

CITY OF TARPON SPRINGS, FL
Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
Thru: Janina Lewis, CPPO, CPP-NIGP, Procurement Services Director *AL*
FROM: Anela Saday, CPPB, Senior Procurement Analyst *AS*
DATE: 08/09/2022
SUBJECT: Award File No. 220124-B-AS, Supply and Deliver Decorative Street Pole Packages

RECOMMENDATION:

Award File No. 220124-B-AS, Supply and Deliver Decorative Street Pole Packages to Traffic & Parking Control Co., Inc. (TAPCO), in an estimated amount not to exceed \$30,050, for the Public Works Department – Facilities Management Division.

BACKGROUND:

The purpose of this contract is to furnish and deliver decorative street sign pole packages to repair and replace the City's existing decorative street sign poles as needed (see the attached memo). File No. 220124-B-AS was competitively bid, and three (3) bids were received. TAPCO was the lowest, responsive, and responsible bidder.

FUNDING: 001-1203-539.52.00 Facilities Management

Accepted by: _____ Attest: _____
City Manager City Clerk

Tabulation of Submittals
For
Bid No. 220124-B-AS
Supply and Deliver Decorative Street Pole Packages
Friday, July 22, 2022 @ 3:00 p.m.

Company	Amount
Traffic & Parking Control Co., Inc. (TAPCO) Brown Deer, Wisconsin	\$30,050.00
Southeastern Lighting Solutions Daytona Beach, Florida	\$34,235.25
Method 3 LLC Largo, Florida	\$57,250.00

Broadcast: 116 Planholders: 8 Responses: 3

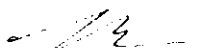
Bids from the companies listed herein are the only bids received timely as of the above opening date and time. All other bids submitted in response to this Bid, if any, are hereby rejected as late.




**Public Works Department
Office of the Director**

Thomas Funcheon
Public Works Director

To: Janina Lewis, Procurement Services Director

Through: Tom Funcheon, Public Works Director 

From: Brandon Crum, Facilities Maintenance Superintendent 

Date: August 1, 2022

Re: Award City File No. 220124-B-AS Supply and Deliver Decorative Street Pole Packages to Traffic & Parking Control, Co., Inc

RECOMMENDATION:

Authorize to award Invitation for Bid (IFB) No. 220124-B-AS, Supply and Deliver Decorative Street Pole Packages to Traffic & Parking Control Co., Inc. (TAPCO). Total estimated amount not to exceed \$30,050.00 for the Public Works Department – Facilities Management Division.

BACKGROUND:

Approval of this contract is needed to furnish and deliver decorative street sign pole packages to repair and replace the City's existing decorative sign poles as needed. Funding under account # 001-1203-539.52.

BID FORM

BID No. 220124-B-AS

DECORATIVE STREET POLE PACKAGES

BIDDER TAPCO - Traffic & Parking Control Co., Inc.

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

BID FORM PRICING

BID NO. 220124-B-AS

DECORATIVE STREET POLE PACKAGES

	Description	QTY	UOM	Unit Price	Extended Price
1	Pole, Deep Fluted, Aluminum, Black	25	EA	\$ 90.00	\$ 2,250.00
2	Middletown Cast Aluminum Base for 3" Outside Diameter Pole, Black	25	EA	\$ 270.00	\$ 6,750.00
3	Finial Ball Cap for Post Topper	25	EA	\$ 45.00	\$ 1,125.00
4	V-Loc or Equal Socket 30-VR3 Breakaway Anchor for Soil	25	EA	\$ 65.00	\$ 1,625.00
5	Single-Sided Round Pole Brackets	50	EA	\$ 16.50	\$ 825.00
6	Sign Backer, 33" (Octagon Shaped)	25	EA	\$ 95.00	\$ 2,375.00
7	L-Bracket, 29" w/ Flat Slot & Lugs	50	EA	\$ 165.00	\$ 8,250.00
8	Stainless Steel Strapping with Buckle	25	EA	\$ 123.00	\$ 3,075.00
9	Anchor Bolts, Nuts, and Washers	50	EA	\$ 11.50	\$ 575.00
10	Shipping & Handling	1	Lump Sum	\$ 3,200.00	\$ 3,200.00
Total					\$ 30,050.00

Decorative street pole packages shall be pursuant to Section 3.1 - Product Specifications
All products shall be shipped FOB Destination to the City of Tarpon Springs.

Price Extension for Additional Units:

The City, through its Procurement Services Director may during the next twelve months require additional units depending on the City's requirements and availability of funds. Bidders are requested to indicate below the number of months they will extend their bid prices, terms and conditions, and the number of additional units they will provide after award of this bid by the City, if applicable.

0 months for 0 additional units after award of this bid.
 (Number) (No. of Units*)

Bidder acknowledges that all applicable licenses (City, County, State, and Federal) have been obtained and shall provide proof immediately upon request.

ePayables: Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes _____ No

Payment: We accept Visa for payment: Yes No. Payment must be processed in 30 days after receipt of proper invoice or services accepted (whichever is the latter).


Bidder: TAPCO - Traffic & Parking Control Co., Inc.

Address: 5100 W Brown Deer Rd

City: Brown Deer State: Wisconsin Zip: 53223

Phone No.: 800-236-0112 Fax No.: 800-444-0331 Email: Region4-SE@tapconet.com

Robert Prosser, VP of Sales + Marketing
Printed Name and Title


Authorized Signature

7/21/22
Date

QUESTIONNAIRE

This questionnaire must be completely filled out and returned as part of your bid/proposal. Failure to do so may result in disqualification of your bid/proposal. Evaluation of this questionnaire is a prime factor in the award of this Agreement.

1. Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: TAPCO - Traffic & Parking Control Co., Inc.

Contact Name: Eric Deason

Address: 5100 W Brown Deer Rd

Address: _____

City: Brown Deer State: WI Zip: 53223

Telephone: 800-236-0112 Fax: 800-444-0331

E-Mail Address: Region4-SE@tapconet.com Website: www.tapconet.com

2. How long has your firm been in business? 66

3. How long has your firm provided these services? 66

4. Annual gross revenues of your firm? (Check the appropriate box)
- under \$100,000 \$100,000 - \$499,000 \$500,000 - \$999,000
- \$1,000,000 - \$2,000,000 over \$2,000,000

5. How many full and part-time employees do you currently employ?
- Full-time: 230 Part-time: _____

6. Provide information on your employee staffing by category and the number of employees in each category.

Category	# of employees
Sales	75
Production	75
Shipping	25
Administration	55

7. Who will be supervising the services to be performed under this Agreement and what are their qualifications, years of experience, number of years employed with your firm, etc.?
 N/A - Just providing poles

8. What tools, vehicles and equipment currently owned by your firm will be utilized to provide the requirements of this Agreement?
 N/A - Just providing poles

9. List additional equipment your firm will require to provide services to the City and when and how you plan to acquire the equipment.
 N/A - Just providing poles

10. Have you had a contract terminated by a customer in the past 3 years? No If yes, please explain.

11. List at least five references you have provided similar services for in the past three years (Preferably government agencies).

Firm Name	Address	Contact /Telephone	Person
Universal Signs/McCain Sales	3001 Orange Avenue Ft. Pierce, FL	Bret McCain/772-461-0665	
City of Casselberry	95 Triplet Lake Drive Casselberry, FL	Tom Larkin/407-215-0800	
Sarasota County	1001 Sarasota Center Blvd Sarasota, FL 34240	Tina Cook/941-861-0735	
Utilicom Supply	4400 Shackelford Rd Norcross, GA 30093	Kelly Mears/855-884-5426	
Control Technologies Inc	2776 S Financial Ct Sanford, FL 32773	Jim Lampe/407-330-2800	

12. Provide a copy of your firm's Occupational License No. with the Expiration Date (if applicable). N/A - Just providing poles
13. Provide a copy of your firm's Federal Employer Tax ID certificate. See attached
14. Provide a copy of all your current insurance coverages for General Liability, Automobile and Worker's Compensation. N/A - Just providing poles
15. Provide evidence of a certification through Pinellas County Licensing Board (if applicable).
N/A - Just providing poles
16. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida. See attached

DRUG FREE WORKPLACE FORM

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS
UNDER SECTION 287.087, FLORIDA STATUTES.**

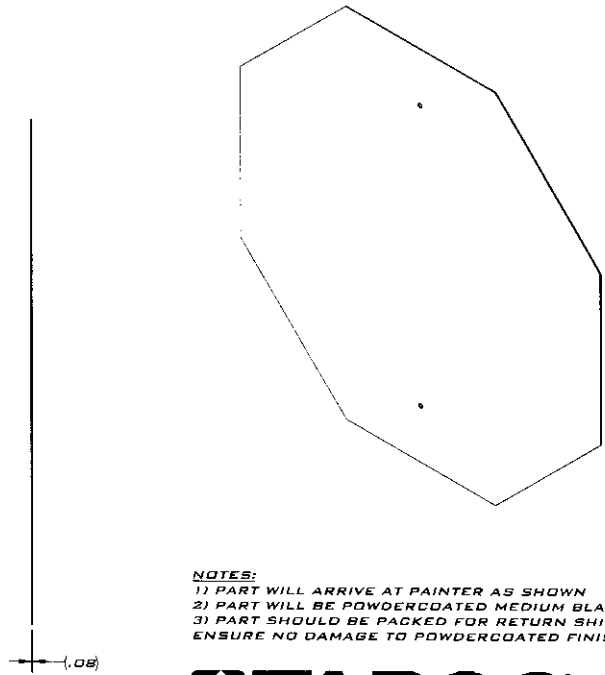
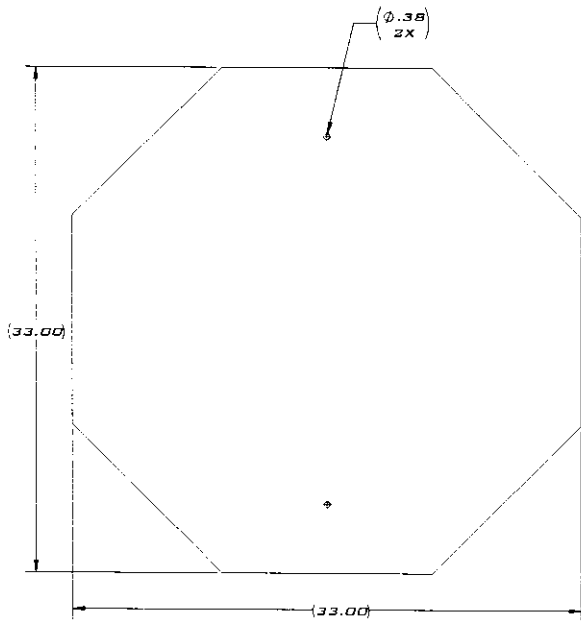
1. This statement is submitted with the attached Bid/Proposal.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
 - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
 - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
 - e. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
 - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM
COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

VENDOR'S PRINTED NAME: Robert Prosser, VP of Sales + Marketing

AUTHORIZED SIGNATURE: Robert Prosser

PRINT FOR PAINT PURPOSES ONLY



NOTES:

- 1) PART WILL ARRIVE AT PAINTER AS SHOWN
- 2) PART WILL BE POWDERCOATED MEDIUM BLACK
- 3) PART SHOULD BE PACKED FOR RETURN SHIPMENT TO ENSURE NO DAMAGE TO POWDERCOATED FINISH

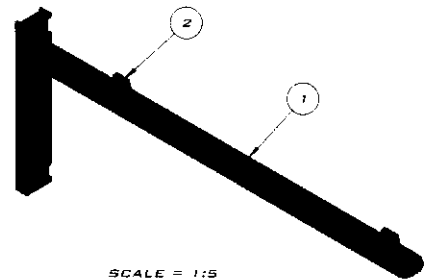
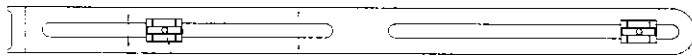
TAPCO
TRAFFIC & PARKING CONTROL CO., INC.

TITLE: SIGN BACKER, 33" OCTAGON SHAPED
FOR 30" OCTAGON SHAPED SIGN

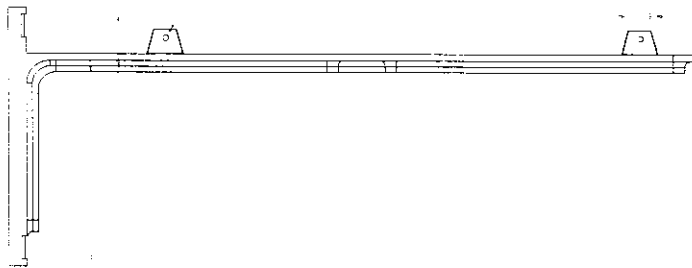
DATE: 4/2/2014 SEE DWG. NO. B 203-90004

PROPRIETARY AND CONFIDENTIAL - NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF TAPCO, INC. MATERIAL: ALUMINUM SCALE: 1/8"

ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	499-29	29" ADJUSTABLE L-BRACKET	1
2	203-0024C	FLAT LUG, FOR L-BRACKET	2



SCALE = 1:5



NOTES:

- 1) PARTS TO BE CLEAN AND FREE OF DIRT AND OIL
- 2) PARTS TO BE DEBURRED AND FREE OF SHARP EDGES
- 3) FINAL FINISH TO BE MED. BLACK POWDERCOAT

TAPCO
TRAFFIC & PARKING CONTROL CO., INC.

L-BRACKET, 29" W/FLAT SLOT FOR STREET NAME SIGNS, LUGS INCLUDED

ALUMINUM
CAYENNE 9 6 2013
DSE
9 6 2013
B 203-00040
A
MED BLACK POWDERCOAT
CAST ALUMINUM
SCALE: 1:4

PROPRIETARY AND CONFIDENTIAL - ALL RIGHTS RESERVED - MANUFACTURED BY TAPCO
TRAFFIC & PARKING CONTROL CO., INC. 1000 W. 10TH ST. DENVER, CO 80202