

CITY OF TARPON SPRINGS, FL
Procurement Services

324 East Pine Street
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MEMORANDUM

TO: Honorable Mayor and Board of Commissioners
Thru: Janina Lewis, CPPO, CPP-NIGP, Procurement Services Director *jl*
FROM: Anela Saday, CPPB, NIGP-CPP, Senior Procurement Analyst *AS*
DATE: 02/06/2024
SUBJECT: Award File No. 240067-C-AS, Water Meters and Associated Parts, Utilizing Hernando County Contract No. 23-TS00194/94, Radio Read Meters & Associated Equipment

RECOMMENDATION:

Award File No. 240067-C-AS, Water Meters and Associated Parts, utilizing Hernando County Contract No. 23-TS00194/94, Radio Read Meters & Associated Equipment to Ferguson Enterprises, LLC, d/b/a Ferguson Waterworks effective from the date of award through May 8, 2026, in an estimated annual amount not to exceed \$250,000, for the Utility Billing, Water Distribution, and Meter Repair Divisions.

BACKGROUND:

The city currently maintains over 11,000 water meters, including potable water, potable irrigation, and reclaimed water meters. The purpose of this contract is to furnish and deliver as needed and ongoing water meters and associated parts for new installations and infrastructure repairs to the City's water distribution systems (see attached memo). To maintain a minimum number of repair parts and pump inventory, staff standardized to Neptune Technologies (Neptune) water meters. Neptune has transferred its distribution to Ferguson Waterworks.

This contract has two (2) annual renewal options available.

FUNDING: Water and sewer enterprise fund accounts: Meter Reader - 402-0333-536; Water Distribution – 402-4303-536; Meter Repair Maintenance – 402-4304-536

Accepted by: _____ Attest: _____
City Manager City Clerk



Public Services Department

Memorandum

Date: February 6, 2024
To: Janina Lewis, Procurement Director
Through: Paul Smith, Public Services Director *PS*
From: Raymond Page, Utilities Superintendent
Heather Fruendel, Water Conveyance Supervisor
Subject: Authorize the purchase of water meters and associated parts utilizing Hernando County Contract No. 23-TS00194/GL

Recommendation

Authorize as needed purchases including, but not limited to water meters of varying sizes, installation parts, and waterline repair parts with Ferguson Enterprises, LLC d/b/a Ferguson Waterworks, utilizing Hernando County Contract No. 23-TS00194/GL, for a period through May 8, 2026, in an annual amount not to exceed \$250,000.00, for the Utility Billing, Water Distribution and Meter Repair Departments.

Background

The City currently maintains over 11,000 water meters including Potable water, Potable Irrigation and Reclaimed Water meters. Continuous supply of parts for new installations and infrastructure repairs to the distribution systems in a timely manner are imperative to successful water distribution system operation and maintenance.

To maintain a minimum number of repair parts and pump inventory, staff has standardized to Neptune Technologies water meters. Neptune has transferred their distribution over to Ferguson Waterworks. Items are ordered on an as-needed basis.

Funding

Funds for these purchases are budgeted in water and sewer enterprise fund accounts: Meter Reader 402-0333-536, Water Distribution 402-4303-536 and Meter Repair Maintenance 402.4304.536.

SOLICITATION - OFFER - AWARD

SOLICITATION NO: 23-TS00194/GL	SOLICITATION TITLE: RADIO READ METERS & ASSOCIATED EQUIPMENT	DATE ISSUED: APRIL 17, 2023	CONTRACT NO: 23-TS00194/GL
ISSUED BY: BOARD OF COUNTY COMMISSIONERS HERNANDO COUNTY, FLORIDA John Allocco, Chairman Elizabeth Narverud, Vice Chairman Steve Champion, Second Vice Chairman Jerry Campbell Brian Hawkins		SUBMIT BID OFFER TO: HERNANDO COUNTY PROCUREMENT DEPARTMENT 15470 FLIGHT PATH DRIVE BROOKSVILLE, FL 34604 Toni Brady Chief Procurement Officer	

SOLICITATION

FOR FURNISHING THE SERVICES, SUPPLIES OR EQUIPMENT DESCRIBED HEREIN WILL BE RECEIVED AT THE OFFICE OF HERNANDO COUNTY PROCURMENT DEPARTMENT, VIA HERNANDO COUNTY'S EPROCUREMENT PORTAL AT: http://secure.procurenow.com/portal/hermandocounty .					
ITEM NO.	DESCRIPTION OF SERVICE/SUPPLIES/EQUIPMENT	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	FOR PROVIDING NEPTUNE METERS, ENCODERS, MIU'S, HHCU, MDCS, EZGDUC, EZNHS, EHS AND THEIR SPPORT (SEE ATTACHED SPECIFICATIONS)	X	XXXXX	XXXXXXXXXX	Estimated Yearly amount of \$1,155,465.00

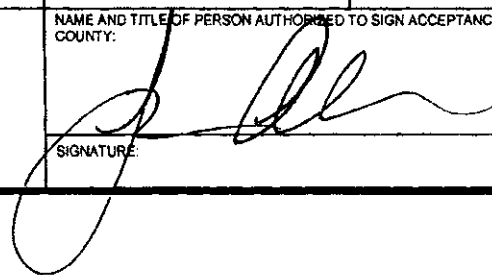
OFFER

(TERMS, CONDITIONS AND SPECIFICATIONS ARE INCLUDED AS PARTS HEREOF)

IN COMPLIANCE WITH THE ABOVE, THE UNDERSIGNED, BEING DULY AUTHORIZED TO SIGN THIS BID FOR THE BIDDER, AGREES THAT IF THIS OFFER IS ACCEPTED WITHIN ONE HUNDRED TWENTY (120) DAYS FROM THE BID OPENING DATE, TO FURNISH TO HERNANDO COUNTY ANY AND ALL ITEMS FOR WHICH PRICES ARE OFFERED IN THIS BID SOLICITATION AT THE PRICE(S) SO OFFERED, DELIVERED AT DESIGNATED POINT(S), WITHIN THE TIME PERIOD SPECIFIED, AND AT THE TERMS AND CONDITIONS SO STIPULATED IN THE SOLICITATION FOR BIDS.			
DISCOUNT FOR PROMPT PAYMENT: _____ % 10 CALENDAR DAYS _____ % 20 CALENDAR DAYS _____ % _____ CALENDAR DAYS			
BIDDER'S INFORMATION:		NAME AND TITLE OF PERSON AUTHORIZED TO SIGN BID OFFER:	
FERGUSON ENTERPRISES Company Name 14001 W Newberry Road Address Newberry FL 32669 City 352-332-7106 State 7106 Zip Code Phone Number Fax Number Email Address		T. A. Collier BIDDER'S SIGNATURE OFFER DATE	

AWARD

(TO BE COMPLETED BY COUNTY)

REVIEWED FOR LEGAL SUFFICIENCY: March 1, 2023	LR NO.: 2023-121	BY: Victoria Anderson
ACCEPTED AS TO ITEM(S) NO.	AMOUNT:	ACCOUNTING CODE:
SUBMIT INVOICES TO:	NAME AND TITLE OF PERSON AUTHORIZED TO SIGN ACCEPTANCE AND AWARD FOR THE COUNTY:	
HERNANDO COUNTY UTILITIES DEPARTMENT 15365 CORTEZ BLVD BROOKSVILLE, FL. 34613	 SIGNATURE:	
		AWARD DATE: