

CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director *je*
FROM: Anela Saday, CPPB, NIGP-CPP, Senior Procurement Analyst *AS*
DATE: 05/23/2023
SUBJECT: Increase File No. 200014-C-JL, Liquid Carbon Dioxide, Utilizing Sarasota County Contract No. 1917840100, Liquid Carbon Dioxide

RECOMMENDATION:

Increase File No. 200014-C-JL, Liquid Carbon Dioxide, Utilizing Sarasota County Contract No. 1917840100, Liquid Carbon Dioxide with Matheson Tri-Gas, through October 25, 2023, in an estimated annual amount not to exceed \$115,000, an increase of \$65,000, for the Public Services Department – Reverse Osmosis Water Treatment Facility (ROWTF).

BACKGROUND:

On April 26, 2019, Sarasota County awarded a new 3-year agreement, effective October 26, 2019, through October 25, 2022, with two (2) annual renewal options at a rate of \$0.0945/lb. On October 8, 2019, the BOC awarded the subject Contract (200014-C-JL). On September 07, 2022, Sarasota County executed the first of two (2) annual renewals. On October 25, 2022, the BOC renewed the Contract through October 25, 2023, at a rate of \$0.111/lb. The purpose of this Contract is to provide an ongoing and as needed supply of carbon dioxide, which is used at ROWTF as part of the water treatment process for re-mineralization to add alkalinity and stabilize the pH of the drinking water to meet National Sanitation Foundation (NSF) certification requirements for drinking water (see attached memo). In February 2023, the cost of carbon dioxide increased 89 percent, resulting in increased chemical costs for water production. Historical annual spending for carbon dioxide ranged from \$40,000 to \$42,000. Spend to date for a 6-month period under the current Contract pricing is \$43,000. Approval of this increase request is needed to maintain the City's as needed supply of carbon dioxide for water treatment through the remainder of the Contract term.

FUNDING: 402-4305-536-5200 RO Water Treatment FY 23 Budget

Accepted by: _____
City Manager

Attest: _____
City Clerk



Paul Smith
Public Services Director

Public Services Department

Memorandum

Date: May 16, 2023
To: Janina Lewis, Procurement Services Director
Through: Paul Smith, Public Services Director *PS*
R. Thomas Kiger, Public Services Assistant Director
From: Raymond Page, Utilities Superintendent
Subject: Authorize a Funding Increase for Blanket Purchase Order #230087 for Carbon Dioxide with Matheson Tri-Gas, Inc. for the RO Facility

Recommendation

Authorize an increase to funding for Blanket Purchase Order #230087 for carbon dioxide with Matheson Tri-Gas, Inc. Authorize an annual increase from \$50,000 to \$115,000, an increase of \$65,000 to finalize this contract.

Background

The City's Public Services Department contracts carbon dioxide purchases with Matheson Tri Gas, Inc., under cooperative contract 200014-C-JL. This contract was awarded through Sarasota County on October 7, 2019 for a three-year term, with two additional annual renewal options. The current contract is on file with Procurement services.

Carbon dioxide is used at the RO Facility as part of the water treatment process for re-mineralization, to add alkalinity, and to stabilize the pH of the drinking water to meet EPA and FDEP drinking water standards. This chemical meets the National Sanitation Foundation (NSF) certification requirements for use with drinking water. Carbon dioxide is a necessary commodity to produce water via the reverse osmosis treatment process to meet City water demands.

In February 2023, the cost of carbon dioxide increased 89%, resulting in increased chemical costs for water production. Historical annual spending for carbon dioxide has ranged from \$40,000 to \$42,000 on an annual basis. Spending to date on the current annual contract is \$43,000 through six months. This spending authorization is necessary to continue to procure carbon dioxide to meet City water demands through the end of the annual spending authorization.

Funding

Water and sewer enterprise fund, Water Treatment account 402-4305-536.5200, FY 2023 Fiscal Budget.



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director *AL*
FROM: Anela Saday, CPPB, Senior Procurement Analyst *AS*
DATE: 10/25/2022
SUBJECT: Renewal File No. 200014-C-JL, Utilizing Sarasota County Contract No. 1917840100, for Liquid Carbon Dioxide

RECOMMENDATION:

Renew File No. 200014-C-JL, Utilizing Sarasota County Contract No. 1917840100, for Liquid Carbon Dioxide to Matheson Tri-Gas, Inc., effective October 26, 2022 through October 25, 2023, in an estimated annual amount not to exceed \$50,000, for the Reverse Osmosis Water Treatment Facility (ROWTF).

BACKGROUND:

On April 26, 2019, Sarasota County awarded the subject Contract effective October 07, 2019 through October 25, 2022, with two (2) additional annual renewal options at a rate of \$0.0945/lb. On October 08, 2019, the Board awarded Contract File No. 200014-C-JL for a period through October 26, 2022. On September 07, 2022, Sarasota County executed the first of two (2) annual renewals at a rate of \$0.111/lb., through October 25, 2023. The purpose of this contract is to continue to provide ROWTF Liquid Carbon Dioxide, which is essential to meeting water quality standards and associated Federal and State Regulations. Matheson Tri-Gas, Inc., has agreed to extend the new contract pricing to the City (see attached memo).

Approximately \$40,354.63 has been expended to date in the previous 12-months.

FUNDING: RO Water Treatment Facility 402-4305-536-5200

Accepted by:

M. J. [Signature]
City Manager

Attest:

[Signature]
City Clerk



PAUL SMITH


PUBLIC SERVICES DIRECTOR

Public Services Department
"At Your Service"

Memorandum

Date: October 10, 2022

To: Janina Lewis, Senior Procurement Analyst

Through: Paul Smith, Public Services Director  T Kiger for PS Dept
Raymond Page, Utilities Superintendent

From: Margaret Dorge, Water Division Manager

Subject: Authorize Utilization of Sarasota County Contract with Matheson Tri-Gas for Providing Carbon Dioxide to the RO Facility

Recommendation

Authorize utilization of new blanket contract agreement that Sarasota County has with vendor Matheson Tri-Gas to provide carbon dioxide to the RO Facility through Sarasota County Contract #1917840100.

Background

Carbon dioxide is used at the RO facility as part of the water treatment process and is specifically used for re-mineralization and stabilization of the RO Facility's drinking water. Carbon dioxide is needed in order to maintain compliance with federal and state regulations and meet permit requirements.

The current BPO 220056 expires on October 25, 2022. The Sarasota County contract (#1917840100) cost per pound is \$0.111, and the BPO amount of \$60,000 is recommended.

Funding

Funds have been budgeted in account 402-4305-536.5200 in the 2023 Fiscal Budget.

**AMENDMENT NO. 1
TO TERM CONTRACT NO. 1917840100**

This Amendment is made and entered into upon execution by both parties by and between **Sarasota County**, a political subdivision of the State of Florida, hereinafter referred to as the "**County**," and **Matheson Tri-Gas, Inc.**, a Delaware corporation authorized to do business in the State of Florida, hereinafter referred to as "**Contractor**."

WITNESSETH

WHEREAS, the County and the Contractor entered into Term Contract No. 1917840100 ("Contract") to supply and deliver liquid carbon dioxide, effective October 7, 2019; and

WHEREAS, the parties now wish to amend the Contract.

NOW THEREFORE, the County and the Contractor, in consideration of the mutual covenants contained herein, do agree to amend the Contract as follows:

1. The above recitals are true and correct and incorporated herein by reference.
2. The term of the Contract is hereby renewed for a period of one (1) year effective October 26, 2022 thru October 25, 2023.
3. For services provided pursuant to this Amendment; the County shall pay the Contractor in accordance with the terms and conditions of this Contract an amount not to exceed \$150,000.00 for the renewal term.
4. Exhibit B – Fee Schedule is hereby replaced in its entirety with the amended Exhibit B – Fee Schedule attached and incorporated herein.
5. Except as modified herein, all other terms, covenants, and conditions of the Contract shall remain in full force and effect.

[The remainder of this page left blank intentionally.]

**AMENDMENT NO. 1
TO TERM CONTRACT NO. 1917840100**

IN WITNESS WHEREOF, the parties have executed this Amendment as of the last date written below.

MATHESON TRI-GAS, INC.

Signed By: Jesse Rodgers

Print Name: Jesse Rodgers

Date: 9-7-2022

Title: Sole Proprietor President CEO VP or Person Managing
 General Partner LLC Auth. Member/Manager
 Other _____ (attach proof of authority)

SARASOTA COUNTY

BOARD OF COUNTY COMMISSIONERS
OF SARASOTA COUNTY, FLORIDA

BY: Jennifer Slusarz
Jennifer Slusarz, CPRO, CPPB
Procurement Official

DATE: 9/14/22

*Executed by the Procurement Official
pursuant to Chapter 5 of the
Sarasota County Procurement Manual*

Approved as to form and correctness:

BY: FJ Eouf
COUNTY ATTORNEY MMS

**AMENDMENT 1
EXHIBIT B - FEE SCHEDULE
LIQUID CARBON DIOXIDE - SUPPLY AND DELIVERY**

Product	Price per Pound
Liquid Carbon Dioxide	\$0.0945 <u>\$0.111 (Amendment 1)</u>

Changes to this exhibit are indicated using underlined text to show additions and strikethrough text to show deletions. Changes made pursuant to this Amendment No. 1 are in bold.



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
THRU: Jay Jackus, CPPO, CPPB, Procurement Services Director
FROM: Janina Lewis, Senior Procurement Analyst
DATE: 10/08/19
SUBJECT: Award File No. 200014-C-JL, Utilizing Sarasota County Contract #1917840100, for Liquid Carbon Dioxide

RECOMMENDATION:

Award File No. 200014-C-JL, Utilizing Sarasota County Contract #1917840100, for Liquid Carbon Dioxide to Matheson Tri-Gas, through October 26, 2022, in an estimated annual not to exceed amount of \$50,000.00 for the RO Water Plant.

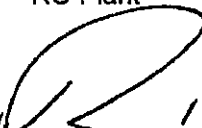
BACKGROUND:

On April 26, 2019, Sarasota County awarded a new 3 year agreement, from October 26, 2019 through October 25, 2022, with an additional two (1) renewal options at a rate of \$0.0945/lb. The purpose of this contract is to provide the RO facility Liquid Carbon Dioxide as part of meeting water quality standards and associated Federal and State Regulations. The new rate is less than the previous agreement and Matheson Tri-Gas has agreed to extend the new contract pricing to the City (see attached memo).

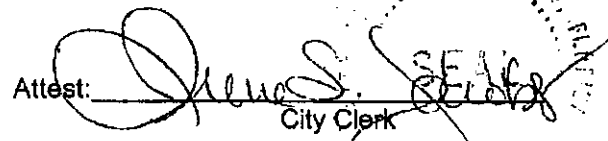
Approximately \$31,585.00 has been expended in the previous 12-months.

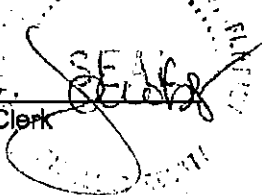
FUNDING: RO Plant 402-4305-536-5200

Accepted by


R. Kochen
City Manager
Acting

Attest:


Janina Lewis
City Clerk





Public Services Department
"At Your Service"

PAUL SMITH
PUBLIC SERVICES DIRECTOR

Memorandum

Date: September 23, 2019
To: Janina Lewis, Senior Procurement Analyst
Through: Paul Smith, Public Services Director
Raymond Page, Utilities Superintendent *PS*
From: Hillary Weber, Water Division Manager
Subject: Authorize Utilization of Sarasota County Contract with Matheson Tri-Gas for Providing Carbon Dioxide to the RO Water Facility

Recommendation

Authorize utilization of new blanket contract agreement that Sarasota County has with vendor Matheson Tri-Gas to provide carbon dioxide to the RO Facility through Sarasota County Contract #1917840100.

Background

The RO water facility operation requires carbon dioxide as part of meeting water quality standards and associated federal and state regulations. It is an essential chemical for the treatment process, specifically used for re-mineralization and stabilization of the finished water.

The current BPO 190012 expires on October 25, 2019. The Sarasota County contract (#1917840100) cost per pound is \$0.0945, and the BPO amount of \$50,000 is recommended.

Funding

Funds have been budgeted in account 402-4305-536.5200 in the 2020 Fiscal Budget.