negotiated Agreement, which will be in the best interest of the City, with the top ranked Firm.

Ex-Parte Communication. In order to ensure fair evaluation of proposals, ex parte communication initiated by offerors is prohibited from the time the responses are opened until a final decision has been made. No offeror may initiate communication with any City Commissioner or any City official, staff, or employee who is participating in the evaluation process. Any and all communication initiated by an offeror after the responses are opened must be in writing to:

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Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director  
City of Tarpon Springs  
Procurement Services  
PO Box 5004  
Tarpon Springs, FL 34688-5004  
727-937-1766 Fax

jlewis@ctsfl.us.

The City may, however, initiate communication with any offeror in order to obtain additional information or clarification necessary for fair evaluation of their proposal. Ex parte communication initiated by an offeror may disqualify that offeror from consideration for this or future Request for Proposals.

The City will not pay any costs incurred by offerors in the preparation of its proposal or presentations. Proposals may not be withdrawn for 90 days after bid opening. The City reserves the right to reject any and all proposals and to waive minor informalities.

Late proposals will be rejected.

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

JL: jl

Attachments

RFP No. 210132-P-JL Railroad Arm Sign Design-Build  
Request for Proposals

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## Attachments

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### ATTACHMENT A – Technical Proposal Forms

Technical Proposal Form 1 – Proposal Certification and Warranty Form  
Technical Proposal Form 2 – Key Project Staff Experience/Commitment  
Technical Proposal Form 3 – Project Team License List

### ATTACHMENT B – GMP/Schedule Proposal Forms

GMP/Schedule Proposal Form 1 – GMP and Schedule  
GMP/Schedule Proposal Form 2 – Drug Free Workplace Certification  
GMP/Schedule Proposal Form 3 – Public Entity Crimes Statement

### ATTACHMENT C – Design-Build Agreement

### ATTACHMENT D – Design Criteria Package

### ATTACHMENT E – Performance & Payment Bond Form

## 1. INTRODUCTION

### 1.1 Purpose and Definitions

Through the issuance of this Request for Proposals (RFP), City of Tarpon Springs (the City) is hereby soliciting sealed Proposals from Design-Build firms for the Railroad Arm Sign Design-Build Project (the Project). This delivery approach anticipates that proposing teams of professionals and contractors are contracted by a single entity, referred to herein as the "Design-Builder," to provide the design, permitting, and construction of the project, through completion.

The intent in developing this RFP is to encourage the Proposers to provide the best solution for the Project consistent with the Project goals and requirements as defined in this RFP. Proposers should carefully review this RFP to develop a clear understanding of the Project's needs, objectives, work scope, and requirements.

In accordance with Florida Statutes § 287.055(2)(h), a "design-build firm" means a partnership, corporation, or other legal entity that is certified under Florida Statutes § 489.119 to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent or is certified under Florida Statutes § 471.023 to practice or to offer to practice engineering; certified under § 481.219 to practice or to offer to practice architecture; or certified under Florida Statutes § 481.319 to practice or to offer to practice landscape architecture.

The following definitions shall apply to terms used throughout this document:

"City" means the City of Tarpon Springs and/or its employees.

"Design-Builder" means the Design-Build firm contracted to provide the services required to complete the Project.

"Design Criteria Professional" means the City's representative during design and construction of the Project.

"Engineer-of-Record" means the professional engineer(s) certified under Florida Statutes § 471.023 to practice or to offer to practice engineering and contracted by the Design-Builder to provide the engineering services required by the Project.

### 1.2 General

The City is seeking proposals from professional design build teams to provide all labor, materials, and provisions necessary to produce a conceptual design, final design, construction documents, and to construct a new Railroad Arm Sign, to be located on Safford Avenue, map location contained in Attachment D, of this RFP.

The process will include public involvement from which those with a local interest will have the opportunity to provide their input into the Railroad Arm Sign. Additional meetings, as deemed necessary, will be held with City staff. The Selected Respondent/Proposer(s) will perform design development and prepare construction documents, obtain required permits and construct the sign.

### 1.3 Design Criteria Professional

The City has designated the Project Administration Department as the Design Criteria Professionals for this Project, and will assist the City with evaluating overall compliance with the Design Criteria Package (DCP) and with project oversight, design reviews, construction documentation review, and start-up assistance.

The DCP describes the scope and minimum required standards and quality for design and construction of the project. The DCP provides only a conceptual-level layout of the project and in no way represents documents to be used for final construction. The DCP has not undergone regulatory review and it does not include all the details necessary to identify all materials and items to construct the project. It will be the Design-Builder's responsibility to develop complete construction documents with all necessary details commensurate with the scope and quality indicated in the DCP, to meet all regulatory requirements and provide a complete and properly functioning system. Each Proposer shall certify on a Certification Form, provided herein as Technical Proposal Form 1, that the Proposer acknowledges, understands and agrees that the DCP and other project information provided do not constitute construction documents and do not reflect all of the design, permitting, regulatory, and construction requirements for the project, and that, notwithstanding the above, these documents are sufficient in all respects for purposes of the Proposer's preparation and submittal of its Proposal.

Proposers are advised that in no event shall a Proposer's team include any employee of the Design Criteria Professionals (nor any officer or employee of the City of Tarpon Springs) as part of its team for the Project. All communications with the City or Design Criteria Professionals regarding this procurement shall be in accordance with this RFP.

#### 1.4 Procurement Overview and Objectives

By utilizing a design-build project delivery approach, the City expects to secure substantial benefits. These expected benefits include efficient and cost-effective design, construction and operation, optimal risk allocation, competitive design selection, and clear assignment of performance responsibilities to a single contracting entity. Other expected benefits include the full and appropriately balanced integration of key design, construction, and quality assurance/quality control (QA/QC) personnel in all aspects of the Project development.

The City's project objectives are to ensure:

- An overall positive outcome and experience for all involved entities.
- Environmental protection through compliance with all regulatory requirements.
- Project completion on schedule.
- A safe project construction and operating environment.
- Good neighbor attributes in terms of mitigating noise, vibration, dust, odors, traffic, and lighting impacts to adjacent properties.
- Efficient and cost-effective design, permitting, and construction.
- A high degree of coordination between the design, permitting, and construction elements.

The City desires to optimize creativity, cost-competitiveness, and efficient delivery in the design-build process and will therefore provide some flexibility to Design-Builders with respect to the DCP. Nevertheless, it is critical that proposed materials and designs have been proven to meet the requirements of this RFP. The proposed design will be subject to all required regulatory approvals.

It is the City's intent to establish a working partnership among all Project participants - City staff, the Design Criteria Professionals, and the Design-Builder.

### 1.5 Scope of Services Summary

To achieve the optimal benefit from this process, the City prefers that the Design-Builder's team be one that is truly integrated with a genuine, collaborative philosophy. Such a team would integrate the two prime roles of designer and builder. These prime roles would be integrated in a manner that supports collaboration and high performing team concepts. This team structure should share risk and reward, contain proper incentives, and allow for the routine conflict resolution of the issues that typically arise among these two prime roles.

The Design-Builder shall provide the City with the following integrated design-build services:

- Overall Project Coordination:
  - Leadership, advance planning, coordination and communications with internal and external entities.
  - Input, information and problem/complaint resolution during both design and construction of the Project.
  - Coordination and integration with other current and planned City projects.
- Design & Permitting:
  - Design of the Railroad Arm Sign, including all engineering investigations and studies as necessary to ensure proper design and construction.
  - Constructability reviews, critical path schedule reviews, and risk identification and mitigation planning at key milestones during design.
  - Early release of design packages for any long-lead procurement items.
  - Comprehensive permitting of all elements of the project.
- Construction:
  - Construction management, advance planning, and administration.
  - Completion of final as-builts and record drawings.
  - Other requirements as mandated by the Agreement.

In providing these services, the Design-Builder shall at all times comply with the following:

- Design criteria and performance standards outlined in the DCP.
- Design review/approval processes as detailed in this RFP.
- County, City, and local industry design and construction standards.

### 1.6 Background Documents

In preparing Proposals, Proposers shall rely upon the RFP for the City's definitive statement of Project goals and objectives. Furthermore, by submitting a Proposal, each Proposer is deemed to have certified that it has read and understands the disclaimer for the background documents as stated below:

The background documents provided in Attachment D are solely for the Design-Builder's informational purposes, and the documents therein shall not be considered an appropriate or exhaustive list of information necessary to meet all obligations under the Agreement. The



recommendations, conclusions, findings, analyses, results, or views expressed in the background documents have not been approved or endorsed by the City, and accordingly should not be construed as representing City policy.

The City neither makes any representation nor warranty with respect to, nor assumes any responsibility for the appropriateness, completeness, or the accuracy of, the background documents. Proposers are solely responsible for conducting their own independent research and due diligence for the preparation of their Proposals and the subsequent delivery of services under the Agreement. No information derived from any part of the background documents, the RFP, or from the City, or any of its agents, employees, contractors, Design Criteria Professionals, or consultants, shall relieve the Design-Builder from any risk or from fulfilling all terms of the Agreement.

#### 1.7 Accuracy of RFP and Related Documents

Should a Proposer find discrepancies in, or omissions from, this RFP and its related documents, the Proposer shall immediately notify the City as noted in Section 3. If necessary, addenda and/or clarifications will be posted on the same web site from which you obtained this RFP. Every Proposer requesting a clarification of this RFP will be responsible for communicating such requests in conformance with the requirements of Section 3.

The City considers any information that it may have released either verbally or in writing (other than such written information that was released as part of the formal procurement process) to be unofficial and therefore will not guarantee its relevance or validity.

#### 1.8 Independent Investigation

Proposers are solely responsible for conducting their own independent research and due diligence in the preparation of Proposals and the subsequent delivery of services under the Agreement. The Agreement requires the Design-Builder to agree that the Project Area is acceptable and suitable for the construction of the project elements, and to assume the risk of subsurface geotechnical conditions at the Project Site that may affect the Project as defined in the Agreement. Proposers, therefore, are advised to make all necessary inspections and visits to the Project Site and to review all available and relevant data and information, prior to the submittal of their Proposals, which are necessary in their judgment to undertake the Project.

Attachment D of this RFP includes limited, preliminary geotechnical investigations performed by, or on behalf of, the City at the Project Site. Each Proposer is encouraged to make any additional geotechnical investigations appropriate to its Proposal and the terms and conditions in the Agreement. Proposers may arrange for Project Site visits and investigations using communications protocols outlined in Sections 2.14 and 2.19.1.

#### 1.9 City Responsibility to Maintain Confidentiality

All Proposals received in response to this RFP shall be subject to all public domain requirements. The City of Tarpon Springs Government is subject to the Florida Public Records law (Chapter 119, Florida Statutes), and all documents, materials, and data submitted to any solicitation as part of the response are governed by the disclosure, exemption and confidentiality provisions relating to public records in Florida Statutes. Except for materials that are "trade secrets" or "confidential" as defined by applicable Florida law, ownership of all documents, materials, and data submitted in response to the solicitation shall belong exclusively to the City.

**IF THE PROPOSER(S) HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF RECORDS AT:**

**CITY CLERK  
410 NORTH RING AVENUE  
TARPON SPRINGS, FL 34689  
727-942-5614  
[CITYCLERK1@CTSFL.US](mailto:CITYCLERK1@CTSFL.US)**

All Proposals and related materials received from Proposers in response to the procurement documents will become the property of the City and will not be returned.

Proposers, by submitting their Proposals, expressly acknowledge and agree that the City will not be responsible or liable in any way for any losses that the Proposers may suffer from disclosure of information or materials to third parties.

#### 1.10 Trade Secrets

The Florida Legislature has determined in Florida Statutes § 815.04(3) (as to electronic records), and Florida Statutes § 815.045 (as to all other records) that trade secret information, as defined in Florida Statutes § 812.081(1)(c), is confidential and exempt from public records disclosure. The statutory definition provides:

"Trade secret" means the whole or any portion or phase of any formula, pattern, device, combination of devices, or compilation of information which is for use, or is used, in the operation of a business and which provides the business an advantage, or an opportunity to obtain an advantage, over those who do not know or use it. The term includes any scientific, technical, or commercial information, including financial information, and includes any design, process, procedure, list of suppliers, list of customers, business code, or improvement thereof. Irrespective of novelty, invention, patentability, the state of the prior art, and the level of skill in the business, art, or field to which the subject matter pertains, a trade secret is considered to be:

1. Secret;
2. Of value;
3. For use or in use by the business; and
4. Of advantage to the business, or providing an opportunity to obtain an advantage, over those who do not know or use it

when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.

However, the City will not be aware that a bid, proposal, or other response to a procurement solicitation contains such information. Therefore, bidders, proposers or other persons or entities responding to City solicitations must specifically and clearly identify all portions of their responses which are believed to be a trade secret, as defined by the law, and must, as to each such designation, provide the basis upon which the designated information is a trade secret. PLEASE NOTE that under Florida law, a private party cannot render public records exempt from disclosure as containing trade secrets merely by designating information it furnishes a governmental agency confidential. Thus, the mere designation of an entire submission as "confidential" will be insufficient to comply with this requirement.

While the City will, to the extent possible, cooperate in any court action a bidder, proposer or responder may bring against any third-party requesting to inspect and copy portions of a response asserted to be a trade secret, if a bidder, proposer or responder fails, **prior to the submission of their materials** to the City, to specifically and clearly designate information therein as a trade secret and to provide the supporting explanation for the designation, the right to assert the exemption may be lost, and the information may be subject to inspection and copying as otherwise provided for under the Public Records Act.

In the event any record is requested under the Public Records Act, procurement staff will consult with the City's legal counsel and, if City's legal counsel agrees with the designation, the City will assert the exemption and redact the relevant materials. If the City's legal counsel disagrees with the designation, procurement staff will inform the bidder, proposer or responder and that person or entity may file an injunctive or declaratory judgment action and seek such emergency orders as desired to protect the information. The City notes that absent some unusual justification, a bidder's or proposer's contract price shall not constitute a trade secret.

#### 1.11 COMPLIANCE WITH LABOR AND IMMIGRATION LAWS

The Contractor shall comply with all Applicable Laws concerning the protection and rights of employees, including but not limited to equal employment opportunity laws, minimum wage laws, immigration laws, the Americans with Disabilities Act, and the Fair Labor Standards Act.

Immigration Compliance; E-Verify. Contractor acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986, U.S.C. § 1324, et seq., and regulations relating thereto. Failure to comply with the above statutory provisions shall be considered a material breach and shall be grounds for immediate termination of this Agreement. The Contractor's employment of unauthorized aliens is a violation of § 274(e) of the Federal Immigration and Employment Act. The Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of this Agreement, and shall require the same verification procedure of any Subcontractors authorized by the City. Pursuant to Florida Statutes § 448.095(2), beginning January 1st 2021, Contractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Contractor's contract with the City cannot be renewed unless, at the time of renewal, Contractor certifies in writing to the City that it has registered with and uses the E-Verify system. If Contractor enters into a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and Contractor shall maintain a copy of such affidavit for the duration of the contract. If Contractor develops a good faith belief that any subcontractor with which it is contracting has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) Contractor shall terminate the contract with the subcontractor. If the City develops a good faith belief that Contractor has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) City shall terminate this contract. Pursuant to Florida Statutes § 448.095(2)(c)(3), termination under the above-circumstances is not a breach of contract and may not be considered as such.

## 2. PROJECT SPECIFIC INFORMATION

The City is soliciting Proposals to perform the work required by the Agreement for the design, permitting, and construction of the Railroad Arm Signage Design Build Project.

### 2.1 Project Location

The Project site is located on Safford Avenue south of Tarpon Avenue located near the Historic Train Depot Museum.

#### 2.1.1. Tentative Schedule (Dates are subject to change)

Solicitation .....	August 22, 2021
Question Deadline .....	September 1, 2021
Proposal Opening .....	September 16, 2021
Shortlist .....	September 30, 2021
Discussion/Presentations (if applicable).....	October 12, 2021
Board Approval .....	November 2, 2021

### 2.2 General Requirements

The design shall meet all regulations and specifications that are enforceable, promulgated, or formally proposed as of the date Proposals are received. All work pursuant to the Agreement shall meet or exceed requirements of all applicable regulations and the performance standards specified in the Agreement.

The City has established general design parameters in the DCP. To the extent practical, the City has identified specific design parameters and features so as to allow maximum flexibility for the Design-Builders to provide maximum innovation and ingenuity.

The Design-Builder and its Subcontractors, as appropriate, are required to comply with all applicable Federal, State, and County statutes, ordinances, and regulations as well as all registration, licensing, and certification requirements imposed by the City and any other governmental agency with jurisdiction over any aspect of the design-build Work.

### 2.3 Project Schedule

The Design-Builder selected by the City shall be required to substantially complete the Work included in this project within 365 days from the written Notice to Proceed date, with Final Completion of all Work included in the Agreement being done within 395 days from the written Notice to Proceed date. Time is of the essence for the completion of said Work after the issuance of the Notice to Proceed. Failure by the Design-Builder to complete the required Work by these milestone dates shall entitle the City to deduct from the Guaranteed Maximum Price (less any remaining Contingency and Allowances) "Liquidated Damages" per calendar day of delay as described in the Design-Build Agreement (Attachment C). Notices to Proceed will depend on contract approval by the City Board of Commissioners and the Design-Builder meeting its pre-Notice to Proceed contract obligations.

### 2.4 Project Budget

Budget and schedule are of prime importance in this project. Award of the Design-Build Agreement is subject to the availability of funds.

## 2.5 Ownership

The City will be responsible for ownership of the newly constructed gateway sign after final acceptance of construction and record drawings by the City.

## 2.6 Design-Builder Payments

The Design-Builder will be paid a Guaranteed Maximum Price for the design, permitting, construction, completion and acceptance of the Project. A Schedule of Values acceptable to the City will be used as a basis for payments including design, construction, and acceptance testing.

## 2.7 Geotechnical Investigations

Limited geotechnical investigations for the Project have been completed and are included in Attachment D to this document.

Proposer may, at their own expense, conduct additional geotechnical investigations at the Project site as needed to develop the Price Proposal.

The Design-Builder shall be responsible to develop and/or obtain any additional geotechnical investigations, as necessary, to ensure proper design, construction and operation of the project.

## 2.8 Permitting

The Design-Builder shall be responsible for identifying, preparing applications for, obtaining, and maintaining all necessary documentation, approvals, certifications, and permits required. The Design Builder will be responsible for payment of all permit fees outside of the City of Tarpon Springs, the city will be liable for the cost and expense of permits within the City limits.

As noted below, Proposers are solely responsible for determining all governmental approvals that are necessary for the Project. Where required by applicable law, or requested by the City, governmental approvals will be applied for and obtained in the name of the City.

### 2.8.1 Assumption of Permitting Risk for Work

Subject to the City's review rights under the Agreement, the Design-Builder shall be responsible for making all applications and taking all other actions to obtain and maintain all governmental approvals necessary to perform and complete the design-build work. Proposers are advised that the Design-Builder is required to assume the risk of obtaining and maintaining all such governmental approvals and pay all associated fees.

### 2.8.2 Contact with Regulatory Agencies

Proposers are encouraged to contact and meet with City Building Permit officials, and any other regulatory agencies with respect to any matters relating to approvals that may be required for this Project or for the preparation of their Proposals. All communications with the City during the proposal period shall be in accordance with applicable Sections of this RFP.

### 2.8.3 City Assistance in Permitting Process

The City has an interest in the ability of the Design- Builder to successfully obtain the necessary governmental approvals for the project. The City will review and comment on permit applications and supporting materials submitted by the Design-Builder in the permitting processes. In no event, however, shall the City's assistance to the Design-Builder release

the Design-Builder from its obligation to obtain all governmental approvals necessary to design and construct the Project.

## 2.9 Agreement

The form of Agreement and General Conditions contained in this RFP set forth the detailed risks, responsibilities, and obligations of the Design-Builder and the City in performing the Project. While the City intends for these documents to form the basis of its eventual contract with the winning Design-Builder, Proposers are permitted to ask questions concerning these documents during the addendum period. Addendum responses will not constitute amendments to these documents and any such changes must be agreed upon during final negotiations and will only be effective if made in writing.

Proposers are further advised that no information derived from the City or any of its agents, employees, Design Criteria Professionals, or consultants, shall relieve the Design-Builder from any risk or from fulfilling all terms and conditions of the executed Agreement.

## 2.10 Insurance Requirements

The Design-Builder shall be required to obtain and maintain all insurance coverages required by the City. While the City's risk management staff have determined that the Project will require the following minimum insurance requirements, additional policy types and/or revised coverage limits may be required by the City during the negotiation phase of this procurement if the City's review of the specific successful proposal and supplemental risk management input so require.

### 2.10.1 General

Prior to the time the Design-Builder is entitled to commence any part of the project work under this contract, as evidenced by the City's issuance of a Notice to Proceed, the Design-Builder shall procure, at its/his/her/their own expense, and maintain for the term of the Contract (or extension), insurance coverage obtained and written in the State of Florida of the types and amounts set forth below. Said insurance shall be evidenced by delivery to the Administrative Services Department of the City of Tarpon Springs, a Certificate of Insurance executed on a standard ACORD form, listing all coverages and limits, expirations dates and terms of policies, and all endorsements, whether or not required by the City.

### 2.10.2 Professional Liability Insurance

Professional liability insurance with minimum limits of \$1,000,000 per occurrence applicable to the City project and requiring notice to the City at least thirty (30) days prior to cancellation or restriction of coverage. Coverage shall be afforded on a form acceptable to the City. The Design-Builder shall maintain such professional liability insurance until at least three (3) years after completion of all services required under this agreement.

### 2.10.3 Worker's Compensation and Employer's Liability

- a.) The Design-Builder must meet minimum statutory limits and comply with Worker's Compensation laws in the State of Florida. Employer's liability insurance must be with minimum limits of \$1,000,000 for each employee, accident, and disease. Awarded Firm shall ensure that all subcontractors comply with this requirement (and in not doing so, assumes liability for same).
- b.) The Design-Builder shall, at all times, indemnify and hold harmless the City of and from all claims for Worker's Compensation which may be made by any employees of the Design-

Builder or by any of the employees of any Subcontractor(s) to whom the Design-Builder may have let the performance of any part of the work embraced by this Contract. The Design-Builder shall also appear for and defend the City against any and all such claims.

#### 2.10.4 Commercial General Liability

This insurance includes Premises/Operations, Contractual Liability, Independent contractors, Broad Form Property damage, and any Personal Injury, death, bodily injury that could arise directly or indirectly from the performance of this contract. The minimum amount of coverage shall be \$1,000,000 Combined Single Limit for Bodily Injury and/or Property Damage Liability, or \$1,000,000 each occurrence/\$1,000,000 annual aggregate.

#### 2.10.5 Comprehensive Auto Liability

This insurance includes all owned, leased, hired and non-owned vehicles with minimum limits of \$1,000,000 each occurrence combined single limit or \$1,000,000 each occurrence general aggregate for Bodily injury and Property Damage Liability.

#### 2.10.6 Other Conditions

- a.) The City of Tarpon Springs must be named as additionally insured on all applicable policies, as determined by the Administrative Services Department for the City. Certificates of Insurance covering all aforementioned insurance requirements must be submitted prior to receiving the Notice to Proceed and must be maintained on file with the City during the life of the project, or the contract period, whichever is longer during the term of the Contract.
- b.) Thirty-day (30) Notice must be provided to the City in the event of any insurance cancellation that would affect the interests of the City.
- c.) The Design-Builder shall be responsible for securing Certificates of Insurance from all subcontractors and engineering firms who are engaged in the Project. Any deficiency in the coverage or policy limits of any subcontractor(s) and engineering firms will be the sole responsibility of the Design-Builder to remedy.
- d.) The City shall not be responsible for purchasing and maintaining any property insurance to protect the interests of the Design-Builder, subcontractors or others involved in the performance of the work under contract.

#### 2.11 Performance and Payment Bonds

The vendor shall be required to provide a bond in the form attached as Attachment E, Performance and Payment Bonds Form in a sum equal to one hundred percent (100%) of the total awarded contract amount.

The successful Proposer shall cause each such bond (or acceptable alternative) to be in an amount equal to 100% of the contract price, as said price may be adjusted from time to time by an appropriate Change Order. Additionally, pursuant to Florida Statutes §255.05(1)(g)2, the contract price expressly includes the cost of design and other non-construction services and said bonds shall be conditioned on the performance of such services or payment to persons furnishing such services.

The bonds shall be executed by the successful Proposer and a surety authorized to do business as a surety in Florida and who is otherwise acceptable to the City. Prior to commencing work, it

shall be the successful Proposer's responsibility to record in the Public Records of the City the executed Performance Bond and Payment Bond prior to commencement of the Work.

## 2.12 Partnerships/Corporations/Agents/Certifications

When a Proposer is a partnership or joint venture, the Proposal shall be signed in the name of the partnership or joint venture and by all persons or entities required to do so under the terms of their partnership or joint venture agreement. All existing written underlying partnership or joint venture agreements and associated certificate of status from State of Florida Secretary of State shall be included as part of the proposal.

When a corporation is a Proposer, the authorized corporate officer signing the Proposal shall set out the corporate name in full beneath which said officer shall sign his/her name and give title of his/her office. The Proposal shall also bear the seal of the corporation.

Anyone signing the Proposal as officer or agent must file with the Proposal legal evidence of the authority to do so. Proposers who are or include corporations or limited partnerships shall furnish a duly executed certificate of status or other evidence from the Florida Department of State.

The person(s) signing each Proposal shall certify under oath on the attached Proposer Certification and Warranty (GMP/Schedule Proposal Form 3 in Attachment B of this document) that the information contained in the Proposal is true and accurate. Each Proposer understands, by submitting a Proposal that the Evaluation Committee will rely in part on such certification in selecting the short-listed firms.

## 2.13 Assignment or Transfer

The selected Proposer shall be prohibited from assigning, transferring, conveying, subletting or otherwise disposing of its responsibilities under the Agreement, or its rights, title or interest therein or its power to execute such Agreement to any person, company, corporation or partnership without prior written notice and consent and approval of City of Tarpon Springs. City of Tarpon Springs has sole discretion whether or not to consent to any contemplated assignment.

## 2.14 Requests for Information/Clarification

No interpretation of any meaning of this RFP or any portion thereof, will be made to, or if made, be relied upon by any Proposer except as expressly noted herein.

Any firm requesting additional information, interpretation, and/or clarifications relating to this project shall make written request by email to [jlewis@ctsfl.us](mailto:jlewis@ctsfl.us) or by mail addressed to:

City of Tarpon Springs  
Procurement Services Department  
324 East Pine Street  
Tarpon Springs, Florida 34689

Requests should be made, in writing. Requests may be transmitted by US Mail or E-mail; provided, however, that Proposer shall be responsible for confirming receipt of any such transmission. Any and all such interpretations and any supplemental instructions or answers to questions received will be published via written addendum and made part of the final contract documents. Failure of any Proposer to acknowledge any addendum or interpretation shall not relieve said Proposer from any obligation imposed in such addendum or interpretation. All addenda or interpretations so issued shall become part of the requirements of this RFP.



## 2.15 Anti-Lobbying

Lobbying, as defined below, is prohibited on all City competitive selection processes and purchasing contract/agreement awards including, but not limited to, requests for proposals, requests for quotations, requests for qualifications, bids or the award of purchasing contracts/agreements of any type. The purpose of this prohibition is to protect the integrity of the procurement process by shielding it from undue influences prior to the contract/agreement award, or the competitive selection process is otherwise concluded. However, nothing herein shall prohibit a prospective bidder/proposer/protestor from contacting the purchasing department or the City attorney's office to address situations such as clarification and/or pose questions related to the procurement process.

Effective as of the date the solicitation document is issued/published, Lobbying of evaluation committee members, City government employees, elected/ appointed officials, or advisory board members regarding requests for proposals, requests for quotations, requests for qualifications, bids, or purchasing contracts/agreements, by the bidder/proposer, any member of the bidder's/proposer's staff, any agent or representative of the bidder/proposer, or any person employed by any legal entity affiliated with or representing a bidder/ proposer/protestor, is strictly prohibited. This prohibition expressly includes sending email or text messages to the above-noted officials/employees, as well as telephonic or in person communications, including the making of statements at City Board of Commissioners meetings. This prohibition shall be in place until either the City Board of Commissioners approves an award or, for agreements not approved by Council, until the date the City's procurement staff publishes its intent to award, or until the procurement process is otherwise concluded with no award made. All bidders/proposers are cautioned that any confirmed lobbying activities in violation of this section by or on behalf of a bidder/proposer shall result in the immediate disqualification of the bidder/proposer from further participation in the solicitation process and rejection of any submitted proposal, quotation, statement of qualification, bid or contract/agreement.

For purposes of this provision, Lobbying shall mean influencing or attempting to influence action or non-action, and/or attempting to obtain the goodwill of persons specified herein relating to the selection, ranking, or contract/agreement award in connection with any request for proposal, request for quotation, request for qualification, bid or purchasing contract/agreement through direct or indirect oral or written communication. The final award of a purchasing contract/agreement shall be the effective date of the purchasing contract/agreement. However, a Proposer's proper use of any available protest procedure set forth in the City Code or administrative rules, as well as a Proposer's making an oral presentation at the invitation of the City's Evaluation Committee, shall not constitute Lobbying.

## 2.16 Public Entity Crimes Statement; Ethics Law Compliance

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, offer, or proposal on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity in excess of the threshold amount provided in Florida Statutes § 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. Additionally, pursuant to City policy, a conviction of a public entity crime may cause the rejection of a bid, offer, or proposal. The City may make inquiries regarding alleged convictions of public entity crimes. The unreasonable failure of a bidder, offer, or Proposer to promptly supply information in connection with an inquiry may be grounds for rejection of a bid, offer, or proposal.

A sworn statement, in accordance with Florida Statutes § 287.133(3)(a), on Public Entity Crimes, must be completed and submitted with a Proposal. This form is provided herein with Attachment B as GMP/Schedule Proposal Form 3.

With respect to this proposal, if any Proposer violates, directly or indirectly, the ethics provisions of Florida criminal or civil laws related to public procurement, including but not limited to Florida Statutes Chapter 112, Part II, Code of Ethics for Public Officers and Employees, such Proposer will be disqualified from eligibility to perform the work described in this Request for Proposal, and may also be disqualified from furnishing future goods or services to, and from submitting any future bids or proposals to supply goods or services to, the City of Tarpon Springs.

By submitting a proposal, the Proposer represents to the City that all statements made and materials submitted are truthful, with no relevant facts withheld. If a Proposer is determined to have been untruthful in its proposal or any related presentation, such Proposer will be disqualified from eligibility to perform the work described in this Request for Proposal, and may also be disqualified from furnishing future goods or services to, and from submitting any future bids or proposals to supply goods or services to, the City.

## 2.17 Partnering

The City intends to encourage the foundation of a cohesive partnership with the Design-Builder. The term "partnering", and any reference to partnership is merely meant to set the tone of the relationship between the parties and does not imply any rights or obligations normally associated therewith. This partnership will be structured to draw on the strengths of each organization to identify and achieve reciprocal goals. The objectives are effective and efficient performance of the Agreement, intended to achieve completion within the established budget, the Contract Time, and in accordance with Final Construction Documents and Agreement.

## 2.18 PROPOSAL PROCESS

### 2.18.1 Proposal Submittal

Proposers shall submit Proposals meeting the requirements detailed in Section 3 of this RFP. The Proposer shall base its Proposal, including its GMP/Schedule Proposal, on the RFP (and all attachments) as revised by any Addenda.

It is each Proposer's own responsibility to ensure that its Proposal is received by the City on or before the time and date specified. Under no circumstances will Proposals delivered after the delivery time specified be considered.

### 2.18.2 Limitation on Withdrawal of Proposals

All Design-Builders responding to this RFP are required to execute a Proposer Certification and Warranty (Attachment A, Form 1) with their Proposal. In consideration of the City's agreement to consider its Proposal, each Proposer must agree that its Proposal shall be valid for a minimum period of ninety (90) calendar days after the Proposal Opening Date. Thereafter, the Proposal and Proposal Security shall continue in full force and effect until thirty (30) days following the Proposer's written notice to the City of its intent to withdraw its Proposal.

### 2.18.3 Communications Protocol

The City is committed to a fair, open process for interested parties to receive information about the Project and the competitive procurement process that the City is utilizing for selection of a

Design-Builder and award of the Agreement. Proposers shall comply with the Anti-Lobbying provisions of Sections 2.14 and 2.16 of this RFP.

#### 2.19 Rights and Options of the City

This RFP constitutes an invitation to Proposers to submit Proposals to the City. By responding to this RFP, Proposers acknowledge and consent to the following conditions relative to the procurement process and the selection of a Recommended Proposer and a Successful Proposer. Without limitation and in addition to other rights reserved by the City in this RFP, the City reserves and holds, at its sole discretion, the following rights and options.

- To supplement, amend, or otherwise modify this RFP, including the Proposal Forms and the Agreement.
- To receive written questions concerning this RFP from Proposer and to provide such questions, and City responses, to all Proposers.
- To require additional information from one or more Proposer to supplement or clarify the Proposals submitted.
- To conduct further investigations with respect to the qualifications and experience of each Proposer.
- To visit and examine any of the facilities and projects referenced in the Proposal and others designed and/or built by the Proposer to observe and inspect such facilities/projects and their operations.
- To waive any immaterial defect or technicality in any Proposal received.
- To eliminate any Proposer that submits a nonconforming, nonresponsive, incomplete, inadequate, or conditional Proposal.
- To reject any or all Proposals.
- To cancel this RFP in whole or in part with or without substitution of another RFP if such cancellation is determined to be in the best interest of the City.
- To select and enter into an Agreement with the Proposer approved by the City Board of Commissioners.
- To decide on the most appropriate method for Project implementation, this may include discontinuation of this procurement process and development of the Project via another process selected by the City.

No Proposer is guaranteed the award of an Agreement or any work as a result of being favorably ranked for this project. Any changes made to this Request for Proposal shall be posted for all prospective Proposers on Demandstar.com. It shall be the responsibility of the Proposer to assure itself that it has received all addenda prior to submitting its proposal.

#### 2.20 Addenda or Amendments to this RFP

Any addenda to this RFP will be in writing, numbered consecutively and will be published online. These addenda will be issued by the City and will constitute a part of this RFP. Each Proposer is required to acknowledge receipt of all addenda at the time of the Proposal. All responses to this RFP shall be prepared with full consideration of the addenda issued prior to such response.

### 3. PROPOSAL REQUIREMENTS

### 3.1 Overview of Proposal Submittal Requirements

Proposers shall submit a fully developed Proposal in accordance with the instructions provided in this section of the RFP. In addition to text discussions, Proposers shall submit design drawings, diagrams, and the Proposal Forms included with this RFP. Text discussions should include references to the design drawings, diagrams, and Proposal Forms.

Proposers shall provide the information requested in this RFP in accordance with the format and content requirements outlined below. Failure of the Proposer to provide all of the requested information in the requested format may result in the City, at its sole discretion, determining that the Proposal is non-responsive to the requirements of the RFP.

#### 3.1.1 Proposal Deadline and Address for Submittal

Proposals and modifications received after the date and time of the submittal deadline will not be considered. In addition, late proposals will not be accepted, will be rejected, and will be returned. Sealed Proposals shall be addressed and submitted as follows:

Proposals submitted shall be delivered in person, by messenger, or by U.S. Mail to:

##### Physical Address

City of Tarpon Springs  
Procurement Services  
324 E. Pine Street  
2nd Floor  
Tarpon Springs, FL 34689

##### Mailing Address

City of Tarpon Springs  
Procurement Services  
PO Box 5004  
Tarpon Springs, FL 34688-5004

#### 3.1.2 Number of Copies and Packaging of Proposal

If you elect to respond to this Request for Proposals, provide one (1) original and one (1) USB Flash Drive copy of your proposal to this office by the date indicated. Copies submitted with the original shall be executed by the proposer who will be responsible for their correctness. All blank spaces must be completed in ink or typed, with the amounts extended and totaled. Proposals must be enclosed in sealed envelopes and affixed with the provided proposal label (page 2 of this document) and received at or before the specified time of opening as designated in the RFP. It is the proposer's responsibility to assure that his proposal is delivered to the Administrative Services Department by the proper time indicated by the RFP. Faxed or E-mailed proposals will not be considered. Any erasures or corrections to the Proposal must be initialed in ink. Proposals shall be signed in ink. All prices shall be printed/typed or filled in with ink. Failure to follow the procedures outlined in this RFP document is cause for rejection of proposal or could result in a reduction of overall score for lack of completeness.

#### 3.1.3 Proposal Format

The Proposer shall provide information in accordance with the format requirements set forth in this Section. Proposal information shall be provided and individually tabbed in the following sections and tabbed in the USB/Flash Drive the same way:

- Tab 1.0 – Project Team Qualifications and Experience (20-page limit)
- Tab 2.0 – Project Team Technical Approach (15-page limit)
- Tab 3.0 – Schedule Narrative and Critical Path Schedule (3-page limit)

- Tab 4.0 – Financial Capability and Responsibility (3-page limit)
- Tab 5.0 – Safety Forms
- Sealed GMP Proposal – Attachment B\*

The transmittal letter, resumes and forms (including Bid Bond) included in this RFP are not included in the page limitations of the proposal sections listed above.

\*The GMP Proposal, included at Attachment B to this RFP, **MUST BE SEALED WITHIN A SEPARATE ENVELOPE** and included with the Proposal submission. This information will not be opened and reviewed until after the Evaluation Committee has created a short list of firms based on qualifications. Only the short-listed firm's GMP Proposals will be opened, and only after an initial, qualifications-based ranking has been determined.

Proposers are encouraged to reduce the repetition of identical information within several sections of the Proposal by making appropriate and specific cross-references to other sections of their Proposal.

Narrative pages shall be 8-1/2 inches by 11 inches, printed on one side only, and shall be bound into the volume. The critical path schedule may be on 11-inch by 17-inch paper. Each Tab indicated above must be clearly labeled. All descriptive text on diagrams and figures must be easily readable. A clear and concise presentation of information is encouraged within the size limitations established for the Proposal. Proposals shall be in the English language and shall use English units of measurement. Proposers shall incorporate graphics (e.g., administrative diagrams, charts, process flow diagrams and drawings) as necessary to clearly present their Proposals. Preliminary Drawings are to be submitted in 11- inch by 17-inch format. Sales brochures are not desired unless directly related to the Proposal and referenced in the text. Audiovisual materials will not be accepted unless in response to a specific City request.

**PROPOSALS ARE NOT TO INCLUDE THE USE OF THE CITY SEAL, AS THIS IS DESIGNATED FOR OFFICIAL CITY USE ONLY.**

### 3.2 Proposal Content & Detail

The Proposer shall provide the appropriate information in accordance with the content requirements set forth in this RFP.

Proposers are advised that, if selected, as part of the contract preparation phase, all or portions of the information contained in the Successful Proposer's Proposal may be included or integrated in the Agreement as necessary. The City reserves the right to include (or exclude) any information submitted in the Proposal in the final Agreement.

As allowed for in the DCP, Proposers are encouraged to propose alternative solutions to accomplish the Project.

#### 3.2.1 Proposal Transmittal Letter

Together with its Proposal, the City must receive one original, fully executed Proposal Transmittal Letter from the Proposer acknowledging, among other things, that the Proposer has completely reviewed, understands, and agrees to be bound by the requirements of this RFP including all addenda. The transmittal letter shall list the principal contact person for the Proposer, their phone number, email address, and street address, should the City need to request additional information, clarifications, and/or schedule presentation/interviews.

The Proposal Transmittal Letter shall be executed by a representative of the Proposer who is empowered to sign it and to commit the Proposer to the obligations contained in the Proposal. If the Proposer is a partnership, the Proposal shall be signed by one or more of the general partners. If the Proposer is a corporation, an authorized officer shall sign his or her name and indicate his or her title beneath the full corporate name. Anyone signing the Proposal as an agent shall file with it legal evidence of his or her authority to execute such Proposal.

Following the Proposal Transmittal Letter, the Proposer shall include an executed Technical Proposal Form 1: Proposer Certification and Warranty Form, provided in Attachment A, with the Acknowledgement of Proposer, if applicable.

3.2.2 TAB 1.0 – Project Team Qualifications and Experience  
(Maximum Page Limit – 20 Pages, not including resumes and forms)

3.2.2.1 Project Team Qualifications & Experience

The Proposal shall include a description of the Proposer's team (i.e., the form of business structure - corporation, partnership or joint venture, etc.) that is proposed and will serve as the contracting party. A project organization chart is required. If the Proposer is a partnership or a joint venture, all members of the Proposer's team shall be listed. The Proposal shall identify the portions of the Project that will be undertaken directly by the Proposer and what portions of the Project will be subcontracted and to which firms. Any subconsultant or subcontractor performing Work equivalent to 10% or more of the total GMP shall be listed.

The Proposer shall also identify any other entity, including without limitation, any corporation, partnership, firm, joint venture, or individual to which the Proposer intends to assign material responsibilities under the Agreement. The Proposal shall also identify the parties that will undertake the roles of design, permitting and construction of the project, design quality assurance and quality control, construction management, and construction quality assurance and quality control for the Project.

The history, ownership, organization, and background of the Proposer shall be provided. If the Proposer is a partnership or a joint venture, the required information shall be submitted for each member thereof. If the Proposer or a joint venture member is a subsidiary of a parent company, the Proposer shall state when the subsidiary was formed and its place in the corporate structure of the parent company. If a subsidiary is newly created for the purposes of responding to the RFP, the reasons for this action shall be fully disclosed.

Proposers shall demonstrate their ability to undertake the Project by providing their technical experience and qualifications, and those of its subcontractors and any additional team members with key experience related to the Project, and individual team members related to the design, construction, acceptance, and obtaining approvals for the Project.

**Minimum Qualifications Experience**

Proposers shall clearly indicate that the proposed team satisfies the following minimum qualifications:

The respondent and/or team must have extensive experience in the design and construction of publicly OR PRIVATELY built reinforced signage. Identify the

respondent's and/or team's experience with publicly OR PRIVATELY awarded signage projects, SIMILAR IN SIZE AND SCOPE bid signage projects, as follows:

1. Describe five (5) public OR PRIVATELY awarded signage projects, SIMILAR IN SIZE AND SCOPE signage projects, where the design builder or firm completed the design and construction of the sign within the last ten (10) years, including three (3) in the State of Florida; Each project shall have contained such critical features as smooth flowing transitional areas, superior concrete finish work, and a structural design that can withstand state wind load regulations.
2. Describe those projects which best characterize capabilities, work quality and cost control measures, and;
3. Provide photographs of the described signage projects.

Five (5) designs must have included the completion of construction drawings, technical specifications, and construction estimates that led to a publicly OR PRIVATELY awarded signage projects, SIMILAR IN SIZE AND SCOPE constructed project.

Reference information may be provided as part of the project descriptions required by paragraph 3.2.2.5 below.

#### 3.2.2.2 Organization Chart and Project Staff

An organizational chart shall be provided delineating personnel assigned for design, permitting, construction, and other key requirements outlined in this proposal. Project staff shall be shown on the organization chart including name of individual and their role. The Project Officer shall be identified on the organizational chart. A minimum of one representative for each separate firm or subcontractor included on the Proposer's team shall be included on the organizational chart and in the technical forms below.

Indicate which services will be provided by Proposer or by subconsultant firm. Attach resumes for personnel of the Project Team, detailing qualifications and past experience as it relates to similar types and sizes of projects. Information shall include name of individual, list of past relevant projects identifying owner and where the individual will be located during the project. All professionals of record shall be included.

#### 3.2.2.3 Technical Proposal Form 2: Key Project Staff Experience / Commitment

This form shall be completed for each staff member shown on the organization chart as noted above including the following roles at a minimum. If one individual fills multiple roles, please clearly note as such, and ensure that information pertaining to that role is clearly noted. Each form may be accompanied by a two (2) page maximum resume for each individual: Pages for the Technical Proposal Form 2 are in Attachment A of this proposal and will not be counted in the maximum page limit (20 pages) of this section

- Project Officer
- Design-Build Project Team Leader
- Design Engineer(s) of Record
- Construction Manager

- Project Site Superintendent
- Primary Subcontractor(s) Superintendent, if applicable
- Quality Control/Assurance Manager

#### 3.2.2.4 Technical Proposal Form 3: Project Team License List

The Proposer shall demonstrate minimum compliance with the design-build requirements of Florida Statute 287.055 and provide evidence that the Proposer's design member has a current registration to do business in the State of Florida as a professional engineering firm. The Proposer or Proposer's construction member must demonstrate possession of a current Florida State Certified General Contractors License from the Florida Construction Industry Licensing Board and currently registered and active with the appropriate authorities. Such license must be valid and active throughout the life of this project.

#### 3.2.2.5 Similar Project Experience

Provide specific information on projects completed by the Proposer and the Proposer's team members of similar size and complexity as this project. At least two (2) of the projects shall be Design-Build projects. Indicate which projects were completed by the Design-Builder or other team members. Information for each project shall include the following:

- Name of Project.
- Location/Address of Project.
- Project Owner.
- Proposer's role.
- Reference Contact name, title, phone number and email address.
- Date construction was completed.
- Construction Cost. If the cost is for limited portions of the project, describe the items included in the cost.
- Project description.
- Proposed team members involved in the project.

Information provided for these projects can be used to satisfy the information required under paragraph 3.2.2.1, Minimum Qualifications, above.

### 3.2.3 TAB 2.0 - Project Team Technical Approach (Maximum Page Limit – 15 Pages, not including Preliminary Drawings)

#### 3.2.3.1 Approach Narrative

This tab shall present the technical approach the Proposer plans to implement the Project. The Proposal shall be in sufficient detail so that the City can ascertain the Proposer's level of understanding of the concepts of design-build project delivery and ability to comply with the Design Requirements. Proposers shall provide an explanation of the rationale behind the proposed design approach, including descriptions of the benefits of the proposed design approach in narrative of this tab.

The Proposer shall provide a clear and detailed description of the Project. All major components shall be described, including all work, schedule, safety, community



impacts, and quality control/quality assurance as noted throughout the RFP. The Proposer shall outline the technical elements that shall be included in order to demonstrate compliance with the Design Requirements.

Enhanced technical features that the Proposer feels are innovative and that enhance the value of the proposed Project shall be described in this section of their Proposal. Technical information concepts should transfer to and be reflected clearly in the Preliminary Drawings.

The Proposer shall describe, at a minimum:

- The Project Team's overall interaction within its team structure and the roles and responsibilities of the team members.
- How it will integrate design, permitting, construction, and QA/QC within the proposed organization during all phases of work in order to promote constructability, efficiency, and safety.
- How project activities will be phased, if applicable, to complete design, permitting, and construction within the project schedule.
- Any obstacles evident in the conceptual design presented in this RFP, and how the Project Team will adjust the design and/or construction procedures to resolve them.

#### 3.2.3.2 Preliminary Drawings

Based on the information in this RFP, the Proposer shall provide a maximum of three (3) sketches/plan/figures/renderings, for each concept, no larger than 11"x17" each, to illustrate each conceptual design. These illustrations will not count towards the page maximum and they should not be used as a vehicle for providing additional information. One of the conceptual designs as specifically outlined in the DCP – Attachment D, as the base design shall be included as one of the three concept sketches/plan/figures/renderings and shall specifically address the proposed method for the Railroad Arm sign. These conceptual illustrations are intended only to demonstrate the concept. The Preliminary Drawings should clearly reflect the vision of the Proposer for a sound and comprehensive delivery of the project. Drawings should clearly label and illustrate the specifics of the project, including all major components. At a minimum, this tab should include the information described below. Additional drawings may be included as necessary.

- Cover
- Index, Legend and Abbreviations
- Notes
- Demo Plan
- Overall Proposed Sketches
- Preliminary Structural Plans and Sections
- Miscellaneous Details

Plans and layouts shall be to a standard scale. Identify the scale and include dimensions for major features. The Conceptual DCP drawings provided in this RFP are not to be submitted and will not be considered to be in compliance with this section.

#### 3.2.4 TAB 3.0 – Schedule Narrative and Critical Path Schedule (Maximum Page Limit – 3 pages)

This tab shall contain a detailed schedule narrative and a critical path schedule that provides additional information in support of the proposed project durations indicated on the GMP/Schedule Form 1. A minimum of 15 and not more than 100 activities shall be shown on the Project CPM schedule. The schedule should commence with the Notice to Proceed and extend to Final Completion, including distinct design, permitting, procurement, construction, commissioning, and project closeout. The Proposer should indicate proposed task start and finish dates and key interim milestones. Proposers shall also identify anticipated City actions and suggested City review periods during design.

### 3.2.5 TAB 4.0 – Financial Capability and Responsibility (Maximum Page Limit – 3 pages)

This tab shall provide evidence of the ability to satisfy the minimum insurance requirements as described herein. Proposers should summarize their bankruptcy history, ability to receive financing, and provide a brief overview of their financial standing.

Additionally, this tab should describe any litigation the Proposer has been a party to in the last five years where it was alleged that the Proposer breached a contract for similar services and describe any contracts for similar services that the Proposer failed to complete. The facts and status of any such litigation or contract should be described.

This tab should also identify any government or public agency that has debarred or otherwise prohibited the Proposer from responding to competitive solicitations within the last five years, and describe the circumstances surrounding same.

### 3.2.6 TAB 5.0 – Safety Forms

This tab shall include GMP/Schedule Proposal Form 2: Drug-Free Workplace Certification and GMP/Schedule Proposal Form 3: Public Entity Crimes Statement, as included in Attachment B.

### 3.2.7 Sealed GMP Proposal

This shall include GMP/Schedule Proposal Form 1 found in Attachment B. This completed, signed Form **MUST** be provided in its own sealed envelope. The Sealed GMP Proposal envelope must indicate on its face that it contains the GMP Proposal and may be submitted within the main sealed box/envelope used to submit Proposals to the City. The Guaranteed Maximum Price shall fully conform with and satisfy the format and content requirements described on the Form.

At minimum, the initial schedule of values for proposal purposes shall be submitted as noted in the GMP/Schedule Proposal Form 1 in Attachment B. Contingency and allowances are the City's, and they shall be utilized in accordance with the Agreement found in Attachment C. Schedule details that support the Guaranteed Schedule will be presented by the Proposer in Tab 3.0. PROPOSAL EVALUATION.

The City endeavors to maintain strict confidentiality and objectivity throughout this procurement process to the extent allowed by law. Thus, Proposers shall in no way attempt to communicate with City staff, City Board of Commissioners, Design Criteria Professionals, and other key project stakeholders except as outlined in Sections 2 and 3 above.

Proposals will be evaluated and scored by committee, per the criteria outlined herein. As part of the evaluation process, the City will also take into consideration the responsiveness and responsibility of the Proposers. The criteria for responsiveness and responsibility are as follows:

**Responsiveness:** The City will determine whether the Proposal complies with the instructions contained herein, including completeness, submission of all required forms, adherence to response format instructions, compliance with minimum qualifications, etc.

**Responsibility:** The City will determine whether the Proposer is one with whom it can or should do business. Factors that the City may evaluate to determine “responsibility” include, but are not limited to: past performance on projects for the City of Tarpon Springs and outside agencies, references (including those found outside the Proposal), compliance with laws (including tax laws), Proposer’s record of performance and integrity (including delinquency, unfaithfulness, legal qualification to enter into a contract, financial stability, perceived ability to completely perform as specified, etc.), financial resources, facilities, equipment, and personnel (including that of subcontractors). City staff may also utilize Duns & Bradstreet and/or any generally available industry information. The City will determine whether any failure to supply information, or the quality of the information provided, will result in rejection.

### 3.3 Evaluation Committee

The highest-ranking Proposer, with whom the City will enter into negotiations, will be determined by their responses to the evaluation criteria as outlined herein, and as determined by the City’s Evaluation Committee. The Evaluation Committee will be made up of at least three members.

### 3.4 Proposal Clarifications

The Evaluation Committee members will determine if any additional clarifications regarding any and all portions of a Proposal for any of the Proposers are necessary. If additional clarification is deemed necessary, these clarification requests will be submitted to the Proposers in writing. Proposers will have a minimum of five (5) business days to provide a response to the clarification request correspondence.

Proposers are notified that responses to the clarification requests will be considered in the final rankings and may be included in the final Agreement.

### 3.5 Proposal Evaluations and Ranking

The Evaluation Committee will evaluate and rank the Proposals based on the following criteria. Proposers are encouraged to identify and include critical proposal elements and keep their proposals concise:

	Maximum Points
1 Project Team Qualifications and Experience	55 Points
2 Project Team Technical Approach	25 Points
3 Schedule Proposal	5 Points
4 Financial Capability	Pass/Fail
TOTAL INITIAL POINTS AVAILABLE	85 Points
5 Sealed GMP Proposal	15 Points
TOTAL POINTS AVAILABLE	100 Points

Each criterion and methodology for scoring is further described below.

- **Evaluation Criteria No. 1: Project Team Qualifications and Experience** (55 Total Points Available) – This criterion measures the Project Team organization, and the level of experience

of the Proposer and subconsultant/subcontractor personnel in relation to content and criteria described in Section 3 of this RFP. Measurement of this criteria indicates the City's confidence in the Proposer's ability to deliver the project in conformance to requirements associated with the project disciplines. This section shows how well the team collaborates, communicates, is organized and is resourced to meet all of the professional and specialty requirements to properly provide necessary services. It shows the overall level of the team's qualifications to successfully complete the project based on the goals established by the City.

- Evaluation Criteria No. 2: Project Team Technical Approach (25 Total Points Available) - This criterion measures the Project Team Approach, Preliminary Drawings, and understanding of the various elements and constraints of the project as described in Section 3 of this RFP. Measurement of this criteria reflects the City's confidence that the team can deliver sound approaches to meeting project goals and resolving the critical issues. It shows how well the team considers and presents innovative approaches to project implementation.
- Evaluation Criteria No. 3: Schedule Proposal (5 Total Points Available) – This criteria is based primarily on the CPM schedule described in Section 3 of this RFP, and measures how well the Project Team has captured and addressed the schedule needs of the project and provided innovative phasing, concurrent activities, and/or construction methods in order to meet the project goals. Measurement will reflect how well the schedule minimizes duration, how well the schedule anticipates and reflects potential issues and milestones, and how well the schedule matches the proposed approach and resources described in Sections 2 and 3 of the Proposal.
- Evaluation Criteria No. 5: GMP Proposal (15 Total Points Available) Scored by Procurement Services – The GMP Proposal, provided in Proposal Form 1 in Attachment B, will be scored as follows:

$$\text{Lowest GMP Proposal} \div \text{Proposer's GMP Proposal} \times 15 \text{ Points} = \text{Total Points for GMP}$$

The Procurement Services Department will evaluate each price proposal separately.

### 3.6 The Evaluation Committee's Recommendation

The Evaluation Committee will meet to initially review and rank the Proposals. The Committee will utilize the Evaluation Criteria described above to obtain this initial ranking and generate a shortlist of firms.

The Sealed GMP Proposal of the shortlisted firms will then be opened and scored to determine a final ranking. As with the development of the initial short list, the Evaluation Committee will develop distinct final ranking list. The Evaluation Committee will then report its recommendations to the Procurement Services Director who will recommend that Proposer to the City Board of Commissioners and seek to enter into Agreement with the selected Proposer. The City will enter into an agreement with the Proposer that is selected by the Board of Commissioners to best meet the needs of the City.

If the City cannot negotiate a contract with the highest ranked firm, the City will formally terminate negotiations with that firm and start negotiations with the second ranked firm, and so on.

The City reserves the right to invite the top-ranked Proposers to attend an interview/oral presentation. This provides an opportunity for the Proposers to clarify or elaborate on their Proposal. This is a fact finding and explanation session only and does not include negotiation. The City's Procurement Services Department will schedule the time and location of the interview

or presentation. All interviews or presentations shall be held on site at a City location unless virtual attendance is coordinated in advance with the City, and all costs involved shall be the responsibility of the Proposer. Interviews or presentations are an option of the City and may or may not be conducted. A specific time schedule will be established after the Proposals are received and reviewed. Upon completion of the oral presentation(s), the Committee will re-evaluate, re-rate and re-rank the proposals remaining in consideration based upon the written documents combined with the oral presentation, utilizing the same evaluation criteria detailed herein.

Written notification of the Evaluation Committee's ranking of the proposals will be published online and made available to Proposers.

ATTACHMENT A    TECHNICAL PROPOSAL FORMS

Technical Proposal Form 1  
PROPOSER CERTIFICATION AND WARRANTY  
FORM

---

1. Legal Name of Proposer. (Indicate if the Proposer is a Corporation, Joint Venture, Partnership, etc.)
  
  
  
  
  
  
  
  
  
2. Name/title of contact person for the Proposer:
  
  
  
  
  
  
  
  
  
3. Local business and mailing address:
  
  
  
  
  
  
  
  
  
4. Primary business and mailing address:
  
  
  
  
  
  
  
  
  
5. Telephone: (     ) \_\_\_\_\_ Fax:(     ) \_\_\_\_\_
6. Federal Employer Identification Number (FEIN): \_\_\_\_\_
7. The business has been in operation under its present name since: \_\_\_\_\_

The above-named Proposer does hereby warrant and certify under Oath:

- A. That the name of the Proposer as it shall appear on all contracts and agreements is as stated above.
- B. That the Proposer understands all requirements of the RFP and states that as a serious Proposer it will comply with all the stipulations included in the RFP package.
- C. That the Proposer is of lawful age and that no other person, firm or corporation has any interest in this Proposal or in the contract proposed to be entered into except as expressly stated below:
- D. That this proposal is made without any understanding, agreement, or connection with any other person, firm or corporation making a proposal for the same purpose, and is in all respects fair and without collusion or fraud except as expressly stated below.
- E. That the Proposer is not in arrears to City of Tarpon Springs upon debt or contract and is not a defaulter, as surety or otherwise, upon any obligation to City of Tarpon Springs except as expressly stated below.

- F. That no officer or employee or person whose salary is payable in whole or in part from the City Treasury is, shall be or become interested, directly or indirectly, surety or otherwise in this Proposal; in the performance of this Contract; in the supplies, materials, equipment, and work or labor to which they relate; or in any portion of the profits thereof.
- G. That the Proposer acknowledges, understands, and agrees that the RFP does not reflect all of the design, permitting, regulatory, and construction requirements for the Project and that these documents are sufficient in all respects for purposes of the Proposer's preparation and submittal of its Proposal.
- H. That the Proposer has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services to be required hereunder. The Proposer further certifies and agrees that no person having any such interest shall be employed or engaged by the Proposer for said performance not has or will any member of the team, person or employee be involved, engaged or employed on a contingent fee basis.
- I. That the Proposer has received and carefully examined all Addenda issued prior to Proposal Opening.

Addendum #1  
Acknowledged: \_\_\_\_\_

Addendum #2  
Acknowledged: \_\_\_\_\_

Addendum #3  
Acknowledged: \_\_\_\_\_

Addendum #4  
Acknowledged: \_\_\_\_\_

Addendum #5  
Acknowledged: \_\_\_\_\_

- J. That the Proposer is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal.
- K. That the Proposer certifies that the GMP/Schedule Proposal contains the required Proposal Bond.
- L. That neither the Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Proposer, firm or person to submit a collusive or sham Proposal in connection with this RFP for which the attached Proposal has been submitted or to refrain from proposing in connection with such RFP, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City Board of Commissioners or any person interested in the RFP; and
- M. The price or prices provided in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees or parties of interest, including affiant.
- N. All statements made by the Proposer in the proposal are true and accurate as of the Proposal submittal date.

Proposer hereby acknowledges the above certifications and attests to the accuracy of affirmation and assertions contained therein.

IN WITNESS WHEREOF, this Proposal is hereby signed and sealed as of the date indicated.

PROPOSER:

BY: \_\_\_\_\_ (SEAL)  
(Authorized signature in ink)

\_\_\_\_\_  
(Printed name of signer)

\_\_\_\_\_  
(Printed Title of signer)

CORPORATE SEAL  
(Where appropriate)

\_\_\_\_\_  
(Date signed)



Technical Proposal Form 2  
KEY PROJECT STAFF EXPERIENCE/COMMITMENT

General Information

Name:

\_\_\_\_\_

Firm:

\_\_\_\_\_

Title:

\_\_\_\_\_

Years employed by firm: \_\_\_\_\_ years

Total Professional Experience \_\_\_\_\_ years

Professional Registration and  
Licenses

(type/state/year/license  
number):

\_\_\_\_\_

Assignment for Railroad Arm - Sign Design-Build:

\_\_\_\_\_

Location of Individual During Entire Project: \_\_\_\_\_

Description of Role/Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Expected Time Commitment to Project:

Permitting/Design:            %

Construction/Startup:    %

Include information from the Construction Contractors, Design Firm(s), and Individual Engineers.

[illegible]

## ATTACHMENT B GMP/SCHEDULE PROPOSAL FORMS

**(MUST BE PROVIDED IN SEPARATE, SEALED ENVELOPE WITHIN PROPOSAL  
SUBMISSION PACKAGE)GMP/SCHEDULE PROPOSAL FORM 1**

### **Railroad Arm Sign Design Build Project**

By signing this Proposal, the undersigned affirms that said Proposal is made without any understanding, agreement, or connection with any other person, firm or corporation providing a Proposal for the same purpose and that this Proposal is in all respects fair and without collusion or fraud. The undersigned understands that this Proposal must be signed to avoid rejection by City of Tarpon Springs.

THE UNDERSIGNED, BY THE SIGNATURE EVIDENCED, REPRESENTS THAT THE PROPOSER ACCEPTS THE TERMS, CONDITIONS, MANDATES, AND OTHER PROVISIONS OF THE FOREGOING REQUEST FOR PROPOSALS AND ALL RELATED ATTACHMENTS AND DOCUMENTS, INCLUDING THE SUBSEQUENT AGREEMENT (ATTACHMENT C), SAID DOCUMENTS BEING THE STRICT BASIS UPON WHICH THE SAID PROPOSER MAKES THIS PROPOSAL.

\*\*\* USE BLACK INK \*\*\*

ALL THE FOLLOWING REQUESTED INFORMATION  
MUST BE HEREUPON GIVEN FOR THIS PROPOSAL TO  
BE CONSIDERED BY CITY OF TARPON SPRINGS:  
GMP/SCHEDULE PROPOSAL FORM 1

1. Proposal Schedule of Values for Railroad Arm Sign

<u>Description</u>	<u>Amount</u>
A. Design and Construction Engineering	\$ _____
B. Construction Mobilization	\$ _____
C. Construction Work and Construction Services	\$ _____
D. Owner's Contingency for Construction*	\$ _____

\*(Contingency should be 10% of A+B+C above)

The Guaranteed Maximum Price (the sum of all listed items above) is as follows:

---

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(Words)

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(Figures)

2. Duration from Notice to Proceed (NTP) to Substantial Completion (A): 365 Calendar Days
3. Duration from Substantial Completion to Final Completion (B): 30 Calendar Days
4. Total Duration for the Railroad Arm Sign Project: 395 Calendar Days (A+B)
5. Proposers are aware that the dollar amount shown herein is to be utilized by the City as a guide to the best qualified low Proposer. The actual total compensation paid Proposer for the project described in these Contract Documents may vary from the amount stated herein due to adjustments in pay quantity/ quantities resulting from changes in item quantity/quantities, and/or adjustments in pay quantity/quantities as otherwise permitted by these Contract Documents. Contingency and allowances will be utilized in accordance with the Agreement.
6. Name of Proposer: \_\_\_\_\_  
(typed or printed: firm, corporation, business or individual)
7. Contractor's License No. \_\_\_\_\_
8. Federal Employer Identification Number (FEIN): \_\_\_\_\_
9. Our e-mail address (if any) is:  
\_\_\_\_\_

GMP/Schedule Proposal Form 2  
DRUG FREE WORKPLACE CERTIFICATION

---

The SIGNED PROPOSER (Below) CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Name: \_\_\_\_\_  
(Typed or Printed)

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Phone No: \_\_\_\_\_

E-Mail: \_\_\_\_\_

GMP/Schedule Proposal Form 3  
PUBLIC ENTITY CRIMES STATEMENT

- 
1. This sworn statement is submitted to City of Tarpon Springs by \_\_\_\_\_  
\_\_\_\_\_ (print individual's name and title) for \_\_\_\_\_  
\_\_\_\_\_ (print name of entity submitting sworn statement) whose business address is: \_\_\_\_\_  
\_\_\_\_\_ and (if applicable) its Federal Employer Identification  
Number (FEIN) is \_\_\_\_\_ (If the entity has no FEIN, include the Social Security Number of  
the individual signing this sworn statement: \_\_\_\_\_
2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, robbery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officer, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement in which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies with a check mark in box).**
- ☐ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

- ☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order).**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

**(Corporate Seal)**

\_\_\_\_\_  
Authorized Representative-Sign in Ink

\_\_\_\_\_  
Authorized Signature (typed) Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
(Area Code) Telephone Number

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, by \_\_\_\_\_, who is ☐ personally known to me or ☐ has produced \_\_\_\_\_ as identification, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Florida

## ATTACHMENT C DESIGN-BUILD AGREEMENT



## ATTACHMENT D DESIGN CRITERIA PACKAGE

(PROVIDED UNDER SEPARATE COVER AS PDF)

**ATTACHMENT E**  
**Contractor's Payment and Performance Bond**

PERFORMANCE AND PAYMENT BOND  
PUBLIC CONSTRUCTION BOND

Bond No. \_\_\_\_\_

By this bond, we \_\_\_\_\_, as Principal, whose principal address and phone number are \_\_\_\_\_, and \_\_\_\_\_, as Surety, whose principal address and phone number are \_\_\_\_\_, are bound to \_\_\_\_\_, herein called Owner, whose principal address and phone number are \_\_\_\_\_, in the sum of \$\_\_\_\_\_, for payment of which we ourselves, our heirs, personal representatives, successors, and assigns jointly and severally.

THE CONDITION OF THIS BOND is that is Principal:

1. Performs the contract #210132-P-JL] dated \_\_\_\_\_, 20\_\_, between Principal and Owner, which contract was awarded pursuant to RFP# 210132-P-JL, for construction of Railroad Arm Sign, the contract being made a part of this bond by reference, at the times and in the manner prescribed in the contract; and
2. Promptly makes payments to all claimants, as defined in Florida Statutes § 255.05(1), supplying Principal with labor, materials or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the contract; and
3. Pays Owner all loss, damages, expenses, costs, and attorney's fees, including appellate proceedings that Owner sustains because of a default by Principal under this contract; and
4. Performs the guarantee of all work and materials furnished under the contract for the time specified in the contract, then this bond is void; otherwise it remains in full force.

The project to be performed under the contract is provide all labor, materials, and provisions necessary to produce a conceptual design, final design, construction documents, and to construct a new Railroad Arm Sign, to be located on Safford Avenue.

Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Florida Statutes § 255.05(2).

Any changes in or under the contract documents and compliance or non-compliance with any formalities connected with the contract or the changes does not affect **Surety's obligation under this bond.**

DATED ON \_\_\_\_, \_\_\_\_.

(Name \_\_\_\_\_ of \_\_\_\_\_ Principal)

(Name of Surety)

By: \_\_\_\_\_  
as Attorney in Fact for Surety

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_ (name and title of corporate officer) of \_\_\_\_\_ (name of corporation), a \_\_\_\_\_ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

Notary signature \_\_\_\_\_

Print or stamp name of Notary \_\_\_\_\_

Notary number:

My Commission Expires:

Pursuant to Florida Statutes § 255.05(1)(b), the Principal/contractor shall provide to the Owner/ public entity a certified copy of the recorded bond, and the Owner/public entity may not make a payment to the contractor until the contractor has complied with this paragraph.

## **CANTILEVER SIGN DESIGN CRITERIA**

- The Project shall be designed in accordance with the City of Tarpon Springs' Code of Ordinances. All design documents (i.e., plans, specifications, typical sections, details, calculations, analysis, etc.) shall be signed and sealed by a professional engineer, certified in the State of Florida.
- The Design-Build Firm shall prepare the plans package in accordance with the Florida Building Code and the AASHTO LRFD Specifications for Highway Signs, Luminaires, and Traffic Signals as modified by the FDOT Structures Manual Volume 3 and the FDOT Design Manual, whichever is more stringent.
- The Design-Build Firm is responsible for evaluating the need for, design of, and the provision of any necessary precautionary features to protect existing adjacent structures from damage.
- Geometric considerations:
  - Minimum vertical clearance over travel lane = 17'-6"
  - Minimum horizontal clearance from front face of curb = 4'-0"
- The Design-Build firm shall be responsible for geotechnical exploration/engineering and utility identification and avoidance
- FDOT and City Specifications may only be modified with City approval. The Design-Build Firm shall prepare and submit a signed and sealed Construction Specifications Package for the Project.
- The Design-Build Firm shall be responsible for the preparation and approval of all Shop Drawings. Shop Drawings shall bear the stamp and signature of the Design-Build Firm's Engineer of Record (EOR), and Specialty Engineer as appropriate.
- The Design-Build Firm shall prepare a Storm Water Pollution Prevention Plan (SWPPP) as required by the National Pollution Discharge Elimination System (NPDES). The Design-Build Firm shall refer to the Florida Department of Environmental Protection (FDEP) Rule 62- 621.300(4)(a) for information in regard to the SWPPP.
- The Design-Build Firm shall design a safe and effective Temporary Traffic Control Plan to move vehicular and pedestrian traffic during all phases of construction.
- The Design-Build Firm will be responsible for any required permits and fees.

## BASE DESIGN CONCEPT -



### NOTES:

- the sign should have bold, white lettering maximized within the sign field
- the mast and riser should have decorative (non-functioning, non-energized) light features

6 Document(s) found for this bid

12 Planholder(s) found

SupplierName	FullName	Email	Address1	Address2	City	State	PostalCode	Phone	DeclaredAttributes	CertifiedPrograms
Applied Sciences Consulting, Inc.	Elie Araj	earaj@appliedft.com	1000 N. Ashley Drive	Suite 500	Tampa	FL	33602	8132280900	Small Business	
BidPrime API User	API User	bptest@demandstar.com	1301 S IH 35 Frontage Rd	# 200	Austin	TX	78741	2069999999		
ConstructConnect	ConstructConnect Bid Opportunities	content@constructconnect.com	3825 Edwards Rd	Suite 800	Cincinnati	OH	45209	8772271680		
Construction Journal, Ltd.	Pam Exton	bids@ConstructionJournal.com	400 SW 7th Street		Stuart	FL	34994	8007855165		
Dodge Data	Bonny Mangold	dodge.docs@construction.com	4300 Beltway Place, Ste 150		Arlington	TX	76018	4133767032		
entram corp	John Falcone	gjofa941@gmail.com	25275 Ojibway Ct		Punta Gorda	FL	33983	9418759017		
Keystone Civil, Inc.	Judith Sobczak	judith.sobczak@keystonecivil.com	2635 Windquard Circle	Suite 102	Wesley Chapel	FL	33544	8134626337	Small Business, Woman Owned	
Kimley-Horn and Associates, Inc.	Erin Athas	Florida.marketing@kimley-horn.com	1920 Wekiva Way	Suite 200	West Palm Beach	FL	33411	5618450665		
L & S Diversified, LLC.	Fabiana Pouso	bids@L3sureveyor.com	489 FL-436	Suite 117	Casselberry	FL	32707	4076813836	Asian/Hawaiian Owned, Small Business, Woman Owned	
Maser Consulting P.A.	Janis Lee Doran	jdoran@maserconsulting.com	331 Newman Springs Road	Suite 203	Red Bank	NJ	07701	7323831950		
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WGI, Inc.	Brian Lamotte	brian.lamotte@wgin.com	2035 Vista Parkway	Suite 100	West Palm Beach	FL	33411	5616872220		
Supplemental Suppliers										
Company	Contact	Phone	Email							
Sign-Age of Tampa Bay Inc	Kim Armstrong	7275369400	karmstrong@sign-age.com							
Imagine That, Inc.	Kristy Seiter	8137288324	kristy@imaginethatnmetal.com							

Date	Supplier	Contact	Status	Type	Email	selfDeclaredAttributes
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09/02/2021 12:45:03	Keystone Civil, Inc.	Judith Sobczak	Complete	Addendum Email	judith.sobczak@keystoncivil.com	Small Business, Woman Owned
09/02/2021 12:45:03	L & S Diversified, LLC.	Fabiana Pouso	Complete	Addendum Email	bids@LSsurveyor.com	Asian/Hawaiian Owned, Small Business, Woman Owned
09/02/2021 12:45:03	ConstructConnect	ConstructConnect Bid Opportunities	Complete	Addendum Email	content@constructconnect.com	
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09/02/2021 12:45:03	Dodge Data	Lex Ann Thomas	Complete	Addendum Email	dodge.docs@construction.com	
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09/02/2021 12:45:03	Applied Sciences Consulting, Inc.	Elie Araj	Complete	Addendum Email	earaj@appliedfi.com	Small Business
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08/22/2021 11:00:35	Ally Engineering Services, Inc.	Mohamed Mabrouk	Complete	Email	MMabrouk@alyeng.com	
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08/22/2021 11:00:35	Signal 88 Security of New Port Richey	James Hawkins	Complete	Email	jhawkins@signal88.com	African American Owned, Small Business, Veteran Owned
08/22/2021 11:00:35	SKR Technologies LLC	Roger Seaver	Complete	Email	roger@skrtech.net	
08/22/2021 11:00:35	Green Earth Commercial Contracting Company	Julio Llanes	Complete	Email	julio@gebcm.com	Hispanic Owned, Small Business, Veteran Owned
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08/22/2021 11:00:35	Summit Design & Engineering Services	Justine D'Andrea	Complete	Email	justine.dandrea@summitde.net	
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08/22/2021 11:00:35	Win Global Management	Jamie Brown	Complete	Email	jbrown@winglobalmanagement.com	
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08/22/2021 11:00:35	BrightLine Group	Nicole Wobus	Complete	Email	nicole@brightlinegroup.com	
08/22/2021 11:00:35	Keystone Civil, Inc.	Judith Sobczak	Complete	Email	judith.sobczak@keystoncivil.com	Small Business, Woman Owned
08/22/2021 11:00:35	Energy Air, LLC	Philip Robinson	Complete	Email	probinson@hillyork.com	
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08/22/2021 11:00:34	Stephens Consulting Group	Annessa Read	Complete	Email	annessaread@gmail.com	African American Owned, Small Business, Woman Owned
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08/22/2021 11:00:34	Video screens USA	Alex Melo-Crane	Complete	Email	directoramelo@gmail.com	Small Business, Veteran Owned, Woman Owned
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08/22/2021 11:00:34	Long & Associates Architects/Engineers, Inc.	Keely Orselli	Complete	Email	keely@longandassociates.com	
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08/22/2021 11:00:33	ROYAL CONSTRUCTION AND REALESTATE INVESTMENT (RCRI)	Remon Jouarje	Complete	Email	rcr1175@gmail.com	Small Business, Woman Owned
08/22/2021 11:00:33	ROYAL CONSTRUCTION AND REALESTATE INVESTMENT (RCRI)	Mario Makram	Complete	Email	mariomakram152@gmail.com	Small Business, Woman Owned
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08/22/2021 11:00:31	PBA Design Group, Inc.	Howard Piper	Complete	Email	hpiper@pbadesigngroup.com	
08/22/2021 11:00:31	Sign Solutions of Tampa Bay	Georgina Neave	Complete	Email	sales@signsolutionstb.com	Small Business, Woman Owned
08/22/2021 11:00:31	TyrrellTech, Inc.	Diana Giglio	Complete	Email	gsa@tyrrelltech.com	Small Business
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08/22/2021 11:00:31	Kalex Steel Buildings, Corp.	Alex Gonzalez	Complete	Email	kalexstl@hotmail.com	Hispanic Owned, Small Business, Veteran Owned
08/22/2021 11:00:31	SpeedPro Imaging St Petersburg	Vernard McKenny	Complete	Email	Vmckenny@Speedpro.com	African American Owned, Hispanic Owned, Small Business, Woman Owned
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08/22/2021 11:00:30	I2 Visual, Inc.	John Hose	Complete	Email	john.hose@i2visual.com	
08/22/2021 11:00:30	Specialized Property Services, Inc.	Dan Martucci	Complete	Email	danmartucci@sp247.net	
08/22/2021 11:00:30	Land & Water Engineering Science	Dikran Kalaydjian	Complete	Email	dkran@lwes.net	Small Business
08/22/2021 11:00:30	Land & Water Engineering Science	Paul Misells	Complete	Email	paul@lwes.net	Small Business
08/22/2021 11:00:30	Land & Water Engineering Science	Melissa Fultz	Complete	Email	melissa@lwes.net	Small Business
08/22/2021 11:00:30	Land & Water Engineering Science	Kimberly Kalaydjian	Complete	Email	kimberly@lwes.net	Small Business
08/22/2021 11:00:30	RS&H	Galina Leiphart	Complete	Email	Galina.Leiphart@rsandh.com	
08/22/2021 11:00:30	RS&H	Theresa Greene	Complete	Email	Theresa.Greene@rsandh.com	
08/22/2021 11:00:30	RS&H	Cathy Fernandez	Complete	Email	cathy.fernandez@rsandh.com	
08/22/2021 11:00:30	ASD	John Curran	Complete	Email	jcurran@asdnet.com	
08/22/2021 11:00:30	Vantage Construction Group	Piyush Mulji	Complete	Email	piyush@vantageconstructiongroup.com	
08/22/2021 11:00:30	Wood Environment & Infrastructure Solutions, Inc.	Stephanie Kitzerow	Complete	Email	floridamarketing@woodplc.com	
08/22/2021 11:00:30	GILLIAM CONSTRUCTION LLC (MBE/DBE)	LaTora Gilliam	Complete	Email	gcgilliamconstruction@yahoo.com	African American Owned, Small Business, Woman Owned
08/22/2021 11:00:30	RGD Consulting Engineers	Jaclyn Brown	Complete	Email	jaclyn.brown@rgdenigneers.com	Veteran Owned
08/22/2021 11:00:30	RGD Consulting Engineers	Robin Matson	Complete	Email	Robin.matson@rgdenigneers.com	Veteran Owned
08/22/2021 11:00:30	RGD Consulting Engineers	Amber Bishop	Complete	Email	amber.bishop@rgdenigneers.com	Veteran Owned
08/22/2021 11:00:30	RGD Consulting Engineers	Tiffany Weimar	Complete	Email	Tiffany.Weimar@rgdenigneers.com	Veteran Owned
08/22/2021 11:00:30	BEA Architects, Inc.	Katherine Mas	Complete	Email	kmas@beal.com	Hispanic Owned, Woman Owned
08/22/2021 11:00:30	Wannemacher Jensen Architects	Amanda Wiegman	Complete	Email	amanda@wjarc.com	
08/22/2021 11:00:30	Wannemacher Jensen Architects	Chris Mercer	Complete	Email	mercerc@wjarc.com	
08/22/2021 11:00:30	Trias Construction LLC	Joseph Trias	Complete	Email	joe@triasconstruction.com	
08/22/2021 11:00:30	Sandra Leppert & Associates, Inc.	Sandra Leppert	Complete	Email	info@sflxtures.com	Small Business, Woman Owned
08/22/2021 11:00:29	Prewitt Solutions	Anderson Prewitt	Complete	Email	support@prewittsolutions.com	African American Owned, Small Business
08/22/2021 11:00:29	Belt Engineering, LLC	Joseph Belt	Complete	Email	jbelt@beltengineering.com	Small Business
08/22/2021 11:00:29	Belt Engineering, LLC	Michele Buff	Complete	Email	cbuff@beltengineering.com	Small Business
08/22/2021 11:00:29	Mainstay Construction Services, LLC	Erika McCandless	Complete	Email	erika@mainstaycm.com	
08/22/2021 11:00:29	Mainstay Construction Services, LLC	Teresa Pettit	Complete	Email	teresap@mainstaycm.com	
08/22/2021 11:00:29	Revere Control Systems, Inc.	Clare Connelly	Complete	Email	FL-Sales@reverecontrol.com	
08/22/2021 11:00:29	School Outfitters	Kristy Lohmiller	Complete	Email	contracts@schooloutfitters.com	
08/22/2021 11:00:29	Osburn Associates	Jeff Osburn	Complete	Email	jeffo@osburns.com	
08/22/2021 11:00:29	Osburn Associates	Jennifer Treadway	Complete	Email	jennifert@osburns.com	
08/22/2021 11:00:29	Osburn Associates	Melinda Thompson	Complete	Email	melindat@osburns.com	
08/22/2021 11:00:29	Barton Malow	Michael Thornton	Complete	Email	michael.thornton@bartonmalow.com	
08/22/2021 11:00:29	Tierra, Inc.	Luis Mahiquez	Complete	Email	lmahiquez@tierraeng.com	Hispanic Owned

08/22/2021 11:00:29	Tierra, Inc.	Joe Distefano	Complete	Email	jdistefano@tierraeng.com	Hispanic Owned
08/22/2021 11:00:29	Tierra, Inc.	James Gibbs	Complete	Email	jgibbs@tierraeng.com	Hispanic Owned
08/22/2021 11:00:29	Tierra, Inc.	Ashley Arnold	Complete	Email	bid-notices@tierraeng.com	Hispanic Owned
08/22/2021 11:00:29	LEMA Construction	Johnathan Stanton	Complete	Email	johnathan@lemaconstruction.com	
08/22/2021 11:00:29	LEMA Construction	Wendy Christenson	Complete	Email	wendy.c@lemaconstruction.com	
08/22/2021 11:00:29	Ric-Man Construction Florida Inc.	Chad Bumb	Complete	Email	cbumb@ric-manfl.com	
08/22/2021 11:00:29	Ric-Man Construction Florida Inc.	Troy Johnson	Complete	Email	tjohnson@ric-manfl.com	
08/22/2021 11:00:29	Ric-Man Construction Florida Inc.	Christopher Mancini	Complete	Email	christopherm@ric-manfl.com	
08/22/2021 11:00:29	Ric-Man Construction Florida Inc.	Rafael Vega	Complete	Email	rvega@ric-manfl.com	
08/22/2021 11:00:29	Sign-Age of Tampa Bay Inc	Linda Levitan	Complete	Email	llevitan@sign-age.com	Small Business, Woman Owned
08/22/2021 11:00:29	Sign-Age of Tampa Bay Inc	Michael Quigley	Complete	Email	mquigley@sign-age.com	Small Business, Woman Owned
08/22/2021 11:00:29	Sign-Age of Tampa Bay Inc	Kim Armstrong	Complete	Email	karmstrong@sign-age.com	Small Business, Woman Owned
08/22/2021 11:00:29	Bartlett Construction Management, Inc	Brad Bartlett	Complete	Email	bbartlett@bcminc.net	
08/22/2021 11:00:29	Beato Group, Inc.	Luis Beato	Complete	Email	Info@BeatoGroup.com	Hispanic Owned, Small Business
08/22/2021 11:00:29	Beato Group, Inc.	Vinicio Beato	Complete	Email	beatogroup1@gmail.com	Hispanic Owned, Small Business
08/22/2021 11:00:29	Hill International	Luis Lugo	Complete	Email	LuisLugo@hillintl.com	
08/22/2021 11:00:29	Hill International	Rebekah Buckley	Complete	Email	rebekahbuckley@hillintl.com	
08/22/2021 11:00:29	Rodriguez Architects, Inc.	Lourdes Rodriguez	Complete	Email	lourdes@rodriguezarchitects.com	Hispanic Owned, Small Business, Woman Owned
08/22/2021 11:00:29	Thomas Sign and Awning Company, Inc.	Brandon Giles	Complete	Email	Brandon.Giles@ThomasSign.com	Woman Owned
08/22/2021 11:00:29	Milena International Inc	Raoul Thomas	Complete	Email	raoul@mlenasupply.com	African American Owned, Small Business
08/22/2021 11:00:29	Milena International Inc	Heidi Davila	Complete	Email	sales@mlenasupply.com	African American Owned, Small Business
08/22/2021 11:00:29	Printing Depot	Steve Hunt	Complete	Email	steve@ggprintingdepot.com	Small Business
08/22/2021 11:00:29	Shane Saputo	Shane Saputo	Complete	Email	ssaputo@cecmotoru.com	
08/22/2021 11:00:29	Paveway Systems, Inc.	Tiffany Albright	Complete	Email	t.albright@pavewaysystems.com	Small Business, Woman Owned
08/22/2021 11:00:29	HBK Engineering, LLC	Robert Kolar	Complete	Email	rkolar@hbkengineering.com	
08/22/2021 11:00:29	HBK Engineering, LLC	Brian Shepherd	Complete	Email	bshepherd@hbkengineering.com	
08/22/2021 11:00:29	HBK Engineering, LLC	Bethany Turk	Complete	Email	bturk@hbkengineering.com	
08/22/2021 11:00:29	HBK Engineering, LLC	Marc Katz	Complete	Email	mkatz@hbkengineering.com	
08/22/2021 11:00:29	HBK Engineering, LLC	Donald Kleyweg	Complete	Email	dkleyweg@hbkengineering.com	
08/22/2021 11:00:29	Global Sanchez, Inc.	Ryan Naugle	Complete	Email	ryan@global-sanchez.com	Small Business
08/22/2021 11:00:29	Global Sanchez, Inc.	Max Segal	Complete	Email	max@global-sanchez.com	Small Business
08/22/2021 11:00:29	Global Sanchez, Inc.	Global Sanchez	Complete	Email	marketing@global-sanchez.com	Small Business
08/22/2021 11:00:29	Ayres Associates - Florida team	Jennifer Stirmel	Complete	Email	stirmelj@ayresassociates.com	
08/22/2021 11:00:29	Ayres Associates - Florida team	Kristen Taylor	Complete	Email	TaylorK@AyresAssociates.com	
08/22/2021 11:00:29	Hardesty & Hanover	Meg Freebeck	Complete	Email	mfreebeck@hardestyhanover.com	
08/22/2021 11:00:29	Hardesty & Hanover	Michael Sileno	Complete	Email	msileno@hardestyhanover.com	
08/22/2021 11:00:29	Hardesty & Hanover	Henri Sinson	Complete	Email	hsinson@hardestyhanover.com	
08/22/2021 11:00:29	Hardesty & Hanover	Steven Nappi	Complete	Email	snappi@hardestyhanover.com	
08/22/2021 11:00:29	Hardesty & Hanover	Yolanda Perez	Complete	Email	yperez@hardestyhanover.com	
08/22/2021 11:00:29	Reno Building, LLC	David Reno	Complete	Email	david@renobuilding.com	Small Business
08/22/2021 11:00:29	Reno Building, LLC	Maggie Andretta	Complete	Email	maggiea@renobuilding.com	Small Business
08/22/2021 11:00:29	Reno Building, LLC	Randy Hilgeman	Complete	Email	randyh@renobuilding.com	Small Business
08/22/2021 11:00:29	Poole & Kent Company of Florida	Wendy Campbell	Complete	Email	wendyc@pkflorida.com	
08/22/2021 11:00:29	Poole & Kent Company of Florida	Debbie Holloway	Complete	Email	deborahh@pkflorida.com	
08/22/2021 11:00:29	Jerel McCants Architecture, Inc.	Jerel McCants	Complete	Email	Jerel@jmcants.com	African American Owned, Small Business
08/22/2021 11:00:29	Emtec	David Jordan	Complete	Email	djordan@live.com	Small Business
08/22/2021 11:00:29	Tampa Civil Design	Jeremy Couch	Complete	Email	jcouch@tampacivil.com	Small Business, Veteran Owned
08/22/2021 11:00:29	Tropic Signs & Shirts, Inc.	Tara West	Complete	Email	tetajola@aol.com	
08/22/2021 11:00:29	PegasusTSI, Inc.	Lou Giokas	Complete	Email	lgiokas@pegasustsi.com	
08/22/2021 11:00:29	PegasusTSI, Inc.	Michelle Maxner	Complete	Email	mmaxner@pegasustsi.com	
08/22/2021 11:00:29	PegasusTSI, Inc.	Chris Hokes	Complete	Email	chokes@pegasustsi.com	
08/22/2021 11:00:29	PegasusTSI, Inc.	Victoria Mersinger	Complete	Email	vmersinger@pegasustsi.com	
08/22/2021 11:00:28	Matcon Construction Services, Inc.	Derek Mateos	Complete	Email	derek@matconconstruction.com	Hispanic Owned
08/22/2021 11:00:28	Matcon Construction Services, Inc.	Amanda Taylor	Complete	Email	amanda@matconconstruction.com	Hispanic Owned
08/22/2021 11:00:28	Matcon Construction Services, Inc.	Amr Khader	Complete	Email	Amr@Matconconstruction.com	Hispanic Owned
08/22/2021 11:00:28	Matcon Construction Services, Inc.	Andrew McNutt	Complete	Email	andrew@Matconconstruction.com	Hispanic Owned
08/22/2021 11:00:28	Transformational Consulting for Business	Gary Teaney	Complete	Email	Gary.Teaney@ConsultantsTCB.com	Small Business
08/22/2021 11:00:28	Small Street Construction Company, Inc.	Piyush Mulji	Complete	Email	piyush@smallstreetconstruction.com	Asian/Hawaiian Owned
08/22/2021 11:00:28	Burgess & Niple, Inc.	Nate Budd	Complete	Email	nate.budd@burgessniple.com	
08/22/2021 11:00:28	Burgess & Niple, Inc.	Bryanna Stad	Complete	Email	floridamarketing@burgessniple.com	
08/22/2021 11:00:28	Burke Construction Group, Inc.	David Martinez	Complete	Email	dmartinez@bcgconstruction.net	
08/22/2021 11:00:28	Burke Construction Group, Inc.	Jason Lancaster	Complete	Email	jlancastr@bcginc.net	
08/22/2021 11:00:28	Burke Construction Group, Inc.	Isabel Macgloan	Complete	Email	imacgloan@bcginc.net	
08/22/2021 11:00:28	Lot Lines Striping, LLC	Pamela Hales	Complete	Email	lotlinesales@gmail.com	
08/22/2021 11:00:28	Oliveri Architects	Joseph Oliveri	Complete	Email	jlo@oliveriarchitects.com	
08/22/2021 11:00:28	AREHNA Engineering, Inc.	Jessica McRory	Complete	Email	jmcrry@arehna.com	Small Business, Woman Owned
08/22/2021 11:00:28	AREHNA Engineering, Inc.	Machelle Corbin	Complete	Email	mcorbin@arehna.com	Small Business, Woman Owned
08/22/2021 11:00:28	AREHNA Engineering, Inc.	Stephen Long	Complete	Email	bids@arehna.com	Small Business, Woman Owned
08/22/2021 11:00:28	Design Styles Architecture, Inc.	Jason Dickens	Complete	Email	jasond@emaildsa.com	Small Business
08/22/2021 11:00:28	Design Styles Architecture, Inc.	Dionne Vertreese	Complete	Email	dionnev@emaildsa.com	Small Business
08/22/2021 11:00:28	WGM Quality Painting, Inc	Greta Moya	Complete	Email	wgmqualitypaint@aol.com	Hispanic Owned, Small Business, Woman Owned
08/22/2021 11:00:28	John H Granger Maintenance and Construction, INC.	Lori Jeffcoat	Complete	Email	lorijeffcoat@grangermaint.com	Small Business
08/22/2021 11:00:28	John H Granger Maintenance and Construction, INC.	JOHN GRANGER	Complete	Email	lorijeffcoat@grangermaint.com	Small Business

08/22/2021 11:00:28	Laegali & Associates Inc.	Syed Ali	Complete	Email	laegali@hotmail.com	Asian/Hawaiian Owned, Small Business
08/22/2021 11:00:28	Diversified Professional Services Corp. (DPS)	Donald Polanis	Complete	Email	dpolanis@dps-corp.com	Small Business, Woman Owned
08/22/2021 11:00:28	Crasea Structures	Craig Drake	Complete	Email	craseainc@yahoo.com	Small Business, Veteran Owned, Woman Owned
08/22/2021 11:00:28	JVA Construction, Inc	Jannet Varon	Complete	Email	jannet.varon@jvaconstruction.com	Hispanic Owned, Small Business
08/22/2021 11:00:28	JVA Construction, Inc	Miguel Camargo	Complete	Email	jva1@jvaconstruction.com	Hispanic Owned, Small Business
08/22/2021 11:00:28	R.R. Simmons	Randy Simmons	Complete	Email	randysimmons@rrsimmons.com	
08/22/2021 11:00:28	CDM	Michael Carballa	Complete	Email	carbballm@cdm.com	
08/22/2021 11:00:28	GEC Associates, Inc.	Luis Tarafa	Complete	Email	ltarafa@gecassociates.com	
08/22/2021 11:00:28	GEC Associates, Inc.	Jenny Espinales	Complete	Email	jespinales@gecassociates.com	
08/22/2021 11:00:28	Terra Tectonics Design Group, Inc.	Brigit Dennis	Complete	Email	bdennis@terratectonics.com	Small Business
08/22/2021 11:00:28	DRD Enterprises LLC	Devon Deenah	Complete	Email	deenahd@yahoo.com	African American Owned, Small Business
08/22/2021 11:00:28	Parker-Vahman	Jim Vahman	Complete	Email	jimvahman@softcomputer.com	
08/22/2021 11:00:28	KBC Solutions, LLC	Karen Brown	Complete	Email	kaye@kbc-solutions.com	African American Owned, Small Business, Woman Owned
08/22/2021 11:00:28	CAP Government, Inc.	Monica De Castro	Complete	Email	mdcastro@capfla.com	
08/22/2021 11:00:28	CAP Government, Inc.	Tatiana Suhr	Complete	Email	tsuhr@capfla.com	
08/22/2021 11:00:28	CAP Government, Inc.	Carlos Penin	Complete	Email	mdcastro@capfla.com	
08/22/2021 11:00:28	Rickey W. Cheeks, Inc.	Rickey Cheeks	Complete	Email	cheeksby7@aol.com	Small Business
08/22/2021 11:00:28	Gibraltar Construction Co. Inc.	Matt Mitchell	Complete	Email	matt@gibconst.com	
08/22/2021 11:00:28	Gibraltar Construction Co. Inc.	Luke anderson	Complete	Email	luke@gibconst.com	
08/22/2021 11:00:28	Gibraltar Construction Co. Inc.	bob binda	Complete	Email	bobbinda3@gmail.com	
08/22/2021 11:00:28	Trias Construction	Joe Trias	Complete	Email	joe@triasconstruction.com	Hispanic Owned, Small Business
08/22/2021 11:00:28	Mason Blau and Associates, Inc	Michael Mason	Complete	Email	mmason@masonblau.com	
08/22/2021 11:00:28	Mason Blau and Associates, Inc	Tammy Friss	Complete	Email	tfriss@masonblau.com	
08/22/2021 11:00:28	Lindiakos Construction, Inc.	Louie Lindiakos	Complete	Email	llindiakos@tampabay.rr.com	
08/22/2021 11:00:28	Advanced Engineering & Design, Inc.	William Reidy	Complete	Email	reidy@aed-fl.com	Small Business
08/22/2021 11:00:27	Advanced Engineering & Design, Inc.	Justin Keller	Complete	Email	keller@aed-fl.com	Small Business
08/22/2021 11:00:27	Hayes Consulting Services, LLC	Marsha Hayes	Complete	Email	marsha_hayes@yahoo.com	
08/22/2021 11:00:27	Ferguson Enterprises	Austin Haddock	Complete	Email	austin.haddock@ferguson.com	
08/22/2021 11:00:27	Ferguson Enterprises	Craig Pearce	Complete	Email	craig_pearce@ferguson.com	
08/22/2021 11:00:27	Ferguson Enterprises	Michael Pacheco	Complete	Email	michael.pacheco@ferguson.com	
08/22/2021 11:00:27	MBV Engineering Inc.	Jessica Hawkins	Complete	Email	jessicah@mbveng.com	
08/22/2021 11:00:27	OCI Associates Inc	Randy Stewart	Complete	Email	rstewart@oclassociates.com	
08/22/2021 11:00:27	OCI Associates Inc	Tracy Dawson	Complete	Email	tdawson@oclassociates.com	
08/22/2021 11:00:27	Personnel Solutions Plus	Tommy Bell	Complete	Email	tommy.bell4@gmail.com	African American Owned, Small Business
08/22/2021 11:00:27	Flores Construction Co.	David Flores	Complete	Email	david@floresconstruction.net	Hispanic Owned
08/22/2021 11:00:27	Metron Construction Co. Inc.	Bonnie Marlowe	Complete	Email	BonnieMarlowe@MetronCM.com	
08/22/2021 11:00:27	Cedar Run Construction of Florida, LLC	Mark Brumback	Complete	Email	mbrumback@cedarrunconstruction.com	
08/22/2021 11:00:27	Clark Hunt Construction, Inc.	Janet Chandler	Complete	Email	jchandler@clarkhunt.com	
08/22/2021 11:00:27	Valerin Group	Valerie Ciudad-Real	Complete	Email	valeriec@valerin-group.com	Small Business, Woman Owned
08/22/2021 11:00:27	Valerin Group	Brittany Bisacca	Complete	Email	Brittany@valerin-group.com	Small Business, Woman Owned
08/22/2021 11:00:27	Cooper Construction Inc	Doug Dugan	Complete	Email	doug@cooperhomesgroup.com	
08/22/2021 11:00:27	SUNRISE UTILITY CONSTRUCTION, INC.	LISA NEHRBOSS	Complete	Email	LMNBOSS@AOL.COM	
08/22/2021 11:00:27	SunRock, Inc	William Tayler	Complete	Email	wkt22@aol.com	
08/22/2021 11:00:27	CES Consultants, Inc.	Rudy M. Ortiz	Complete	Email	rortiz@cesconsult.com	Hispanic Owned, Small Business
08/22/2021 11:00:27	CES Consultants, Inc.	Rachel Sak	Complete	Email	rsak@cesconsult.com	Hispanic Owned, Small Business
08/22/2021 11:00:27	CES Consultants, Inc.	CES Marketing	Complete	Email	marketing@cesconsult.com	Hispanic Owned, Small Business
08/22/2021 11:00:27	Terrell Industries (U-WMBE,DBE,SBE)	Grady Terrell	Complete	Email	gradylterrell3@gmail.com	African American Owned
08/22/2021 11:00:27	Brandes Design-Build, Inc.	Andrea Moore	Complete	Email	andrea@brandesengineering.com	
08/22/2021 11:00:27	Geo-Tech, Inc.	Ryan Townsend	Complete	Email	rtownsend@geotechfl.com	
08/22/2021 11:00:27	Advanced Roofing, Inc.	Debbie Giuliani	Complete	Email	DebbieG@advancedroofing.com	
08/22/2021 11:00:27	Advanced Roofing, Inc.	Faith Williams	Complete	Email	DebbieG@advancedroofing.com	
08/22/2021 11:00:27	Manhattan Construction (Florida), Inc	Mary Stein	Complete	Email	mstein@manhattanconstruction.com	
08/22/2021 11:00:27	Manhattan Construction (Florida), Inc	Joseph Funigliello	Complete	Email	joseph.funigliello@manhattanconstruction.com	
08/22/2021 11:00:27	H.A. Contracting Corp.	Henry Angelo III	Complete	Email	henry@hacontracting.com	
08/22/2021 11:00:27	H.A. Contracting Corp.	Carl Leneis	Complete	Email	carl@hacontracting.com	
08/22/2021 11:00:27	H.A. Contracting Corp.	Mary Ceavers	Complete	Email	henry@hacontracting.com	
08/22/2021 11:00:27	H.A. Contracting Corp.	Victor Angelo	Complete	Email	henry@hacontracting.com	
08/22/2021 11:00:27	McKim & Creed, Inc.	Allison Patterson	Complete	Email	bizdevelopment@mckimcreed.com	
08/22/2021 11:00:27	McKim & Creed, Inc.	Kristin Beamer	Complete	Email	kbeamer@mckimcreed.com	
08/22/2021 11:00:27	Woodyco, Inc.	William Hooper	Complete	Email	wdyco@aol.com	
08/22/2021 11:00:27	AIM Engineering & Surveying, Inc.	Sean Donahoo	Complete	Email	AIM.marketing@aimengr.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Ann Rhodes	Complete	Email	ann.rhodes@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Joe Webb	Complete	Email	joseph.webb@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	David Crawley	Complete	Email	david.crawley@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Stacia Rockfeld	Complete	Email	stacia.rockfeld@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Brian Mekarski	Complete	Email	brian.mekarski@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Diana Barboni	Complete	Email	diana.barboni@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Victoria Mims	Complete	Email	Victoria.Mims@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Stacy Funk	Complete	Email	stacy.funk@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Juan Alfonso	Complete	Email	juan.alfonso@aecom.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Mark Minnery	Complete	Email	mark.minnery@urs.com	
08/22/2021 11:00:27	AECOM Technical Services, Inc.	Annette Ball	Complete	Email	annette.ball@aecom.com	
08/22/2021 11:00:27	Murray Logan Construction, Inc.	Kurt Kapsos	Complete	Email	kurtk@murraylogan.com	

08/22/2021 11:00:27	Decked Out Construction	Randy Miller	Complete	Email	r.miller251@verizon.net	
08/22/2021 11:00:27	David Conner & Associates	David Conner	Complete	Email	info@dconnerassociates.com	
08/22/2021 11:00:27	Reeves Building and Plumbing	Michael Reeves	Complete	Email	reevesbuilding@verizon.net	African American Owned, Small Business
08/22/2021 11:00:27	Wright Construction Group, Inc.	Robbie Powell	Complete	Email	robbie.powell@wcgfl.com	
08/22/2021 11:00:27	Wright Construction Group, Inc.	Larry Benjamin	Complete	Email	larry.benjamin@wcgfl.com	
08/22/2021 11:00:27	Wright Construction Group, Inc.	Jim Powell	Complete	Email	jim.powell@wcgfl.com	
08/22/2021 11:00:27	Charles Perry Partners, Inc.	Louise Elrod	Complete	Email	louise.elrod@cppl.com	
08/22/2021 11:00:27	Charles Perry Partners, Inc.	Holly Duke	Complete	Email	holly.duke@cppl.com	
08/22/2021 11:00:27	Charles Perry Partners, Inc.	Steve Masucci	Complete	Email	steve.masucci@cppl.com	
08/22/2021 11:00:27	Charles Perry Partners, Inc.	Corie Patton	Complete	Email	Corie.Patton@cppl.com	
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08/22/2021 11:00:22	OHL Building, Inc.	Betsy Vanderley	Complete	Email	betsy.vanderley@ohlna.com	
08/22/2021 11:00:22	OHL Building, Inc.	Veronica Delatorre	Complete	Email	veronica.delatorre@ohlna.com	
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08/22/2021 11:00:22	OHL Building, Inc.	Bernardo Perez	Complete	Email	bernardo.perez@ohlna.com	
08/22/2021 11:00:22	George F. Young	Betty Schaefer	Complete	Email	rpf@georgefyoung.com	
08/22/2021 11:00:22	Odyssey Manufacturing Co	Patrick H Allman	Complete	Email	pallman@odysseymanufacturing.com	
08/22/2021 11:00:22	SPRING ENGINEERING INCO	Cheryl Henwood	Complete	Email	SE12@GTE.NET	
08/22/2021 11:00:22	SPRING ENGINEERING INCO	RICHARD M. BEKESH	Complete	Email	SE12@GTE.NET	
08/22/2021 11:00:22	C.C. Borden Construction, Inc.	Lilly Mai	Complete	Email	lilly@ccborden.com	Small Business, Woman Owned
08/22/2021 11:00:22	C.C. Borden Construction, Inc.	Brooke Feltman	Complete	Email	brooke@ccborden.com	Small Business, Woman Owned
08/22/2021 11:00:22	C.C. Borden Construction, Inc.	Linda Mason	Complete	Email	linda@ccborden.com	Small Business, Woman Owned
08/22/2021 11:00:22	C.C. Borden Construction, Inc.	C.C. Borden Construction	Complete	Email	camille@ccborden.com	Small Business, Woman Owned
08/22/2021 11:00:22	M.C. Harry & Associates, Inc.	Elena Costa	Complete	Email	marketing@mcharry.com	
08/22/2021 11:00:22	Recreational Design & Construction, Inc.	Joseph Cerrone	Complete	Email	joe@recreationaldesign.com	
08/22/2021 11:00:22	GHD Services Inc	Karen Miller	Complete	Email	karen.miller@ghd.com	
08/22/2021 11:00:22	GHD Services Inc	Jose Morales	Complete	Email	jose.morales@ghd.com	

08/22/2021 11:00:22	GHD Services Inc	Melissa Burns	Complete	Email	melissa.burns@ghd.com	
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08/22/2021 11:00:21	Seminole Office Solutions Inc.	Brian Willcox	Complete	Email	terryw@sosfla.com	Small Business, Woman Owned
08/22/2021 11:00:21	Seminole Office Solutions Inc.	Terry Willcox	Complete	Email	terryw@sosfla.com	Small Business, Woman Owned
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08/22/2021 11:00:21	J. B. Coxwell Contracting, Inc.	Blake Sherrod	Complete	Email	BlakeS@JBCowell.com	
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08/22/2021 11:00:21	Bermello Ajamil & Partners, Inc. (Miami)	Nidia Garzon	Complete	Email	marketing@bermelloajamil.com	
08/22/2021 11:00:21	WSP USA Inc.	Toni Friedman	Complete	Email	Toni.Friedman@wsp.com	
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08/22/2021 11:00:21	ALLEN ENGINEERING INC.	Michael Madonna	Complete	Email	mmadonna@alleneng.net	Small Business
08/22/2021 11:00:21	Universal Signs & Accessories	Pete Wells	Complete	Email	sales@universalsignsfl.com	
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08/22/2021 11:00:20	Neel-Schaffer, Inc.	Laura Lojko	Complete	Email	laura.lojko@neel-schaffer.com	
08/22/2021 11:00:20	American Compliance Technologies, Inc.	Kristin Lawrence	Complete	Email	estimating@a-c-t.com	Small Business
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08/22/2021 11:00:19	Florida Design Contractors	Jo-ann Escott	Complete	Email	bids@floridadesigncontractors.com	
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08/22/2021 11:00:19	American Consulting Engineers of Florida, LLC	Aimee Larson	Complete	Email	alarson@acp-fl.com	
08/22/2021 11:00:18	American Consulting Engineers of Florida, LLC	Ari Bethel	Complete	Email	abethel@acp-fl.com	
08/22/2021 11:00:18	American Consulting Engineers of Florida, LLC	Marketing American	Complete	Email	Marketing@acp-fl.com	
08/22/2021 11:00:18	Construction Journal, Ltd.	Construction Journal	Complete	Email	bids@ConstructionJournal.com	
08/22/2021 11:00:18	S&ME, Inc.	Jennifer Lomax-Self	Complete	Email	jlomaxself@smeinc.com	
08/22/2021 11:00:18	Sawcross, Inc.	Mark Hickinbotham	Complete	Email	markh@sawcross.com	
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08/22/2021 11:00:18	CDM Smith	Jennie Pierson	Complete	Email	piersonjl@cdmsmith.com	
08/22/2021 11:00:18	CDM Smith	Kara Daniel	Complete	Email	danielk@cdmsmith.com	
08/22/2021 11:00:18	Lee Hartman & Sons	Steve Hartman	Complete	Email	shartman@leehartman.com	Small Business
08/22/2021 11:00:18	Walker Miller Equipment Company	David Curbow	Complete	Email	david@walkermiller.com	Small Business, Woman Owned





MARK G. LECOURIS  
CITY MANAGER

# *City of Tarpon Springs, Florida*

Office of the City Manager  
324 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 938-3711

September 23, 2021

**To:** Mayor, Vice-Mayor and Commissioners

**From:** Mark G. LeCouris, City Manager

**Subject:** Direction on Production Art – CRA (\$10,000 Budget)

I am requesting the Boards' direction on the purchase of production art as budgeted for the CRA in the Fiscal Year 2021 Budget. I have attached a memo and pictures of the production art from Procurement Services Director, Janina Lewis. The items would be displayed on Safford Avenue from the Dog/Splash Park to Meres at locations yet to be determined. My purpose is to get final input from the Board and proceed with purchase and installation.

**MEMORANDUM FOR:** Community Redevelopment Agency

**Date:** September 22, 2021

**Subject:** Production Art Market Research

**PURPOSE:**

This is an analysis of market research performed for the Community Redevelopment Agency on Production Art.

**BACKGROUND:**

In early 2021 the City staff was requested to research the pricing and availability of production artwork, specifically bronze sculptures for placement around City parks and trails. The pricing parameters used were between \$2500 to \$3000. Two companies were identified that specialized in this type of artwork: Art of Bronze, and the Bronzeman.

The attached information is the research on several examples of artwork available and the prices for each from the two companies (see attached examples). Prices are dependent on the weight and size each sculpture. Crating and shipping is also dependent on size and weight where a small pelican sculpture may cost \$150 in shipping; the eagle sculpture may cost up to \$600 to ship.

In checking with the current market conditions the pricing is still consistent with earlier research. The two vendors were contacted to inquire about ordering and shipping. Both vendors responded with- if the sculpture is in stock it can be shipped out immediately and delivered with one month. If the sculpture selected has to be reproduced/cast, it could take anywhere between three to five months before final delivery.



**BRONZEMAN**  
EST. 1995

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## Bailey Bronze Statue

Item #: BMD9378

Size: 17" H x 26" W x 7" D

Quality, attention to detail and experience makes a difference.  
All of our statues are 100% bronze and cast in the Lost Wax Process.  
Call us today at (888) 972-7230 to discuss your specific needs.

Gallery Price:  
~~\$3,500.00~~

Your Price:  
**\$2,250.00**





**BRONZEMAN**  
EST. 1995

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## Bella Bronze Statue

<https://bronzeman.com/shop/product/children/bronze-children-statue-girl-with-dog>

## Bella Bronze Statue

Item #: BMC7024

Size: 18 1/2" H. x 13" W. x 18" D.

Quality, attention to detail and experience makes a difference.

All of our statues are 100% bronze and cast by hand in the Lost Wax process.

Call us today at (888) 972-7230 for more information about our children statues.

Gallery Price:

~~\$3,195.00~~

Your Price:

**\$2,150.00**

**Call to Order Today:**

 888-972-7230

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## On the Lookout Bronze Statue

<https://bronzeman.com/shop/product/wildlife/birds/bronze-statue-pelican-1>

## ON THE LOOKOUT BRONZE STATUE

Item #: BMB8301

Size: 22" H. x 27" L. x 8" W.

Quality, attention to detail and experience does make a difference.  
All of our statues are 100% bronze and cast by hand in the Lost Wax process.  
Call us today at (888) 972-7230 for more information about our bronze statues.

Gallery Price:

~~\$1,495.00~~

Your Price:

**\$950.00**

**Call to Order Today:**

 888-972-7230

Popular Bronze Sculptures







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EST. 1995

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# Returning Home Bronze Statue

Item #: BME114

Size: 63" H. x 40" W. x 38" D.

This 5 1/2 ft. tall eagle is an exceptional work of art for any outdoor setting. All of our statues are 100% bronze and cast by hand in the Lost Wax process. Call us today at (888) 972-7230 for more information about our bronze eagle statues.

Gallery Price:

~~\$8,500.00~~

Your Price:

**\$6,850.00**

**Call to Order Today:**

 **888-972-7230**

Popular Bronze Sculptures

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[Outdoor Sculptures](#)[Eagles & Audubon](#)[Dinner for Two \\*](#)[Search products...](#)

## Dinner for Two \*

Item #ABE057\*

Size: 37in W. x 67in H.

Art of Bronze invites you to own this exquisite masterpiece that will turn your property into an eagle sanctuary. This statue features a life-size bald eagle with a captured fish in his talons sweeping downward toward to feed an awaiting baby eaglet in nest. The exceptional detailing in the feathers, head, talons and nest will bring your property to life.

Cast in the 'lost wax' process and hand finished in a custom patina coloring. This bronze statue is suitable in any garden setting, park, pond, front or backyard. Stainless steel mounting brackets can be welded so your sculpture can be permanently secured.

Art of Bronze is comprised of artisans, craftsmen, and dedicated professionals that will guide you through the installation, maintenance and delivery of your new sculpture. Art of Bronze is not an overnight online operation. We specialize in custom commissions and can create any concept or idea you have into bronze. We have decades of experience working with developers, cities, shopping centers,



### WHOLESALE PRICING

**\$5,800.00**

**CALL NOW!**

**805-334-8593**

### PATINA / COLORING

Art of Bronze is known for its exclusive and beautiful patinas. We specialize in creating traditional patinas of brown, burgundy, green (verde) or a brown & verde green combination. We are also experts in creating exotic colors. Let the Art of Bronze enhance the wonderful quality and detail of your new sculpture with our world-class patinas. No two patinas are exactly alike which will make your sculpture a unique treasure.

### MAINTENANCE

### INSTALLATION

parks and school mascots. Call Art of Bronze today at (805) 334-8593 to learn more about our outdoor eagles and Audubon bronze statues.

**ART OF BRONZE**

278 Rancho Rd. Thousand Oaks, CA 91362

(805) 334-8593

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## Heavenly Retreat

Item #ABE062

Size: 19.5in W. x 22in H.

Capture the beauty and detail of this majestic bird forever on your property. The statue depicts a standing pelican with his beak down looking intently for a fish. Call Art of Bronze today at (805) 334-8593 before another wetland captures his fancy.

Cast in the 'lost wax' process and hand finished in a custom patina coloring. This bronze statue is suitable in any garden setting, park, pond, front or backyard. Stainless steel mounting brackets can be welded so your sculpture can be permanently secured.

Art of Bronze is comprised of artisans, craftsmen, and dedicated professionals that will guide you through the installation, maintenance and delivery of your new sculpture. Art of Bronze is not an overnight online operation. We specialize in custom commissions and can create any concept or idea you have into bronze. We have decades of experience working with developers, cities, shopping centers,

**PATINA / COLORING**

Art of Bronze is known for its exclusive and beautiful patinas. We specialize in creating traditional patinas of brown, burgundy, green (verde) or a brown & verde green combination. We are also experts in creating exotic colors. Let the Art of Bronze enhance the wonderful quality and detail of your new sculpture with our world-class patinas. No two patinas are exactly alike which will make your sculpture a unique treasure.

**MAINTENANCE****INSTALLATION**

parks and school mascots. Call Art of Bronze today at (805) 334-8593 to learn more about our outdoor eagles and Audubon bronze statues.

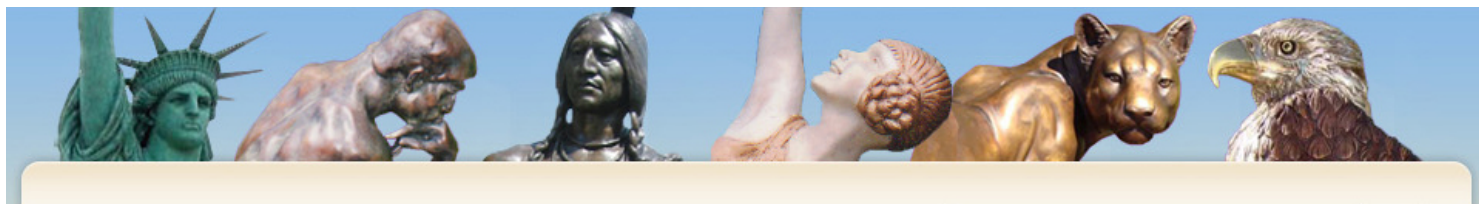
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Turtle)

Canine, Feline & Fun

In No Rush (Bronze

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## In No Rush (Bronze Turtle)

Item #ABL141

Size: 50in W. x 24in H.

This artistic masterpiece may not be in a rush, but don't waste any time in calling Art of Bronze today to place your order. This sculpture is sure to bring a lifetime of enjoyment. Brown or green patina available.



### WHOLESALE PRICING

**\$3,500.00**

CALL NOW!

**805-334-8593**

### PATINA / COLORING

Art of Bronze is known for its exclusive and beautiful patinas. We specialize in creating traditional patinas of brown, burgundy, green (verde) or a brown & verde green combination. We are also experts in creating exotic colors. Let the Art of Bronze enhance the wonderful quality and detail of your new sculpture with our world-class patinas. No two patinas are exactly alike which will make your sculpture a unique treasure.

### MAINTENANCE

### INSTALLATION

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## Marking His Territory

Item #ABD022

Size:

Art of Bronze creates this fantastically fun dog. Posed to let all other dogs know this is is territory. Call (805) 334-8593 today to forever enjoy this bronze sculpture.

### WHOLESALE PRICING

**\$1,750.00**

**CALL NOW!**

**805-334-8593**

### PATINA / COLORING

Art of Bronze is known for its exclusive and beautiful patinas. We specialize in creating traditional patinas of brown, burgundy, green (verde) or a brown & verde green combination. We are also experts in creating exotic colors. Let the Art of Bronze enhance the wonderful quality and detail of your new sculpture with our world-class patinas. No two patinas are exactly alike which will make your sculpture a unique treasure.

### MAINTENANCE

### INSTALLATION

#### ART OF BRONZE

278 Rancho Rd. Thousand Oaks, CA 91362

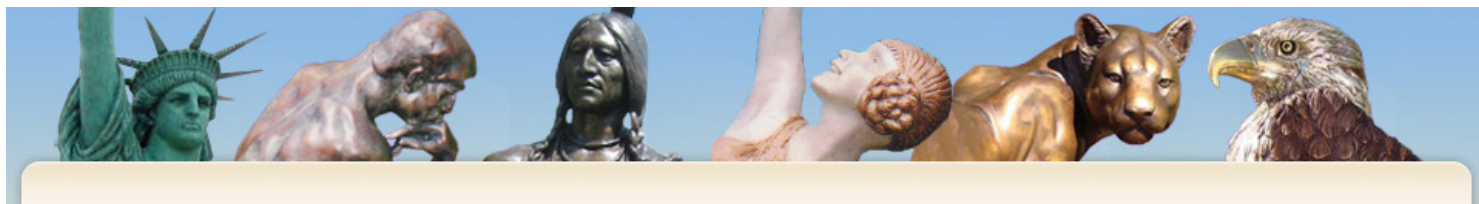
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**MAINTENANCE****INSTALLATION****Panther**

Item #ABL188

Size: 43in W. x 58in H.

Enjoy the flexed muscles and sharp eyes of this magnificent bronze panther sculpture as he awaits for the movement off in the distance to come closer. Make this powerful work of art a permanent part of your collection. Call Art of Bronze today at (805) 334-8593

**ART OF BRONZE**

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[Outdoor Sculptures](#)[Canine, Feline & Fun](#)[Play with Me Too](#)[Search products...](#)**WHOLESALE PRICING****\$2,950.00****CALL NOW!****805-334-8593**

## Play with Me Too

Item #ABC244

Size: 20.5in W. x 36.5in H.

This exciting bronze sculpture composition features a young girl playing with her puppies. She's having a hard time giving her attention to both as the younger pup pulls at her shoelace. Forever adopt this wonderful bronze statue of standing girl playing with her two dogs.

Cast in the 'lost wax' process and hand finished in a custom patina coloring. This bronze statue is suitable in any garden setting, park, playground, front or backyard. Stainless steel mounting brackets can be welded so your sculpture can be permanently secured.

Art of Bronze is comprised of artisans, craftsmen, and dedicated professionals that will guide you through the installation, maintenance and delivery of your new sculpture. Art of Bronze is not an overnight online operation. We specialize in custom commissions and can create any concept or idea you have into bronze. We have decades of experience working with developers, cities, shopping centers,

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**MAINTENANCE****INSTALLATION**

parks and school mascots. Call Art of Bronze today at (805) 334-8593 to learn more about our outdoor children bronze statues.

**ART OF BRONZE**

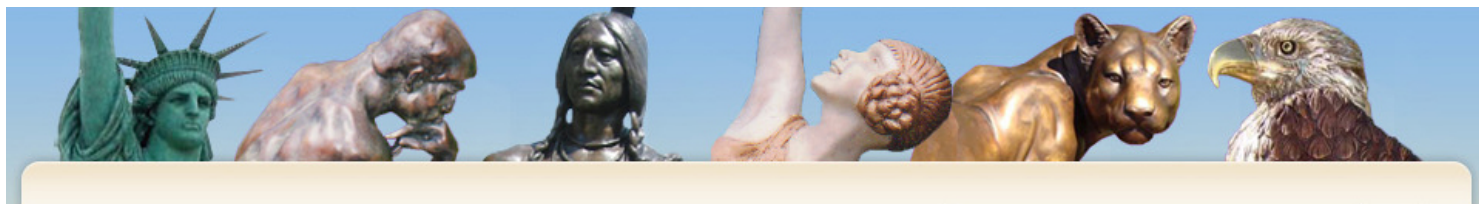
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## Scotch

Item #ABD034

Size: 43in W. x 33in H.

"Scotch" will become part of the family upon arrival and bring you and your guests a lifetime of enjoyment. Call Art of Bronze at (805) 334-8593 for all his shots and records.



### WHOLESALE PRICING

**\$2,975.00**

**CALL NOW!**

**805-334-8593**

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### MAINTENANCE

### INSTALLATION

#### ART OF BRONZE

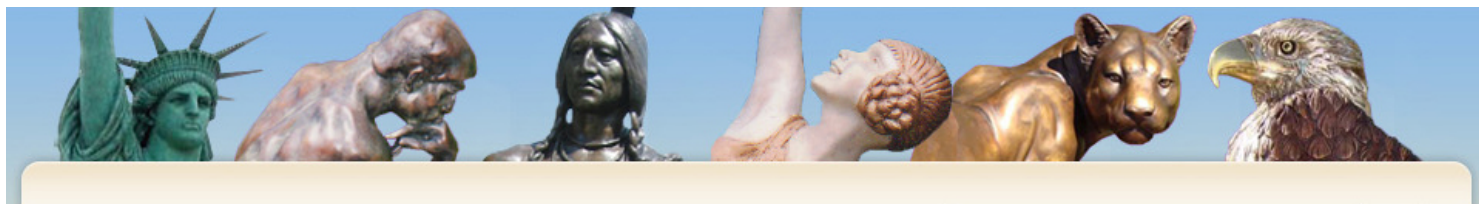
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## Scrappy

Item #ABC008

Size: 29in W. x 18.5in H.

Nothing makes these two pals happier than playing together in the yard. Capture this wonderful bronze sculpture of young boy playing with his pet dog in your home forever.

Cast in the 'lost wax' process and hand finished in a custom patina coloring. This bronze statue is suitable in any garden setting, park, playground, school, front or backyard. Stainless steel mounting brackets can be welded so your sculpture can be permanently secured.

Art of Bronze is comprised of artisans, craftsmen and dedicated professionals that will guide you through the maintenance and delivery of your new sculpture. Art of Bronze is not an overnight online operation. We specialize in custom commissions and can create any concept or idea you have into bronze. We have decades of experience working with developers, city agencies, shopping centers, art in public places and school administrations. Call Art of Bronze today at (805) 334-8593 to learn more about our outdoor children bronze statues.

**PATINA / COLORING**

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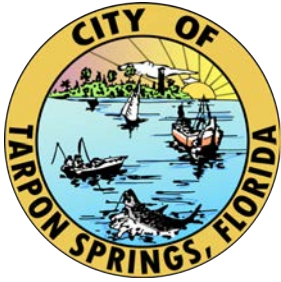
**MAINTENANCE****INSTALLATION**



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MARK G. LECOURIS  
CITY MANAGER

# *City of Tarpon Springs, Florida*

Office of the City Manager  
324 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 938-3711

September 23, 2021

**To:** Mayor, Vice-Mayor and Commissioners

**From:** Mark G. LeCouris, City Manager

**Subject:** Grant Program for Historical Pictures and Murals on Buildings

Vice Mayor Karr has requested a CRA agenda item on establishing funds in the CRA for a grant program to support the placement of historical pictures and murals on buildings. The City's first historical picture is going to be located on the west wall of the Community Development Building on West Tarpon Avenue. Another mural example is the Christopher Still picture on the side of the Chamber of Commerce building.

The request is to establish a monetary amount and a procedure for business owners to obtain a financial grant to assist with funding this type of project. There is unassigned money in the CRA budget to accommodate a \$10,000 to \$15,000 grant program.