

# CITY OF TARPON SPRINGS, FL

## Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Janina Lewis, CPPO, NIGP-CPP Procurement Services Director *JL*  
**THRU:** Patty Hall, CPPB, Senior Procurement Analyst *PH*  
**DATE:** 4/23/2023  
**SUBJECT:** Increase File No. 230038-N-JL Single Source Purchase of Chevrolet/GM Original Equipment Manufacturer (OEM) Parts and Services

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### RECOMMENDATION:

Increase File No. 230038-N-JL Single Source Purchase of Chevrolet/GM OEM Parts and Services to Ferman Chrysler Nissan, from an estimated annual amount of \$130,000 to \$180,000.00 for the period November 15, 2022, through November 14, 2023, for Fleet Maintenance. Purchase orders will only be issued against approved budgets.

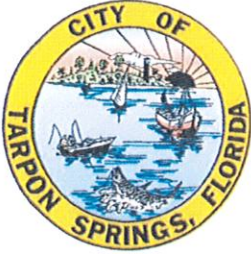
### BACKGROUND:

The purpose of this contract is to provide Chevrolet/GM OEM parts and service (see attached memo). The Ferman Dealership has the ability to service and provide parts for multiple types of vehicles, enabling a faster turn-around time for vehicle downtime. Ferman Chrysler Nissan is the local dealership for Chevrolet/GM parts and service. Approximately \$85,000 has been spent during the past 11 months.

### FUNDING:

Funding will be identified as parts and services are needed.

Accepted by: \_\_\_\_\_ Attest \_\_\_\_\_  
City Manager City Clerk



# City of Tarpon Springs, Florida

Public Works Dept.  
325 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 942-5606

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To: Janina Lewis, Procurement Director

Through: Tom Funcheon, Public Works Director

From: Michael Vecchione, Fleet Manager

Date: May 15, 2023

Re: Increase file number 230038-N-JL

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**Recommend:**

We recommend increasing Contract File No. 230038-N-JL for Ferman Chrysler Nissan, in the amount of \$50,000.00, from \$130,000 in total to \$180,000.00

**Background:**

Ferman Chrysler Nissan is used to gain OEM Parts and Service for the majority of our vehicles. Ferman dealership group is key in keeping our vehicles on the road due to the vast majority of vehicle types they service. Ferman is also our sole source for body damage repair, for vehicles that were involved in motor vehicle collisions and needing cosmetic repairs.

The increase above is needed and requested due to our fleets age, parts and repair prices increasing, this increase will help us continue to keep our vehicles on the road as well as being safe and operational.



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### MEMORANDUM

**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Janina Lewis, CPPO, NIGP-CPP Procurement Services Director  
**DATE:** 11/15/2022  
**SUBJECT:** Award File No. 230038-N-JL Single Source Purchase of Chevrolet/GM Original Equipment Manufacturer (OEM) Parts and Services

### RECOMMENDATION:

Award File No. 230038-N-JL Single Source Purchase of Chevrolet/GM OEM Parts and Services to Ferman Chrysler Nissan for the period November 15, 2022, through November 14, 2023, in an estimated annual amount of \$130,000 for Fleet Maintenance. Purchase orders will only be issued against approved budgets.

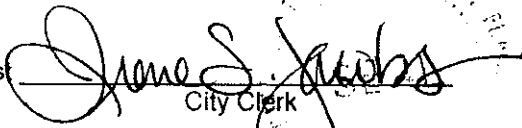
### BACKGROUND:

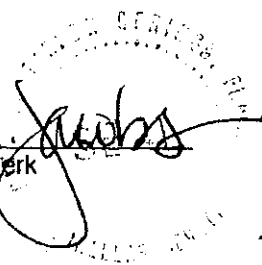
The purpose of this contract is to provide Chevrolet/GM OEM parts and service (see attached memo). The Ferman Dealership has the ability to service and provide parts for multiple types of vehicles, enabling a faster turn-around time for vehicle downtime. Ferman Chrysler Nissan is the local dealership for Chevrolet/GM parts and service. Approximately \$85,000 has been spent during the past 11 months.

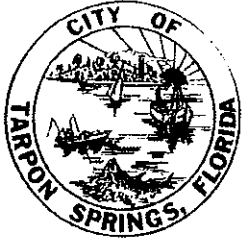
### FUNDING:

Funding will be identified as parts and services are needed

Accepted by:   
City Manager

Attest:   
City Clerk





# City of Tarpon Springs, Florida

Public Works Dept.  
325 E. Pine Street  
Tarpon Springs, FL 34689  
(727) 942-5606

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To: Janina Lewis, Procurement Director

Through: Tom Funcheon, Public Works Direction

From: Michael Vecchione, Fleet Manager *M. Vecchione*

Date: September 1, 2022

Re: File No. 230038-N-JL for Ferman Chrysler Nissan, BPO Renewal

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**Recommend:**

We recommend renewing Contract File No. 230038-N-JL for Ferman Chrysler Nissan, for the period of November 15, 2022 through November 14, 2023, in an estimated annual amount of \$130,000.

**Background:**

Ferman Chrysler Nissan is used to gain OEM Parts and Service for the majority of our vehicles. Ferman dealership group is key in keeping our vehicles on the road due to the vast majority of vehicle types they service. In addition, their shops being closely located to our facility contributes to a fast turnaround time. This renewal will help us continue to keep our vehicles on the road as well as being safe and operational.