



## APPLICATION ADDENDUM DEVELOPMENT AGREEMENT CHECKLIST

### INSTRUCTIONS

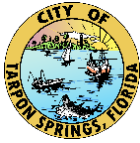
Please complete the form fully and submit with the associated development application, **DIGITALLY** through the Planning and Zoning online application portal (goPost/ePlan).

### 1. GENERAL INFORMATION

PROJECT NAME
ADDRESS/LOCATION
TAX PARCEL NUMBER(S)
PROPOSED AGREEMENT DURATION <input type="checkbox"/> 1 yr. <input type="checkbox"/> 2 yrs. <input type="checkbox"/> 3 yrs. <input type="checkbox"/> 4 yrs. <input type="checkbox"/> 5 yrs.

### 2. ADDITIONAL INFORMATION REQUIRED

- ☐ Completed Application
- ☐ Proof of Ownership
- ☐ Accurate Survey of boundary and existing conditions including but not limited to easements, streets, buildings, land uses, historic sites, zoning, wetlands, watercourses, utilities, general topographic contours, and existing zoning and land uses for all contiguous properties.
- ☐ Description of the proposed development use(s), residential density, building intensity (FAR), and building height (as applicable).
- ☐ Level of service analysis of the impact upon existing and proposed facilities and services, including who shall provide such facilities, the date any new facilities will be constructed, if needed, and a schedule to assure public facilities and services are available concurrent with the impacts of the development.
- ☐ Description of any reservation or dedication of land for public purposes.
- ☐ Description of all City development approvals necessary, including any zoning or land use modifications.
- ☐ Preliminary master drainage and grading plan.
- ☐ Location of proposed buffers or screening.
- ☐ Existing Tree Survey
- ☐ Conceptual master plan showing the locations and acreage of general land uses including dwelling unit types, general types of nonresidential uses, open spaces, recreational facilities, and other proposed uses.
- ☐ Circulation plan showing locations and types of all access points and internal streets.
- ☐ Proposed development phasing.
- ☐ List of all federal, state, and local permit requirements.
- ☐ Any further information deemed necessary to conduct a complete review of the proposal, including, but not limited to:
  - (a) Hurricane Shelter Space Impact Study, if required by [LDC Section 122.12](#)
  - (b) Endangered/Threatened Species Study, if required by [LDC Section 144.00](#)
  - (c) Traffic Impact Study, if required by [LDC Section 122.11](#)



**3. APPLICATION & REVIEW FEES**

Prior to the development agreement application proceeding to a public hearing, all required application and review fees must be paid in full. Please refer to the 'Fee Schedule for all required fees.

Fees may be paid in person at City Hall (address below) or by check via mail, sent to:

CITY OF TARPON SPRINGS  
ATTN: PLANNING AND ZONING  
324 E. PINE STREET  
TARPON SPRINGS, FL 34689

**4. SIGNATURE(S)/AUTHORIZATION**

**APPLICANT/PROPERTY OWNER/AGENT SIGNATURE(S):**

The information included in and with this application is completely true and correct to the best of my knowledge. Further, I understand that a detailed property management plan may be requested as a part of this application.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Property Owner's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Agent's Signature)

\_\_\_\_\_  
(Date)