

MEMORANDUM

Date: September 13, 2023

From: Costa Vatikiotis, Mayor

To: City Commission

Subj: Discussion for the Special Counsel to Report their Findings

I spoke with Mr. Adam Schwartz of Carlton Fields on Tuesday to ask about the timing for reporting their findings. It is still on schedule for the last half of October. The purpose of this agenda item is for the Commission to decide on a couple of tentative dates and the type of meeting that the Commission wishes to have the results presented. I will rely on the City Manager to coordinate any tentative dates with our existing meetings calendar.

Mr. Schwartz plans on attending the meeting, presenting the findings, and answering any questions concerning the report's findings.

Also, Mr. Schwartz asked how long before the meeting would the Commission like the report? I told him the typical timeframe is about 3 working days before the meeting, but that is up to you. It's important to know that there is no feedback expected for the conclusions and recommendations in the report. When you receive it, it will be the final report.

Thank you.