

# CITY OF TARPON SPRINGS, FL

## Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Janina Lewis, NIGP-CPP, CPPO, Procurement Services Director *al*  
**DATE:** 09/27/2022  
**SUBJECT:** Award File No. 220181-N-JL, Single Source Purchase for Cops-N-Kids 15 Passenger Van

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### RECOMMENDATION:

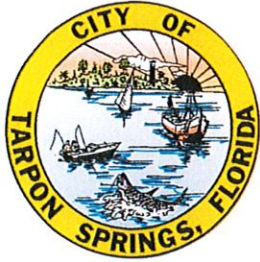
Award File No. 220181-N-JL, Single Source Purchase for Cops-N-Kids 15 Passenger Van to Karl Flammer Ford, in a not to exceed amount of \$58,734.50 for the Police Department – Cops-N-Kids program.

### BACKGROUND:

The purpose of this purchase is to replace the 2010 Ford 15 passenger van that was assigned to the Cops-N-Kids program. The vehicle is used to support the program and to transport children to and from school, and for field trips. The current 2010 vehicle has become unserviceable and parts are no longer available to repair it (see attached memo). Market Research revealed: 1) that for the purchase of a new vehicle the production lead time is a minimum of six months; 2) leasing a vehicle was not an option as there weren't any current models available that would fit the program's needs; and 3) Karl Flammer Ford had a 2022 model, 15 passenger van already in production that was cancelled by another customer, with an estimated delivery date on or about October 5, 2022, which met the needs and specifications for the City. Given the short timeline to replace the vehicle and the needs of the program, a Notice of Single Source Intent was posted on Demandstar.com. No objections were received. The vehicle quoted by Karl Flammer Ford meets the requirements to safely transport passengers.

**FUNDING:** 001-1002-521-64.00 – Police Equipment & Machinery-FY22

Accepted by: \_\_\_\_\_ Attest: \_\_\_\_\_  
City Manager City Clerk





# City of Tarpon Springs, Florida

Public Works Dept.  
325 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 942-5606

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To: Janina Lewis, Procurement Director

Through: Tom Funcheon, Public Works Director 

From: Michael Vecchione, Fleet Manager 

Date: September 20, 2022

Re: File Number 220181-N-JL Replacement of Cops & Kids Van (5986)

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**Recommend:**

Utilizing Single Source File No. 220181-N-J-JL with Karl Flammer Ford Inc. for the replacement of vehicle No. 5986 (Cops & Kids, 2010 Ford 15 passenger van) in the amount of \$58,734.50.

**Background:**

The parts needed to repair this vehicle are no longer available, so it has become unserviceable.

This vehicle is specifically used to transport children to and from school, and for field trips. As such, it must be roadworthy and safe.

Funding will come from Police account # 001-1002-521-64.00.



### Karl Flammer Ford

41975 US 19 North  
Tarpon Springs, FL 34689  
(727) 937-5131

### MOTOR VEHICLE PURCHASE AGREEMENT

DATE <b>09/20/2022</b>		PURCHASER <b>CITY OF TARPON SPRINGS</b>			E-MAIL <b>LCRAMER@CTSFL.US OR SV</b>	
CO-PURCHASER				E-MAIL		
ADDRESS <b>324 E Pine St P O Box 5004</b>				RES. PHONE <b>(727) 938-3711</b>		
CITY <b>Tarpon Springs</b>		STATE <b>FL</b>	ZIP <b>34689</b>		CELL PHONE <b>(727) 542-5952</b>	
STOCK # <b>2X2C4932</b>	NEW <input type="checkbox"/> USED <input checked="" type="checkbox"/>	FORMER USE <input type="checkbox"/> (if applicable)	DEMONSTRATOR <input type="checkbox"/> FORMER LEASED <input type="checkbox"/> CAR	POLICE CAR <input type="checkbox"/> TAXICAB <input type="checkbox"/>	FORMER DAILY RENTAL <input type="checkbox"/>	
Year <b>2022</b>	Make <b>Ford</b>	Model <b>Transit Passenger W</b>	Body Type <b>Full-size Passenger \</b>	Odometer <b>17</b> (see attached odometer statement)		
Vehicle Verification Number <b>1FBAX2C89NKA84932</b>		Color <b>Oxford White</b>		Expected Delivery Date		
EQUIPPED AS PER WINDOW STICKER:				Price of Unit	<b>\$57,370.00</b>	
				Discount		
				Additional Equipment / Items		
				Flammer 5 Protection Program		
				OTHER:		
				Electronic Filing Fee: This fee represents costs paid to others and profit for the dealership for processing documents specifically relating to and/or obtaining the vehicle state title, registration, transfer of ownership, recording of liens, and/or license tags whether new tags or a transfer of your old tags.		
				<b>\$109.00</b>		
STOCK #	USED CAR TRADE-IN AND OR OTHER CREDITS			Dealer Fee: This charge represents costs and profits related to the sale of the vehicle and documents related to the sale. It also includes portions of regulated services (eg: Safeguards Rule, Privacy Act, Document storage and other items that need to be monitored for compliance purposes).		
MAKE	MODEL	TYPE				
YEAR	SERIAL NUMBER					
MILEAGE ON TRADE-IN						
STOCK #	MAKE	MODEL	TYPE	MILEAGE ON TRADE-IN		
YEAR	SERIAL NUMBER					
MILEAGE ON TRADE-IN				<b>\$799.00</b>		
I certify that to the best of my knowledge the odometer reading as stated above reflects the actual mileage.				<b>IMPORTANT NOTICE:</b> I HEREBY CERTIFY THAT THE TRADE VEHICLE(S) ARE FREE AND CLEAR OF ANY AND ALL LIENS AND ENCUMBRANCES.		
Signature _____				SIGNED:		
<b>TERMS OF WARRANTY</b>				1. TOTAL SELLING PRICE	<b>\$58,278.00</b>	
				2. LESS USED VEHICLE ALLOWANCE	<b>\$0.00</b>	
				3. TAXABLE CASH DIFFERENCE	<b>\$58,278.00</b>	
				4. PLUS SALES TAX	<b>\$0.00</b>	
				5. PLUS ESTIMATED TAG AND TITLE FEES	<b>\$450.00</b>	
				6. PLUS AMOUNT OWED ON TRADE TO:	<b>\$0.00</b>	
<input type="checkbox"/> MANUFACTURER'S WARRANTY (See Other Side for Details)  <input type="checkbox"/> OTHER WARRANTY  <input type="checkbox"/> NO WARRANTY				7. TOTAL AMOUNT DUE	<b>\$58,734.50</b>	
				8. TOTAL REBATES		
				9. DEPOSIT / DOWN PAYMENTS		
				10. BALANCE DUE AT DELIVERY	<b>\$58,734.50</b>	
<input checked="" type="checkbox"/> _____ Sales Manager's Approval				<input checked="" type="checkbox"/> _____ PURCHASER'S SIGNATURE		
<input type="checkbox"/> _____ <div style="text-align: center;">[                      ] Purchaser's Initials</div>				<input checked="" type="checkbox"/> _____ CO-PURCHASER'S SIGNATURE		
				<input checked="" type="checkbox"/> _____ SALESMAN		

**SEE OTHER SIDE FOR ADDITIONAL TERMS AND CONDITIONS**