



CITY OF TARPON SPRINGS, FL

Procurement Services

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MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director *al*
FROM: Anela Saday, CPPB, Senior Procurement Analyst *AS*
DATE: 03/14/2023
SUBJECT: Award File No. 230114-N-AS, Single Source Purchase of Myers Pumps & Repair Parts

RECOMMENDATION:

Award File No. 230114-N-AS, Single Source Purchase of Myers Pumps & Repair Parts to Custom Pump & Controls, Inc., in an estimated amount not to exceed amount of \$85,000, for a one (1) year period from the date of award, for the Public Services Department - Utilities Maintenance Division and Wastewater Treatment Facility (WWTF). Purchase Orders will only be issued against approved budgets.

BACKGROUND:

The City currently maintains sixty (60) sewer lift stations throughout its wastewater service area. Each lift station has multiple pumps that work in severe conditions to maintain redundancy of service for the City. These pumps are critical to maintain flow to the WWTF. To maintain a minimum number of repair parts and pump inventory, staff has standardized to Myers/Pentair pumps and wastewater pumping applications. Items are ordered on an as needed basis (see attached memo). Custom Pump & Controls, Inc., is the sole authorized representative for the municipal market within the State of Florida.

FUNDING: 402-4604-536-4600/63 Sewage Lift Stations
402-4603-536-4600/63 Sewage Treatment

Accepted by: _____
City Manager

Attest: _____
City Clerk



Public Services Department

Memorandum

Date: March 14, 2023
To: Janina Lewis, Procurement Director
Through: Paul Smith, Public Services Director *PS*
From: Raymond Page, Utilities Superintendent
Scott Labrier, Utilities Maintenance Supervisor
Subject: Authorize Single Source Purchases through Custom Pump & Controls, Inc., for Myers Pumps, Mounting Adapters, and Repair Parts

Recommendation

Authorize single-source purchases through Custom Pump & Controls, Inc. for Myers Pumps, mounting adapters, and repair parts in an estimated amount not to exceed \$85,000 for Public Services Department Utilities Divisions.

Background

The City currently maintains sixty (60) sewer lift stations throughout its wastewater service area. Each lift station has multiple pumps that work in severe conditions to maintain wastewater service for the City. These pumps are a crucial element to maintain flow to the Advanced Wastewater Treatment Facility (AWWTF). Additionally, the AWWTF utilizes similar pumping equipment for transferring wastewater through its treatment processes. Custom Pump & Controls, Inc. is the sole authorized representative for Myer's pumps for the City's municipal market within the State of Florida.

In order to maintain a minimum number of repair parts and pump inventory, staff has standardized to Myers/ Pentair pumps and systems for lift station and wastewater pumping applications. The utility maintains an inventory of critical spares, and when pumps can no longer be economically rebuilt or repaired, they are replaced from inventory. Purchases of new pumps occur to replace stored pumps placed into service, and to maintain critical spares inventory to ensure reliability of service. Over the last year, pump purchases from Custom Pumps & Controls totaled \$76,000 and was focused on replacement pumps for lift stations and parts for as-needed repairs. Current purchase plans for this authorization include \$20,000 for the scheduled replacement of two pumps in the sand filter units at the AWWTF, with the balance dedicated to lift station pump replacement and parts. The most recent spending authorization was \$85,000 and no increase is requested for the next annual authorization.

Funding

Funds for this equipment are budgeted in the water and sewer enterprise fund, from accounts Sewage Treatment 402-4603-536 and Lift Stations 402-4604-536.

lll
3-4-73