



TARPON SPRINGS POLICE DEPARTMENT

MEMORANDUM

"Building a Better Future Through Excellence in Policing"

Jeffrey P. Young
CHIEF OF POLICE

To: Honorable Mayor and Board of Commissioners

From: Chief Jeffrey P. Young *JY*

Through: City Manager Mark G. LeCouris

Date: August 2, 2022

Reference: Review & Approve Grant Application

Approved to form by: City Attorney

Cc: City Clerk

Background:

On Tuesday, August 2, 2022, we received information that the Pinellas County, Office of Criminal Justice Grants (OCJG), Federal Fiscal Year 2021 Edward Byrne Memorial JAG - Countywide Program notifying our department of a revised FY2022 JAG-Direct grant opportunity.

The Local Justice Assistance Grant (JAG) Program is limited to local units of government appearing on the JAG allocations list. The City of Tarpon Springs is on that list. The award amount was determined by the Pinellas County Board of Commissioners. The City of Tarpon Springs has been awarded \$23,737.00.

Program Areas:

We applied for a larger amount, but were only awarded the \$23,737.00 to purchase a three dimensional scanner. The specific scanner is a Trimble Forensic X7 Laser Scanner. JAG funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic



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laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance our investigative efforts.

The Tarpon Springs Police Department will use this scanner for several different types of investigations, mostly traffic crashes involving major injuries or fatalities to complete investigations on scene faster and also any other major crimes needing an exact three-dimensional scene diagram for evidence and court room presentation.

There is no local match required for this grant, but the scanner costs \$43,000.00. Based on this award being more than 50% of the required cost of the scanner, the additional \$20,000.00 could be used from the Police budget.

Recommendation: Approve the acceptance of the application award of \$23,737.00 by the Mayor and also authorize the use of an additional \$20,000.00 (approximately) from Police Budget to purchase this scanner.

Funding:
Grant / Police Budget

Prepared By: Major Frank Ruggiero



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August 2, 2022

Mr. Cody Menacof
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Dear Mr. Menacof:

In compliance with Rule 11D-9 of the Florida Administrative Code, the **City of Tarpon Springs** approves the distribution of \$237,081 of Federal Fiscal Year 2021 Edward Byrne Memorial JAG - Countywide Program funds for the following projects within Pinellas County:

Subgrantee/Implementing Agency	Project/Purpose	Amount
Pinellas County/ Human Services	Directions for Mental Health, Inc. DBA Directions for Living: Telehealth Remote Access to Crisis Evaluation (TRACE) Crisis Counselor	\$40,000.00
Pinellas County/ Human Services	MORE Health Inc.: Firearm Safety & Violence Prevention Classes	\$15,000.00
Pinellas County/ Sheriff's Office	Sexual Predator and Offender Tracking (SPOT) Unit Deputy (Salaries and Benefits)	\$60,000.00
Pinellas County/ Human Services	Suncoast Center Inc.: Forensic Focused Outreach Services	\$40,000.00
City of Tarpon Springs/ Police Department	Scanner to Process Traffic Crash Scenes	\$23,373.00
Pinellas County/ Human Services	WestCare: Mustard Seed Inn Case Management	\$35,000.00
Pinellas County/ Human Services	Human Services: JAG Planning Grant Position (Salaries and Benefits)	\$23,708.00
TOTAL		\$237,081.00

Sincerely,

Costa Vatikiotis, Mayor

Program Description

Completed by fruggiero@tspd.us on 3/29/2022 12:16 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

Program Description

Please provide the following information.



Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAG-C) FY 2022-2023

**Pinellas County Board
of County
Commissioners**
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

Pinellas County Human Services is now accepting applications for federal funding through the Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C). JAG-C provides financial assistance to local projects that offer a high probability of preventing and controlling crime and improving the criminal justice system. JAG-C is a pass-through grant of federal funds allocated to the Florida Department of Law Enforcement (FDLE) by the Bureau of Justice Assistance.

The funding period for this application is October 1, 2022 - September 30, 2023. The attached Edward Byrne Memorial Justice Assistance Grant Countywide Application (JAGC) instructions outline the competitive process for the selection of organizations to receive JAGC Funding as allocated by the Substance and Alcohol Abuse Board (SAAB) for FY 2023. Pinellas County Human Services is the point of contact for JAG-C administration and will be responsible for preparing application packages, forwarding all applications to the Substance Abuse Advisory Board (SAAB) and completing the FDLE online submission process. FDLE is responsible for the final review of applications and award approval.

Projects must be within at least one of the following federally approved purpose areas:

1. Law enforcement programs
2. Prosecution and courts programs
3. Prevention and education programs
4. Corrections and community corrections
5. Planning, evaluation, and technology enhancement
6. Crime victim and witness programs
7. Drug Treatment and Enforcement programs
8. Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

Actual awards will be based on the recommendation of the review committee and approval of the SAAB, the Board of County Commissioners, and FDLE. If awarded grant funding, applicant must submit timely quarterly reports, invoicing,

Printed By: Frank Ruggiero on 8/2/2022

1 of 12

and give a presentation at the Fall SAAB meeting

The submission deadline for all applications is **April 15th, 2022, at 5:00 PM (no exceptions)**. Organizations must utilize the online application. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellascounty.org

DISCLAIMER

Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.

EXCLUSIONS

Per FDLE the following are not eligible for JAG-C funding:

1. Supplanting: JAG funds may not be used to supplant state or local funds Security Enhancements for Non-governmental Entities Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
2. Purchase of trinkets such as hats, mugs, portfolios, t-shirts, coins, gift bags, etc.,
3. Certain Telecommunications and Video Surveillance Services or Equipment: JAG funds may not be obligated or expended on equipment, services, or systems that use covered telecommunications
4. Equipment or services as referenced in 2 C.F.R. §200.216. Additional Restrictions: JAG funds may not be used to pay for any of the following items unless approved by the BJA Director: (1) vehicles, vessels, and aircraft (excluding police cruisers, police boats, and police helicopters); (2) luxury items; (3) real estate; (4) construction projects (other than correctional institutions); and (5) UAS/UAV/US system and equipment.

Please [CLICK HERE](#) to be sent to JAGC instructions.

I acknowledge that I have clicked the above link and reviewed all program documentation.

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by fruggiero@tspd.us on 4/1/2022 9:16 AM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

Eligibility

Please provide the following information.

1. Has the applicant been incorporated in the State of Florida for at least one (1) year prior to date of application or is the applicant a local government or police department within Pinellas County?

Yes

2. Is the applicant organization providing the proposed services or purchasing equipment for their organization's use? Subcontracting of contractual services needs to be preapproved.

Yes

3. Do the proposed programs/services serve residents of Pinellas County? The applicant must have at least one client-accessible office or service location within Pinellas County.

Yes

4. Does the applicant organization agree not to discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation?

Yes

5. Does the applicant organization agree not to discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?

Yes

6. Do the programs proposed by faith organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith organizations must be available to all Pinellas County residents, not solely for congregation members.

N/A

7. Does the applicant organization maintain an active System for Award Management account (Sam.gov) with no disbarments or suspensions?

Yes

A. Agency Information

Completed by fruggiero@tspd.us on 3/29/2022 12:21 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Organization Name

Tarpon Springs Police Department

A.2. DBA (if applicable)

A.3. Legal Address

444 South Huey Avenue Tarpon Springs, FL 34689

PROJECT INFORMATION

A.4. Program Name/Project Title

Traffic Homicide

A.5. Physical Program Address

444 South Huey Avenue Tarpon Springs, FL 34689

A.6. Program Manager First Name

Frank

A.7. Program Manager Last Name

Ruggiero

A.8. Program Manager Title

Major

A.9. Program Manager Email

fruggiero@tspd.us

A.10. Program Manager Phone Number

(727) 938-2849

A.11. Total Grant Amount Requested

\$70,000.00

A.12. Select one of the following federally approved purpose areas for JAG-C funding:

Printed By: Frank Ruggiero on 8/2/2022

APPLICATION CONTACT INFORMATION

A.15. First Name

Frank

A.16. Last Name

Ruggiero

A.17. Contact Person/Title

Major

A.18. Contact Email

fruggiero@tspd.us

A.19. Telephone

7279382849

A.20. Executive Officer First Name

Jeff

A.21. Executive Officer Last Name

Young

A.22. Executive Officer Title

Chief

A.23. Executive Officer Email

jyoung@tspd.us

A.24. Executive Officer Phone Number

(727) 938-2849

- Law enforcement
- Prosecution & courts
- Prevention and education programs
- Corrections and community corrections
- Mental health programs
- Planning, evaluation, and technology enhancement
- Crime victim and witness programs
- Drug Treatment and Enforcement programs

A.13. Taxpayer/Employer ID

596000437

**A.14. Unique Entity Identifier (UEI- Federal SAM.GOV
Number**

3WKH4

B. Organization Profile

Completed by fruggiero@tspd.us on 3/29/2022 12:28 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

B. Organization Profile

Please provide the following information.

B.1. Describe the mission and purpose of the organization.

The Mission of the Tarpon Springs Police Department is to Reduce Crime and Enhance Quality of Life through a Cooperative Partnership with the Community. The Tarpon Springs Police Department will strive for excellence in policing. This will be accomplished through training, innovation and exceeding the expectations of our citizens, in delivering on our vision of "Building a Better Future". Our core values are:

1. Integrity- Our service to the public must always be accomplished with the utmost consideration and application of respect, honesty and morality.
2. Professionalism- We will strive to attain the highest level of law enforcement effectiveness through continual education and the constant pursuit of organizational excellence.
3. Quality-We shall provide the highest quality of service possible to meet the ever changing needs of the community.
4. Creativity- We value innovation and support creativity. We realize that constant change is a way of life and dedicate ourselves to proactively seek new and better ways to serve our community.
5. Accountability-All members will be held accountable for their part in the accomplishment of our mission while maintaining a constant adherence to these core values.

B.2 Explain the organization's experience and capacity relevant to the proposed program, including staff qualifications and experience.

We have ten Traffic Homicide Investigators, with two reconstructionist. Both reconstructionist are also instructors that teach these type of investigations to other law enforcement officer around the state of Florida. We will be using the requested funds to purchase a 3D scanner to process crash scenes quicker and more accurately while still processing physical scene evidence, for successful prosecution in court and to clear the roadways faster to alleviate traffic congestion.

B.3. What credentials or licensing does the organization maintain which support the program?

Florida Department of Law Enforcement certified Instructors and FASRO licenses.

C. Community Needs

Completed by fruggiero@tspd.us on 3/29/2022 12:38 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

C. Community Needs

Please provide the following information.

C.1. Clearly identify the problem to be addressed through the proposed program. Provide supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses.

While the roadways in the city of Tarpon Springs are very congested, a vehicle or pedestrian crash involving any type of injury or fatality can close down the roadways for extensive amounts of time, while the investigation and evidence collection is conducted. During these types of investigations, while the traffic is re-routed it causes danger to not only our investigators but also bystanders and drivers that are diverted to roadways that they might not be familiar with. These delays have also been know to cause aggressive driving, while drivers that are delayed try to make up their lost time, which causes even more danger to everyone. We already use advanced investigative tools but coupled with a scanner, these type of delicate investigations will be more accurately and quickly documented, which will result in the roadways being back to normal faster.

C.2. Select which of the following best describes the current funding source of your project.

New Program

C.2a. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.

This scanner will offer us an option to process and open the roadway in a fraction of the time it currently takes. We already use advanced investigative tools, such as drones and laser total stations, but coupled with a scanner, these type of delicate investigations will be more accurately and quickly documented, which will result in the roadways being back to normal faster. 3D scanners for crash investigations is become the industry standard used during major crash and other major crime scene.

C.3. How will the proposed program be coordinated with existing programs in the community?

This equipment will assist not only our crash investigation but can also be used for crime scene processing and will assist our community in traffic delays especially during rush hours.

D. Scope of Services

Completed by fruggiero@tspd.us on 3/29/2022 12:44 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

D. Scope of Services

Please provide the following information.

D.1. Describe the program or types of services to be delivered. How do the services apply to the proposed FDLE priority area?

This program has a high probability of preventing and controlling additional crime and improving the traffic congestion to avoid multiple other crashes that usually occur while roadways are closed and detoured through neighborhoods.

D.2. What is the target population and eligibility criteria?

Any one that drives a vehicle or walks along the roadways in the City of Tarpon Springs.

D.3. Program Specifics

D.3a. Identify the geographic service area.

The City of Tarpon Springs

D.3b. Hours/days of operation for program/project during contract period.

Our Traffic Homicide Investigation teams and equipment are available 24 hours a day 7 days a week.

D.3c. Program Staff

Will we be training all ten of our investigators on the use of this equipment.

D.3d. What Direct Services can this program or project provide?

Offers a three dimensional scaled diagram of the scene that is scan, allowing investigators to determine speed, fault and special circumstances that may have caused the crash.

D.3e. Service Units (Number, unit, time increment- 52 Families per year or 400 pounds of food per week)

Number of investigations varies each year.

D.4. What information will be collected to demonstrate program success? Describe how client/individual data is collected. (Please be specific on the platform your program uses if you collect data electronically, and the interval at which data is collected)

Time it takes to successfully investigate and open roadways, while also determining if other crashes were possibly avoided.

E. Program Outcomes and Goals

Completed by fruggiero@tspd.us on 4/4/2022 11:57 AM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

E. Program Outcomes and Goals

Please provide the following information.

E.1. Describe the goal(s) of the program using the Program Goals and Outcomes Template [Appendix A](#) Please download, complete, and upload below. Include for each goal being addressed:

- **Outcomes** - *Describe the changed state in the program participants or broader community that can be measured and identified. Include % change.*
- **Indicators** - *Identify qualitative and quantitative indicators to measure the outcomes.*
- **Methods of Evaluation** - *Identify how these outcomes will be measured (e.g. surveys, staff observation, program plans, assessments, self-reports.*
- **Measurement Intervals** – *Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)*



Outcomes and Goals Template *Required

FY23 JAG Outcomes and Goals Template (1).docx

F. Budget

Completed by fruggiero@tspd.us on 4/4/2022 12:03 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Annual Program / Project Budget

\$70,000.00

F.2. Amount of Grant Funding Request

\$70,000.00

F.3. Will the program continue beyond the expiration of this funding, and what resources will be utilized for financial sustainability?

Yes, this is a one time cost for equipment, department will pay all maintenance fees.

F.4. Please see [JAG Budget Instructions](#) for Project Budget.

Documentation



Project Budget *Required

Budget documentation for project.doc

G. Required Documents

Completed by fruggiero@tspd.us on 4/12/2022 2:12 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

G. Required Documents

Please upload the following documents.

Documentation

Proof of 501(c)(3) status

**No files uploaded

Proof of incorporation in the State of Florida for at least one (1) year (if applicable)

**No files uploaded

Current state licenses or registrations

**No files uploaded

Local Agency Organizational Chart

**No files uploaded

E-Verify (will be required if you are awarded funds, must be completed before funding award period)

**No files uploaded

Project Budget ***Required**

Budget documentation for project.doc

Outcomes and Goals Template ***Required**

FY23 JAG Outcomes and Goals Template (1).docx

Submit

Completed by fruggiero@tspd.us on 4/12/2022 2:13 PM

Case Id: 13023

Name: Tarpon Springs Police

Address: *No Address Assigned

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the first will be considered for funding.

Authorized Representative Signature

Frank Ruggiero

Electronically signed by fruggiero@tspd.us on 4/12/2022 2:13 PM

Date Submitted