

# TARPON SPRINGS RECREATION

## 2023 SUMMER CAMP Parent Handbook



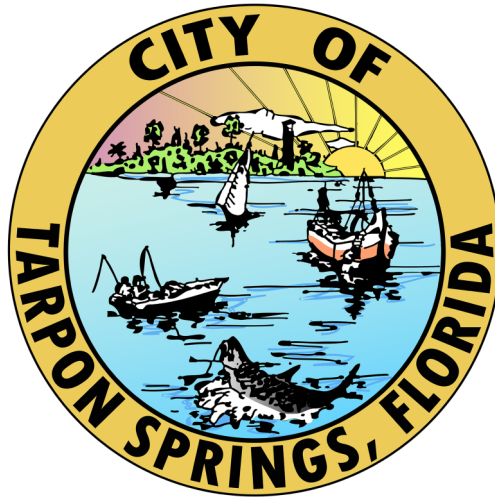
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400 S. Walton Ave.



[tsrdonline.com](https://tsrdonline.com)



March 10, 2023

Welcome Parents,

We are beyond excited to have your child joining us for our summer camp! This Parent Handbook will provide you with our basic camp procedures, philosophies, and areas of responsibility.

Our number one priority is to provide your child with a safe, enjoyable, and positive summer camp experience. If you have any questions or concerns, I encourage you to reach out to our Program Coordinator, Tashyra Feazell, or myself.

We look forward to seeing your child grow throughout the program and leave with new friends and lifelong memories!

Best Regards,

Jamie Taylor

Recreation Superintendent

[jtaylor@ctsfl.us](mailto:jtaylor@ctsfl.us)

# TSRD Summer Camp

Summer Camp Dates

***June 5 - August 4***

Summer Camp Days/  
Hours of Operation

***Monday - Friday***

***8:00AM to 5:00PM***

Before/After Care is available (7:30-8am & 5-5:30pm) for \$10 per week.

## Summer Camp Fees

***\$675 or \$80/week WITH Rec Card***

***\$800 or \$100/week WITHOUT Rec Card***

***\* Field Trips NOT Included***

Before/After Care is available (7:30-8am & 5-5:30pm) for \$10 per week.

## Summer Camp Groups



Entering K - 2nd Grade



Entering 3rd - 5th Grade



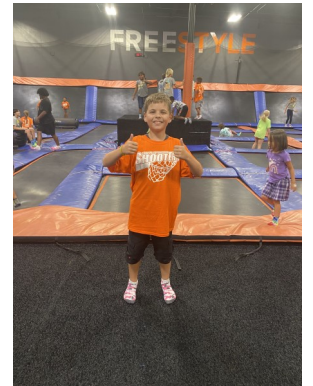
Entering 6 - 8th Grade



# Summer Camp Goals

At the City of Tarpon Springs Summer Camp, we have goals for our camp and our children that we would like to share with you, the parent. We hope to attain these goals each week your camper is with us.

- Encourage each child to develop new skills
- Help each child gain a deeper understanding and appreciation of their own skills and abilities
- Encourage the development of leadership skills in children
- Be caring in your thoughts and words
- HAVE FUN!



## Camp Registration

The following is the registration process that needs to be completed in order for your child to attend our camp. If you have any questions about the process, please contact us at the office. Children will be considered “registered” when ALL steps are completed and we have received all required paperwork. Minimum of 25% of camp fee is due at registration. Remainder of fee is due the Friday before the start of the new week in order to attend.

**STEP 1:** Complete application in its entirety, selecting weeks you are attending

**STEP 2:** Pay deposit (minimum 25% of camp fee)

*\*\*Scholarships are available for children. Please request an application from the Recreation Supervisor or Recreation Superintendent\*\**

Week Number	Payment Due
Week 1 (June 5 - June 9)	Friday, June 2
Week 2 (June 12 - June 16)	Friday, June 9
Week 3 (June 19 - June 23)	Friday, June 16
Week 4 (June 26 - June 30)	Friday, June 23
Week 5 (July 3 - July 7)	Friday, June 30
Week 6 (July 10 - July 14)	Friday, July 7
Week 7 (July 17 - July 21)	Friday, July 14
Week 8 (July 24 - July 28)	Friday, July 21
Week 9 (July 31 - August 4)	Friday, July 28



# Daily Drop Off

All children must be signed in each day upon drop-off on the designated sign in/sign out sheet by a Parent/Guardian or an adult listed on the Pick-Up Authorization form.



# Daily Release of Campers

The parent/guardian must personally sign their child in and out of the program each day by signing the daily attendance log available at the drop off/pick up location. Identification must be presented before the child may be released to anyone listed on the Pick-Up Authorization Form in the registration packet.

If you have an emergency, please contact the Camp Director/ Recreation Supervisor/Recreation Superintendent and they will assist in decision making.

# What to Bring to Camp

- Closed-toe shoes
- Water bottles
- Sunscreen (preferably lotion)
- Swimsuit (Splash Park days)
- Healthy lunch, snacks and drinks (No Soda)
- Old clothes that can get dirty



# What NOT to Bring to Camp

- Weapons
- Electronics
- Candy
- Pets
- Sports equipment
- Pokemon/trading cards



# Summer Camp House Rules

These rules are for everyone at camp including children, staff, parents and volunteers. Please review these house rules and the corresponding disciplinary policy in this handbook. For safety and fairness to all children and staff, we expect appropriate behavior at camp. Disciplinary measures will be taken when necessary. In order to ensure a safe and enjoyable time for all children, the following rules have been established.

- Do not bring any toys, electronics or other expensive personal property. We are not responsible for lost items or any vandalism
- Keep your hands and feet to yourself, no jumping or horse playing with anyone
- Weapons of any kind are not permitted
- Stealing from anyone will not be tolerated
- Swearing, name calling and inappropriate language of racial, religious, cultural or sexual nature will not be tolerated
- No put downs—bullying, of any kind, will not be tolerated
- Take responsibility for your actions

## Disciplinary Policy/Actions

Rules listed in the house rules section are enforced to ensure a safe, professional and organized program. The following disciplinary procedures are put in place for the program participants. These disciplinary procedures are designed to help each participant learn and grow as a responsible person in a fair and consistent manner.

### DISCIPLINE PROGRESSION

**1st Occurrence** - Verbal reprimand issued by Recreation Leader/Camp Specialist/Camp Director

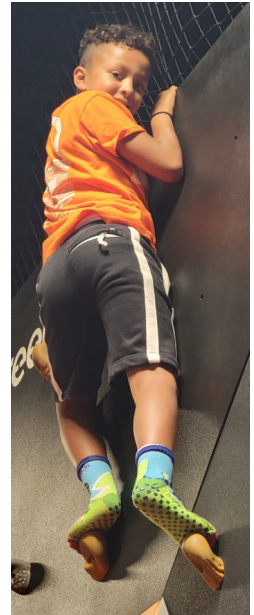
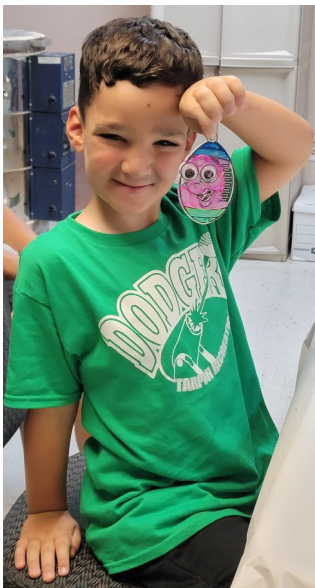
**2nd Occurrence** - Parents will be notified and written documentation made/parents will be required to sign form

**3rd Occurrence** - Minimum 1 day suspension, may include up to 5 day suspension

**4th Occurrence** - Dismissal from program and no refund issued

Each situation will be considered on an individual basis in order to determine the appropriate consequence for the offense.

In consideration of the nature of the offense, we reserve the right to implement any of the above steps as deemed necessary.





# Medication

Camp staff will not administer any medications. If your child needs medication, he or she will need to self-administer the medication in accordance with our medical policies located on the registration form.



# Illness and Injury

Children will frequently be outdoors. Some specific hazards that may occur during the course of a normal camp day may include: sunburns, minor scrapes or cuts, slipping, falling, splinters, bruises and insect bites. In the event any of the above conditions occur, City of Tarpon Springs staff will treat the ailments in accordance to the training we have been provided in CPR/First Aid.

If illness or injury results in a more serious condition than listed above, City of Tarpon Springs staff will contact the Parent/Guardian immediately to make arrangements for care and/or contact 911. For your child's safety, it is essential to provide the Recreation Division at least two emergency contact numbers. Children do not always inform camp staff of scratches, rashes or insect bites. Please do a daily check with your child and inform us if there are any concerns.



# Frequently Asked Questions (FAQ)

Q: What is your child to counselor ratio?

**A: 1 counselor per 10 children.**

Q: Will lunch/snack be provided?

**A: No, children are required to bring their own.**

Q: Are electronics allowed?

**A: No, electronics are not allowed. If a child needs to make a call, he or she may use the front desk phone.**

Q: What is the check-in/check-out procedure?

**A: Parents/Guardians may sign in children beginning at 8am and must sign them out no later than 5pm. With Before/After Care, the times are 7:30am & 5:30pm.**

Q: Who may pick up my child?

**A: Only those ADULTS listed on the Pick-Up Authorization form are allowed to pick up a child.**

Q: What days should children bring a change of clothes?

**A: Parents/Guardians will be advised in advance of days children will need a change of clothes. This occurs mostly on Wednesdays when we go to the Splash Park.**

Q: What is the COVID refund policy?

**A: Refunds/credits will only be issued for a camp closure determined by Tarpon Springs staff.**

Q: What field trips are we going on and are they an additional cost?

**A: Our online calendars and weekly schedules display our scheduled field trips. Calendars and weekly schedules are also available at the front desk. Field trips are an additional cost but are not mandatory.**



## Lunch/Snack/Dietary Needs

Children are required to bring their own lunch and snack each day. Please be aware of foods which may spoil. We encourage children to bring lunches in coolers with ice, blue ice or frozen juice boxes. **PLEASE DO NOT SEND SODA, CANDY OR SUGARY SNACKS.** Some of these items may cause dehydration.

Children are also encouraged to bring healthy snacks to be eaten during breaks. Remember, your child will be more physically active than during a regular school day and will need to eat more and drink significantly more water.

We will be making snacks throughout summer camp so it is imperative that Parents/Guardians note any food allergies to ensure children are not exposed to allergens.

		Field Trips		
Week Number	Dates	DODGERS	SHOOTERS	SHARKS
1	6/5-6/9	Astro Skate: 6/6	Astro Skate: 6/6	Astro Skate: 6/6
2	6/12-6/16	Old McMickys Farm: 6/15 Clearwater Marine: 6/16	Clearwater Marine: 6/16	PKs Play Zone: 6/13
3	6/19-6/23	Glazers Museum: 6/19 Get Air: 6/23	Catapult: 6/20 Blue Jays Game: 6/21	Blue Jays Game: 6/21 Sky Zone: 6/22
4	6/26-6/30	Aquarium: 6/29	PKs Play Zone: 6/27	X
5	7/3-7/7	Sunset Beach: 7/3	Sunset Beach: 7/3	Sunset Beach: 7/3 Xtreme Fun Ctr: 7/6
6	7/10-7/14	Catapult: 7/11	Sky Zone: 7/13 Celebration Station: 7/14	Mall/Ice Skating: 7/12
7	7/17-7/21	Sky Zone: 7/20	X	Celebration Station: 7/17
8	7/24-7/28	Astro Skate: 7/25	Urban Air: 7/24 Astro Skate: 7/25	Urban Air: 7/24 Astro Skate: 7/25
9	7/31-8/4	X	X	X





# THE BEST SUMMER YET!

