



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners

FROM: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director *al*

DATE: 02/08/2022

SUBJECT: Award Bid No. 220066-B-JL Burial Services

RECOMMENDATION:

Award Bid No. 220066-B-JL, Burial Services to Roberts Vault Company, Inc. for the period February 9, 2022, through February 8, 2027, in an annual amount not to exceed \$85,000 for the first year, with 5% increases each year thereafter to reflect the annual increases in the bid, for the Public Services Department, Cycadia Cemetery.

BACKGROUND:

The purpose of this contract is to provide labor and equipment required to open and close pre-determined gravesites and providing the setup for a burial service (see attached memo). Only one proposal was received. A single bid analysis was performed. Procurement Services reached out to other like services and the main response was that they didn't bid on these types of contracts. Other local cemeteries either provide the service in house or contract with Roberts Vault Co. Inc.

FUNDING: 001-1406-539.3400 Cemetery

Accepted by: _____ Attest _____

Tabulation

For

Bid No. 220066-B-JL

Burial Services

Tuesday, January 11, 2016 @ 3:00 p.m.

Company	Total Estimated Annual Cost
Roberts Vault Co, Inc. Dade City, FL	\$85,000.00

Broadcast: 162 Planholders: 1 Responses: 1

Offers from the companies listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this Bid, if any, are hereby rejected as late.



PAUL SMITH
PUBLIC SERVICES DIRECTOR

Public Services Department

"At Your Service"

Memorandum

Date: January 19, 2022
To: Janina Lewis, Procurement Services Director
From: Paul Smith, Public Services Director *PS*
Cheryl Stedje, Cemetery Supervisor
Subject: Recommendation for Award to Roberts Vault Co., Inc.: Burial Services Contract, Cycadia Cemetery

Recommendation

We are recommending award of the subject bid to Roberts Vault Co., Inc for a 5-year contract for burial services at Cycadia Cemetery. The annual not to exceed amount is recommended to be \$85,000 for the first year with 5% increases each year thereafter to reflect the annual increases in the bid.

Background

Roberts Vault has been performing cemetery services for the City for over 20 years. The purpose of the contract is for the performance of specialty services for the preparation and restoration of grave sites for funerals at Cycadia Cemetery. Their work has consistently been responsive, professional, and attentive to our customers and our needs. While City cemetery staff performs most cemetery work in house, there are certain specialty services that require specific equipment and staffing that are most effectively contracted. Examples of these services include opening/closing of in ground and lawn crypt grave sites.

The current Roberts Vault contract is to expire in January 2022. The proposed contract includes price increases to reflect their increases in costs. These costs to the City are reimbursed through charges to the customer. In light of the increased costs we are facing, staff will be bringing updated cemetery service cost recommendations to the Board for approval so as to preserve the integrity of the Cemetery operating budget and associated Perpetual Care Fund.

Funding

Costs for these services are reimbursed through individual customer charges. Funds for these services are budgeted in cemetery operating account 001-1406-539-3400.

Roberts Vault Co. Bid; 2022 - Cycadia Cemetery Burial Services

Item Number	Description of Service	Estimated Annual Quantity	Year 1 Unit Pricing	Year 2 Unit Pricing	Year 3 Unit Pricing	Year 4 Unit Pricing	Year 5 Unit Pricing	Extension (Total)
1	Disentombment Fee - Crypt	1	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 6,850.00
2	Disentombment Fee - Niche	1	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 6,850.00
3	Disinterment Fee-Ground	2	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 13,700.00
4	Disinterment/Reinterment Fee	2	\$ 2,020	\$ 2,120	\$ 2,220	\$ 2,320	\$ 2,420	\$ 22,200.00
5	Inground Burial Service with Set-up; Includes: opening/closing, set-up of tent, chairs, lowering device, and moving dirt to specified location	45	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 315,000.00
6	Inground Burial Service without Set-up; Includes: opening/closing and moving dirt to specified location	2	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 14,000.00
7	Lawn Crypt Plots with Set-up; Includes: opening/closing, set-up of tent, chairs, and lowering device	10	\$ 1,406	\$ 1,506	\$ 1,606	\$ 1,706	\$ 1,806	\$ 80,300.00
8	Lawn Crypt Plots without Set-up; Includes: opening/closing.	1	\$ 1,406	\$ 1,506	\$ 1,606	\$ 1,706	\$ 1,806	\$ 8,030.00
9	Mausoleum Crypt with Set-up; Includes: set-up of chairs - Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
10	Mausoleum Niche with Set-up; Includes: set-up of chairs. Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
11	No Burial Service - Set-up Only; Includes: set-up of tent, chairs and lectern. Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
12	Premium Services charges for each service provided on Saturdays, Sundays or Holidays, as applicable	14						
13	Saturday Service	10	\$ 585	\$ 685	\$ 785	\$ 885	\$ 985	\$ 39,250.00
14	Sunday Service	3	\$ 645	\$ 745	\$ 845	\$ 945	\$ 1,045	\$ 12,675.00
15	Holiday Service	1	\$ 1,000	\$ 1,100	\$ 1,200	\$ 1,300	\$ 1,400	\$ 6,000.00
16	Extra Chairs, One (1) lot of 12 chairs	1	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 600.00
17	Extra Tent	1	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 600.00
18	Sod Removal and Replacement with Floritam	2	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 3,500.00
19	Removal and Replacement of shrubs, chips, stone	6	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 10,500.00
20	Removal of concrete over grave or removal of trees/stumps	2	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 3,500.00
21	Early Services (arrival before 9 am)	1						
22	Late Services (arrival after 3 pm)	5						
23	Additional fee for less than 24hr Notice	5						
	Total Estimated Annual Contract		\$ 95,711	\$ 104,311	\$ 112,911	\$ 121,511	\$ 130,111	\$ 564,555

Roberts Vault Co. Bid: 2022 - Cyclopedia Cemetery Burial Services

Item Number	Description of Service	Estimated Annual Quantity	Year 1 Unit Pricing	Year 2 Unit Pricing	Year 3 Unit Pricing	Year 4 Unit Pricing	Year 5 Unit Pricing	Extension (Total)
1	Disentombment Fee - Crypt	1	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 6,850.00
2	Disentombment Fee - Niche	1	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 6,850.00
3	Disinterment Fee-Ground	2	\$ 1,170	\$ 1,270	\$ 1,370	\$ 1,470	\$ 1,570	\$ 13,700.00
4	Disinterment/Reinterment Fee	2	\$ 2,020	\$ 2,120	\$ 2,220	\$ 2,320	\$ 2,420	\$ 22,200.00
5	Inground Burial Service with Set-up; Includes: opening/closing, set-up of tent, chairs, lowering device, and moving dirt to specified location	45	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 315,000.00
6	Inground Burial Service without Set-up; Includes: opening/closing and moving dirt to specified location	2	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 14,000.00
7	Lawn Crypt Plots with Set-up; Includes: opening/closing, set-up of tent, chairs, and lowering device	10	\$ 1,406	\$ 1,506	\$ 1,606	\$ 1,706	\$ 1,806	\$ 80,300.00
8	Lawn Crypt Plots without Set-up; Includes: opening/closing	1	\$ 1,406	\$ 1,506	\$ 1,606	\$ 1,706	\$ 1,806	\$ 8,030.00
9	Mausoleum Crypt with Set-up; Includes: set-up of chairs - Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
10	Mausoleum Niche with Set-up; Includes: set-up of chairs. Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
11	No Burial Service - Set-up Only; Includes: set-up of tent, chairs and lectern. Will provide lectern, however will set up if furnished by the City	1	\$ 1,200	\$ 1,300	\$ 1,400	\$ 1,500	\$ 1,600	\$ 7,000.00
12	Premium Services charges for each service provided on Saturdays, Sundays or holidays, as applicable	14						
13	Saturday Service	10	\$ 585	\$ 685	\$ 785	\$ 885	\$ 985	\$ 39,250.00
14	Sunday Service	3	\$ 645	\$ 745	\$ 845	\$ 945	\$ 1,045	\$ 12,675.00
15	Holiday Service	1	\$ 1,000	\$ 1,100	\$ 1,200	\$ 1,300	\$ 1,400	\$ 6,000.00
16	Extra Chairs, One (1) lot of 12 chairs	1	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 600.00
17	Extra Tent	1	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 600.00
18	Sod Removal and Replacement with Florilam	2	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 3,500.00
19	Removal and Replacement of shrubs, chips, stone	6	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 10,500.00
20	Removal of concrete over grave or removal of trees/stumps	2	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450	\$ 3,500.00
21	Early Services (arrival before 9 am)	1						
22	Late Services (arrival after 3 pm)	5						
23	Additional fee for less than 24hr Notice	5						
Total Estimated Annual Contract			\$ 95,711	\$ 104,311	\$ 112,911	\$ 121,511	\$ 130,111	\$ 564,555

Average Overall Annual Increase 9.0% 8.2% 7.6% 7.1%

**BID FORM
BID NO. 220066-B-JL
BURIAL SERVICES**

BIDDER Roberts Vault Co. Inc

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs for burial services as specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
- a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

Number	Date	Number	Date	Number	Date
_____	_____	_____	_____	_____	_____

- b. Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost and progress of work.
 - c. Bidder is familiar with and shall comply with all federal, state and local Laws and Regulations that may affect the contract.
 - d. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
2. Bidder will provide services in accordance with the Contract Documents with the firm fixed fee shown below. Bidder acknowledges the estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and payment for all Unit Price Bid Items will be based on actual material purchased or service rendered.

BID FORM Continued
BID NO. 220066-B-JL
BURIAL SERVICES
Pricing Summary

Item Number	Description of Service	Estimated Annual Quantity	Year 1 Unit Pricing	Year 2 Unit Pricing	Year 3 Unit Pricing	Year 4 Unit Pricing	Year 5 Unit Pricing	Extension (Total)
1	Disentombment Fee - Crypt	1	1,170	1,270	1,370	1,470	1,570	
2	Disentombment Fee - Niche	1	1,170	1,270	1,370	1,470	1,570	
3	Disinterment Fee-Ground	2	1,170	1,270	1,370	1,470	1,570	
4	Disinterment/Reinterment Fee	2	2,020	2,120	2,220	2,320	2,420	
5	Inground Burial Service with Set-up Includes: opening/closing, set-up of tent, chairs, lowering device, and moving dirt to specified location	45	1,200	1,300	1,400	1,500	1,600	
6	Inground Burial Service without Set-up Includes: opening/closing and moving dirt to specified location	2	1,200	1,300	1,400	1,500	1,600	
7	Lawn Crypt Plots with Set-up Includes: opening/closing, set-up of tent, chairs, and lowering device	10	1,406	1,506	1,606	1,706	1,806	
8	Lawn Crypt Plots without Set-up Includes: opening/closing	1	1,406	1,506	1,606	1,706	1,806	
9	Mausoleum Crypt with Set-up Includes: set-up of chairs - Will provide lectern, however will set up if furnished by the City	1	1,200	1,300	1,400	1,500	1,600	
10	Mausoleum Niche with Set-up Includes: set-up of chairs. Will provide lectern, however will set up if furnished by the City	1	1,200	1,300	1,400	1,500	1,600	
11	No Burial Service - Set-up Only Includes: set-up of tent, chairs and lectern. Will provide lectern, however will set up if furnished by the City	1	1,200	1,300	1,400	1,500	1,600	
12	Premium Services charges for each service provided on Saturdays, Sundays or Holidays, as applicable	14 EA						
13	Saturday Service	10	585	685	785	885	985	
14	Sunday Service	3	645	745	845	945	1045	
15	Holiday Service	1	1,000	1,100	1,200	1,300	1,400	
16	Extra Chairs, One (1) lot of 12 chairs	1	120	120	120	120	120	
17	Extra Tent	1	120	120	120	120	120	
18	Sod Removal and Replacement with Floritam	2	250	300	350	400	450	
19	Removal and Replacement of shrubs, chips, stone	6	250	300	350	400	450	
20	Removal of concrete over grave or removal of trees/stumps	2	250	300	350	400	450	
21	Early Services (arrival before 9 am)	1	0	0	0	0	0	
22	Late Services (arrival after 3 pm)	5	0	0	0	0	0	
23	Additional fee for less than 24hr Notice	5	0	0	0	0	0	
	Total Estimated Annual Contract							

BID FORM Continued
BID NO. 220066-B-JL
BURIAL SERVICES
Pricing Summary

Note: Annual quantities are estimated only. Actual quantities utilized by the City will vary based on need.

All rates include labor, travel and overhead. Overhead includes direct administrative costs.

The Contractor shall be available within 24 hours. Yes _____ No _____

Additional Services:

List services not included above with pricing: N/A

Exclusions:

List any days or holidays that can't be worked: Easter, Thanksgiving Christmas

The City prefers to pay through ePayables. ePayables - Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes No

We will accept Visa for payment: Yes No. Payment must be processed in 30 days after receipt of proper invoice or services accepted (whichever is the latter).

Bidder: _____ Date _____

Address: _____

City _____ State _____ Zip _____

Phone No.: _____ Fax No: _____ Email: _____

Printed Name and Title _____

Authorized Signature _____

QUESTIONNAIRE

This questionnaire must be completely filled out and returned as part of your bid. Failure to do so may result in disqualification of your bid. Evaluation of this questionnaire is a prime factor in the award of this Agreement. Use additional sheets to provide all information requested.

1. Please state the full, legal name (including any d/b/a) of your firm and provide contact information:

Company Name: Roberts Vault Co., Inc.

d/b/a: _____

Contact Name: Craig Roberts

Address: 14621 Roberts Barn Road,

Address: _____

City: Dade City, State: Fl Zip: 33523

Telephone: 352-567-2138 Fax: 352-567-0406

Contact
E-Mail Address: Deanarvc@aol.com

Federal ID: 59-1549193 Company Website: Robertsvault.com

Authorized Signature: _____

2. Describe you organization (Corporation, Sole Proprietor, Partnership, LLC)

a. Organization Date: _____

b. State of Corporation: Fl Federal ID Number 59-1549193

3. Personnel

- a. Administrative:

Principal Officers	Position and Function	Years with Company
<u>Craig Roberts</u>	<u>President</u>	<u>40</u>
<u>Gregg Roberts</u>	<u>Vice President</u>	<u>40</u>
<u>Steve Roberts</u>	<u>Vice President</u>	<u>40</u>

- b. Who will be Supervising the Agreement resulting from this bid

Name	Title	Years of Experience
<u>Craig Roberts</u>	<u>President</u>	<u>40</u>
_____	_____	_____
_____	_____	_____

- c. How many full and part-time employees do you currently employ?

Locally: 30 Nationally: _____

d. Provide a list of your equipment, with the description, manufacture and model and year.

10 - Full Funeral Set ups

4 - Backhoe Tractors

(Use additional sheets, if necessary)

f. Have you had a contract for similar services terminated prior to the completion in the past five years? _____ Yes _____ No

If yes please explain in detail and include reason for termination _____

4. List at least five references you have provided similar services for in the past three years (Preferably government agencies).

Firm Name	Address	Contact Person /Telephone/Email
<u>Brooksville Cemetery</u>		
<u>Dade City Cemetery</u>		
<u>Largo Cemetery</u>		

5. Other

- a. Provide a copy of your firm's Federal Employer Tax ID certificate.
- b. Provide a copy of all your current insurance coverage for General Liability, Automobile and Worker's Compensation.
- c. Provide evidence of a certification through Pinellas County Licensing Board (if applicable).
- d. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

DRUG FREE WORKPLACE FORM

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS
UNDER SECTION 287.087, FLORIDA STATUTES.**

1. This statement is submitted with the attached Bid.

2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
 - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violating such prohibition.
 - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
 - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
 - e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
 - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

VENDOR'S PRINTED NAME: _____

AUTHORIZED SIGNATURE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/06/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. 273 N Broad Street Brooksville FL 34605		CONTACT NAME: Cassie Chilton PHONE (A/C No. Ext): (352) 798-8200 E-MAIL ADDRESS: cchilton@bbtampa.com FAX (A/C No.):	
INSURED Roberts Vault Co., Inc. 14621 Roberts Barn Rd. Dade City FL 33525		INSURER(S) AFFORDING COVERAGE	
		INSURER A: National Trust Insurance Company	NAIC # 20141
		INSURER B: Brierfield Insurance Company	10993
		INSURER C: FCCI Insurance Company	10178
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 21-22 Master COI **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL100068405-00	04/01/2021	04/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA100068407-00	04/01/2021	04/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB100068408-00	04/01/2021	04/01/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC0100065130-00	01/01/2021	01/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Tarpon Springs is an additional insured as required by written contract or written agreement per CNA75101XX 01/15.

CERTIFICATE HOLDER City of Tarpon Springs P.O. Box 5004 Tarpon Springs FL 34686-5004	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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